

MUNICIPALITY OF BIFROST-RIVERTON**MINUTES****REGULAR MEETING****July 11, 2018**

The Regular Meeting of the Council of the Municipality of Bifrost-Riverton held in the Council Chambers of the Municipal Office at 329 River Road, Arborg, Manitoba on Wednesday, July 11, 2018.

Present were: Reeve:	Harold Foster
Councillors:	Chad Johnson
	Morley Nordal
	David Shott
	Richard Chomokovski
	Donald Vigfusson
	Warren Ostertag
	Colin Bjarnason
CAO:	Cindy Stansell
Admin.:	Kim Furgala
Absent:	Frode Andersen

1. CALL TO ORDER

Reeve Foster called the meeting to order at 8:00 a.m.

2. ADDITIONS TO AGENDA**3. ADOPTION OF AGENDA**

Councillor Chad Johnson

Councillor Colin Bjarnason

(1) RESOLVED THAT the Agenda be adopted, as amended, as follows:

10.4 Performance Bond Application, Older RTM (Bartsch)

12.3 Development Tax Incentive Program Application (Roll 105630)

13.13 RBPRC Fireworks

13.14 Brian Jonasson, Valhalla Beach requests

13.15 RCMP, Quarterly report

13.16 RDFC, Sponsorship proposal

14.2 Expression of Interest for Priority Infrastructure Projects CARRIED

**4. ADOPTION OF MINUTES – Regular Meeting June 13, 2018
Special Meeting June 26, 2018**

Due to the Minutes of the Regular Meeting of June 13, 2018 and the Special Meeting of June 26, 2018 having been distributed to Council prior to the Meeting said Minutes were not read.

Councillor Donald Vigfusson

Councillor Warren Ostertag

(2) RESOLVED THAT Council do hereby adopt the Minutes of the Regular Meeting of Council held June 13, 2018 and the Special Meeting held June 26, 2018.

CARRIED

5. RECEPTION OF PETITIONS – none

6. IN CAMERA

Councillor Chad Johnson

Councillor David Shott

(3) RESOLVED THAT in accordance with *The Municipal Act* Section 152(3)

Council do hereby move In Camera;

AND BE IT FURTHER RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Council moved In Camera to discuss an unresolved legal matter.

Councillor Chad Johnson

Councillor Warren Ostertag

(4) RESOLVED THAT Council does hereby move out of Camera and resume the regular order of business.

CARRIED

7. REPORTS OF ELECTED OFFICIALS/COMMITTEES

8. REPORT OF CHIEF ADMINISTRATIVE OFFICER

8.1 C.A.O. Activity Report

CAO Cindy Stansell's report to council on the activities of the municipal offices was presented.

i) Municipal Logo

Councillor Donald Vigfusson

Councillor Warren Ostertag

(5) RESOLVED THAT Council authorize the administration to work with Ganica on the creation of a new logo for the Municipality at a cost of \$275.00 plus applicable taxes.

CARRIED

ii) Certificate in Municipal Management and Leadership

Councillor Colin Bjarnason

Councillor David Shott

(6) RESOLVED THAT Council hereby authorize the following to register for the Certificate in Municipal Management and Leadership (2019/20):

CAO Cindy Stansell & ACAO Kim Furgala

AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment.

CARRIED

9. BY-LAWS & POLICIES**9.1 By-law 8-2018 – Fire Prevention & Control, 3rd Reading****Councillor Chad Johnson****Councillor Morley Nordal****(7) RESOLVED THAT By-law No. 8-2018, being a By-Law to establish regulation for Fire Prevention and Control, be read a third time.****NOW THEREFORE BE IT RESOLVED THAT THAT By-law No. 18-2017 be read a third and final time and the Reeve and CAO be authorized to sign and seal same.****RECORDED VOTE**

NAME	FOR	AGAINST	ABSTAINED
Reeve Harold Foster	✓		
Councillor Frode Andersen			ABSENT
Councillor Chad Johnson	✓		
Councillor Morley Nordal	✓		
Councillor David Shott	✓		
Councillor Richard Chomokovski	✓		
Councillor Donald Vigfusson	✓		
Councillor Colin Bjarnason	✓		
Councillor Warren Ostertag	✓		

CARRIED**9.2 By-law 9-2018 – Arborg-Bifrost Fire & Emergency Services SCBA Lease, 1st Reading****Councillor Richard Chomokovski****Councillor David Shott****(8) RESOLVED THAT By-law No. 9-2018, Being a By-law to Authorize the Municipality of Bifrost-Riverton to enter into a Lease Agreement with RCAP Leasing Inc. for 4 Sets of Turnout Gear and Balaclava Hoods, 12 Self-Contained Breathing Apparatus Sets, 36 Tanks, 26 Masks, 12 Spare Batteries, and 2-6 Bank Chargers, be read a first time.****CARRIED****9.3 By-law 10-2018 – Road Naming (Hatchery Rd.), 1st Reading****Councillor Morley Nordal****Councillor Donald Vigfusson****(9) RESOLVED THAT By-law No. 10-2018, Being a By-law of the Municipality of Bifrost-Riverton to name a road, Hatchery Road, on plan 8432 registered with Winnipeg Land Titles Office be read a first time.****CARRIED****9.4 By-law 11-2018 – Road Naming (Vigfusson Rd.), 1st Reading****Tabled to Next Meeting**

9.5 By-law 12-2018 – Road Naming (Benson St. N), 1st Reading**Councillor Donald Vigfusson****Councillor Morley Nordal****(10) RESOLVED THAT By-law No. 12-2018, Being a By-law of the Municipality of Bifrost-Riverton to name a road, Benson Street North, on plan 58308 registered with Winnipeg Land Titles Office, be read a first time. CARRIED****9.6 Policy 2018-01 – Drug & Alcohol Policy****Councillor Chad Johnson****Councillor Warren Ostertag****(11) RESOLVED THAT Council do hereby adopt Policy number 01-2018 being a drug and alcohol policy for the Municipality of Bifrost-Riverton. CARRIED****10. PLANNING/HEARINGS****10.1 Public Hearing Variance RMB-18-15V (Johnson) – 10:00 a.m.****Councillor Chad Johnson****Councillor Warren Ostertag****(12) RESOLVED THAT Council do hereby adjourn the regular meeting of Council to enter into a Variation Board Hearing to hear the application for Variance RMB-18-15V, Johnson. CARRIED**

A Variation Board Hearing was held in the matter of Variance RMB-18-15V, Johnson. Reeve Foster provided a brief synopsis of the application to vary the Rural Municipality of Bifrost Zoning By-law #04-2011 to reduce the minimum property line setback for an accessory structure for the:

1. Front yard, from 100” to 79”; and
2. Interior side yard, from 25” to 12’10”.

For the construction of a new detached garage.

Kathie Johnson & Carl Johnson registered for the application. No persons registered against the application. No persons registered for information. Council asked questions for clarification.

Councillor Colin Bjarnason**Councillor Donald Vigfusson****(13) RESOLVED THAT Council do hereby adjourn the Variation Board Hearing and resume the regular meeting of Council. CARRIED****Councillor Morley Nordal****Councillor Chad Johnson****(14) WHEREAS Carl & Kathleen Johnson, owners of property legally described as Pt. SE1/4 11-24-3E Roll 212700 and located in the Municipality of Bifrost-Riverton applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law # 4-2011.****PROVIDED UNDER: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements:****To reduce the minimum property line setback for an accessory structure for the:**

1. Front yard, from 100' to 79'; and
2. Interior side yard, from 25' to 12' 10".

For the construction of a new detached garage.

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting DULY ASSEMBLED THIS 11th day of July, A.D. 2018, approve the said Variation. **CARRIED**

10.2 Subdivision Application Amendment 4105-18-7734 (Melsted/Bergman)

Councillor Colin Bjarnason

Councillor Warren Ostertag

(15) WHEREAS the Applicants, Lorraine Melsted and Kenneth M. Bergman, have applied for Approval of a minor Subdivision (SD File # 4105-18-7734), with the intent to subdivide a 5.006 ± acre residential parcel from an existing 80 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-18-7734 with the following amendment of Resolution # 11 of the regular meeting of council held June 13, 2018,

Approval is granted subject to the following conditions:

- 1) Taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.
- 2) Submit written confirmation from the Municipality:
 - a. That the applicant/owner has obtained a minor variance to vary the ite area requirement from the minimum 80 acres to ± 75 acres for the residual parcel. **CARRIED**

10.3 Fencing for Fish Processing Plant (3854397 MB Ltd.)

Councillor Colin Bjarnason

Councillor Warren Ostertag

(16) WHEREAS the Applicant, Murray Olafson, would like to fence in the entire property at 390 Reggie Leach Drive (Fish Processing Plant);

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton permit the installation of 6' high chain link fence around the entire perimeter of the property with the following conditions:

- 1) The owner obtains any permission or permit that may be required from Manitoba Infrastructure for the fence along PTH #8. **CARRIED**

10.4 Performance Bond Application, Older RTM (Bartsch)

Councillor Donald Vigfusson

Councillor Morley Nordal

(17) WHEREAS Gerhard And Elizabeth Bartsch have applied to Eastern Interlake Planning District for the relocation of an Older Home, currently located on SW27-24-4E Roll 236300 in the Municipality of Bifrost-Riverton to the proposed location of lot 3, Block 1, Plan 27453, Roll 195643 in the Municipality of Bifrost-Riverton,

AND WHEREAS there are upgrades required to meet Manitoba Building Code (MBC) as set out in the Older RTM Report prepared by the Eastern Interlake Planning District.

NOW THEREFORE BE IT RESOLVED THAT Council do hereby enter into a Performance Bond with Gerhard & Elizabeth Bartsch for the relocation of an Older RTM to ensure that all upgrades and modifications are completed in a timely manner.

CARRIED

11. RECEPTION OF DELEGATIONS

11.1 Jason Comeau, Public Works Manager – 8:00 a.m.

Mr. Comeau's report to council on the activities of the Public Works Dept. was presented.

i) Interlake Forage Seeds Proposal

Tabled to Next Meeting

12. FINANCE

**12.1 Authorization of 2018 Accounts for Payment,
Accounts Payable & Payroll**

Councillor Chad Johnson

Councillor Donald Vigfusson

(18) RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$292, 367.27;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending July 10, 2018 in the amount of \$ 48, 568.27;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$ 29, 363.01 for the month of June 30, 2018;

**AND FURTHER THAT signing officers be authorized to sign cheques for same.
Cheque #'s 7088-7184 and e-cheques as listed.**

CARRIED

12.2 Added & Cancelled 2018 Taxes

Councillor Warren Ostertag

Councillor Richard Chomokovski

(19) RESOLVED THAT Council do hereby authorize that as per Section 326 of The Municipal Act, the CAO add Supplementary Taxes to the 2018 Tax Roll, in the amount of \$ 146,061.48, as provided by the Assessment Branch and make Cancellations to the 2018 Tax Roll in the amount of \$ 20,573.99 as provided by the Assessment Branch.

CARRIED

12.3 Development Tax Incentive Program Application (Roll 105630)

Councillor Chad Johnson

Councillor David Shott

(20) RESOLVED that Council approve the following application for the Development Tax Incentive Program:

- Roll 0105630.000**

CARRIED

13. CORRESPONDENCE

13.1 ABPRC, Baseball Manitoba Grant Letter of Support

Councillor David Shott

Councillor Donald Vigfusson

(21) RESOLVED THAT Council do hereby authorize administration to send letter of support to Arborg-Bifrost Parks & Recreation Commission for a grant application to Manitoba Baseball for the construction of 4 dugouts for the baseball diamonds.
CARRIED

13.2 ABPRC, 2017 Financial Statement

Filed as Information

13.3 Arborg Fair & Rodeo, Parade Invitation

Filed as Information

13.4 AMM, Asset Management Readiness Workshops

Councillor Chad Johnson

Councillor Colin Bjarnason

(22) RESOLVED THAT Council authorize the submission of Expression of Interest application to take part in an Asset Management Readiness Assessment Workshop.
CARRIED

13.5 AMM, Determining Local Speed Limits Fact Sheet

Filed as Information

13.6 Disabilities Issues Office, Enabling Accessibility Fund

Councillor Colin Bjarnason

Councillor Warren Ostertag

(23) RESOLVED THAT Council authorize the application to Enabling Accessibility Fund for providing wheelchair accessible washrooms at the Riverton Municipal Satellite Office and Evergreen Regional Library.
CARRIED

13.7 EICD, Annual Financial Statement

Filed as Information

13.8 General Contractors Alliance of Canada, Bill 28 Concerns **Filed as Information**

13.9 Moosehorn Fire Dept., Thank You

Filed as Information

13.10 Multi-Material Stewardship MB, Municipal Payment Error **Filed as Information**

13.11 TAXervice, 2018 Tax Sale**Councillor Chad Johnson****Councillor Donald Vigfusson**

**(24) WHEREAS a municipality may set any terms or conditions for the sale of a property to be sold for taxes, and may set a reserve bid in the amount of the tax arrears and costs in respect of the property (The Municipal Act, S 372);
NOW THEREFORE BE IT RESOLVED THAT Council do hereby place a reserve bid in the amount of the tax arrears and costs of each property in the 2018 Tax Sale.
CARRIED**

13.12 Manitoba Infrastructure, Response to PR 222 Dust Control Filed as Information**13.13 RBPRC, Fireworks****Councillor Colin Bjarnason****Councillor Richard Chomokovski**

**(25) RESOLVED THAT Council authorize the annual payment of \$1000.00 for fireworks for Riverton Canada Day.
CARRIED**

13.14 Brian Jonasson, Valhalla Beach Concerns**Filed as Information****13.15 RCMP, Quarterly Mayor's Report****Filed as Information****13.16 Riverton & District Friendship Centre, Sponsorship Proposal****Filed as Information****14. UNFINISHED BUSINESS****14.1 Plastic Bags Update****14.2 Expression of Interest for Priority Infrastructure Projects****Councillor Chad Johnson****Councillor Richard Chomokovski**

**(26) WHEREAS the Province of Manitoba has requested Expression of Interest Submissions for Priority Infrastructure Projects;
AND WHEREAS Administration has requested a Committee be set up to prepare a priority list of infrastructure projects to be submitted prior to August 10th;
THEREFORE BE IT RESOLVED THAT the following be appointed to a committee to determine priority projects for the Municipality for the next 5 to 10 years:
CAO Cindy Stansell;
ACAO Kim Furgala;
Public Works Manager Jason Comeau;
Councillors Chomokovski, Bjarnason, Johnson and Nordal.
CARRIED**

15. NEW BUSINESS

15.1 Ford St. Road Opening

Councillor Colin Bjarnason

Councillor Warren Ostertag

(27) RESOLVED Council authorize the survey of Ford Street from Park Avenue to Thompson Drive so that road can be legally opened. CARRIED

16. NOTICE OF MOTION

17. ADJOURNMENT

Councillor Richard Chomokovski

Councillor Donald Vigfusson

(28) RESOLVED THAT Council do hereby adjourn at 11:45 pm to meet again on August 8, 2018 at 8:00 a.m. CARRIED



Harold J. Foster, Reeve



Cindy Stansell, C.A.O.