

MUNICIPALITY OF BIFROST-RIVERTON**MINUTES****REGULAR MEETING****June 13, 2018**

The Regular Meeting of the Council of the Municipality of Bifrost-Riverton held in the Council Chambers of the Municipal Office at 329 River Road, Arborg, Manitoba on Wednesday, June 13, 2018.

Present were: Reeve: Harold Foster
Councillors: Frode Andersen
Chad Johnson
Morley Nordal
David Shott
Richard Chomokovski
Donald Vigfusson
Warren Ostertag
Colin Bjarnason
CAO: Cindy Stansell
Admin.: Kim Furgala

1. CALL TO ORDER

Reeve Foster called the meeting to order at 8:00 a.m.

2. ADDITIONS TO AGENDA**3. ADOPTION OF AGENDA**

Councillor David Shott

Councillor Richard Chomokovski

(1) RESOLVED THAT the Agenda be adopted, as amended, as follows:

9.3 Policy 2018-01 – Drug & Alcohol Policy

11.3 Delegation: Mark Myrowich, ECB Verydol – 9:15 a.m.

11.5 Delegation: Brian Austfjord, Breidavuk Nja Island Historic Library & Resource Centre – 10:00 a.m.

13.17 Office of the Fire Commissioner, Grahamdale and West Interlake Wildland Fires

13.18 Interlake Tourism, Marketing Opportunities

14.3 Manitoba Hydro

15.4 Plastic Bags

15.5 Citizens On Patrol Program

CARRIED**4. ADOPTION OF MINUTES – Regular Meeting May 9, 2018**

Due to the Minutes of the Regular Meeting of May 9, 2018 having been distributed to Council prior to the Meeting said Minutes were not read.

Councillor Donald Vigfusson

Councillor Warren Ostertag

(2) RESOLVED THAT Council do hereby adopt the Minutes of the Regular Meeting of Council held May 9, 2018.

CARRIED

5. RECEPTION OF PETITIONS – none

6. IN CAMERA

Councillor Frode Andersen

Councillor Donald Vigfusson

(3) RESOLVED THAT in accordance with *The Municipal Act* Section 152(3)

Council do hereby move In Camera;

AND BE IT FURTHER RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Council moved In Camera to discuss an unresolved legal matter.

Councillor Warren Ostertag

Councillor Chad Johnson

(4) RESOLVED THAT Council does hereby move out of Camera and resume the regular order of business.

CARRIED

7. REPORTS OF ELECTED OFFICIALS/COMMITTEES

Councillor Morley Nordal

Councillor Richard Chomokovski

(5) RESOLVED THAT Council do hereby authorize the CAO to send an inquiry letter to the EIRHA regarding the reported disrepair of the air-conditioning unit, maintenance of hospital, and alleged lack of daily supplies.

CARRIED

Councillor Colin Bjarnason

Councillor Warren Ostertag

(6) RESOLVED THAT Council do hereby authorize that the remaining debt from the purchase of the large Riverton Handi-van be written off.

CARRIED

8. REPORT OF CHIEF ADMINISTRATIVE OFFICER

8.1 C.A.O. Activity Report

CAO Cindy Stansell's report to council on the activities of the municipal offices was presented.

9. BY-LAWS & POLICIES

9.1 By-law 8-2018 – Fire Prevention & Control, 2nd Reading

Councillor Warren Ostertag

Councillor Richard Chomokovski

(7) RESOLVED THAT By-law No. 8-2018, being a By-Law to establish regulation for Fire Prevention and Control, be read a Second time. CARRIED

9.2 By-law 18-2017 – Borrowing for Water Management Project as a Local Improvement, 2nd & 3rd Reading

Councillor Richard Chomokovski

Councillor Donald Vigfusson

(8) RESOLVED THAT By-law No. 18-2017, Being a By-Law of the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of funds for a water management project including the upgrade of municipal drains as a Local Improvement, having been approved by The Municipal Board of Manitoba Order E-18-094, be given second reading subject to the following amendments:

- a) In the eighth “Whereas” Clause, delete “\$261,769,600” and replace with “\$65,778,360”;
- b) In Clause No. 3, delete “2015” and replace with “2017”;
- c) In Clause No. 4, delete “5.00%” and replace with “6.25%”;
- d) Insert Clause No. 8 as follows: “THAT the Municipality of Bifrost-Riverton will only draw funds from the approved borrowing authority once matching funds have been secured from either the Government of Manitoba or the Government of Canada.”; and
- e) In Schedule “B” to the By-law, Clause (f), delete “the Debenture Issue” and replace with “Borrowing”.

CARRIED

Councillor Morley Nordal

Councillor Colin Bjarnason

(9) WHEREAS By-law 18-2017, Being a By-Law of the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of money for a water management project including the upgrade of municipal drains as a Local Improvement in the Municipality of Bifrost-Riverton, has been approved by The Municipal Board of Manitoba by Order No. E-18-094; NOW THEREFORE BE IT RESOLVED THAT THAT By-law No. 18-2017 be read a third and final time and the Reeve and CAO be authorized to sign and seal same.

RECORDED VOTE

NAME	FOR	AGAINST	ABSTAINED
Reeve Harold Foster	✓		
Councillor Frode Andersen	✓		
Councillor Chad Johnson	✓		
Councillor Morley Nordal	✓		
Councillor David Shott		✓	
Councillor Richard Chomokovski	✓		
Councillor Donald Vigfusson	✓		
Councillor Colin Bjarnason	✓		
Councillor Warren Ostertag	✓		

CARRIED

9.3 Policy 2018-01 – Drug & Alcohol Policy

Tabled to Next Meeting

10. PLANNING/HEARINGS**10.1 Subdivision Application 4105-18-7726 (Fridfinnson)****Councillor Warren Ostertag****Councillor Donald Vigfusson**

(10) WHEREAS the Applicants, Ivan & Christina Fridfinnson, have applied for Approval of Subdivision (SD File # 4105-18-7726), with the intent to adjust property lines of an existing parcel from 38.8 acres ± to 29 acre ± in order to follow an established tree line and facilitate sale and consolidation of cultivated land; NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-18-7726.

Approval is granted subject to the following conditions:

- 1) Taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.**
 - 2) Submit written confirmation from the Municipality that the applicant has done one of the following:**
 - a) That the accessory building (shed, wood) has been removed or moved in compliance with the side yard requirement of 25 feet;**
 - OR**
 - b) That the applicant/owner has obtained a variance to vary the side yard requirement for the accessory building (shed, wood) from the minimum 25 ft to 18.4 ft ±.**
 - 3) The parcel size be reduced from the existing 38.8 acres ± to 6 acres to reflect the residential site.**
- CARRIED**

10.2 Subdivision Application 4105-18-7734 (Melsted/Bergman)**Councillor Frode Andersen****Councillor Morley Nordal**

(11) WHEREAS the Applicants, Lorraine Melsted and Kenneth M. Bergman, have applied for Approval of a minor Subdivision (SD File # 4105-18-7734), with the intent to subdivide a 5.006 ± acre residential parcel from an existing 80 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-18-7734.

Approval is granted subject to the following conditions:

- 1) Taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.**
 - 2) Submit written confirmation from the Municipality:**
 - a. That the applicant/owner has obtained a minor variance to vary the side yard requirement from the minimum 25 ft to ± 23.85 ft for the accessory building (shed) near the southeast corner of the proposed lot; and**
 - b. That the applicant/owner has obtained a minor variance to vary the site area requirement from the minimum 80 acres to ± 75 acres for the residual parcel.**
- CARRIED**

11. RECEPTION OF DELEGATIONS**11.1 Jason Comeau, Public Works Manager – 8:00 a.m.**

Mr. Comeau's report to council on the activities of the Public Works Dept. was presented.

i) MGRA, Managing & Maintaining Gravel Roads Seminar

Councillor Chad Johnson

Councillor Colin Bjarnason

(12) RESOLVED THAT Council authorize the following to attend the MGRA 2 day Seminar on Managing and Maintaining Gravel Roads June 27 and 28 in Brandon;

Public Works Manager Jason Comeau, and three grader operators.

AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment.

CARRIED

ii) Lift Station pumps**11.2 Nelson Gerrard, Icelandic River Heritage Sites – 9:00 a.m.**

Councillor Donald Vigfusson

Councillor Warren Ostertag

(13) RESOLVED THAT Council supports the designation of: *the area between the Icelandic River and Sandy Bar (including all those portions of non-privately owned wetlands in Sections 11, 14, 22, 23, 27, 28 and 34 in Township 23 Range 4E, as well as the SE 28-23-4E, that portion of River Lot 1E-23-4E lying east of the Riverton Lagoon)* as a land management heritage and nature preserve.

CARRIED

11.3 Mark Myrowich, ECB Verydol – 9:15 a.m.

Mr. Myrowich reported to Council on current waste management for Erosion Control.

11.4 Heinjie Arado, MI Water Management & Structures Interlake District Superintendent – 9:30 a.m.

Mr. Arado discussed Manitoba Infrastructure projects with Council.

11.4 Brain Austfjord, Breidavuk Nja Island Historic Library & Resource Center – 10:00 a.m.

Mr. Austfjord requested to begin the process for the Breidavuk Nja Island Historic Library & Resource Center to receive municipal heritage designation.

Councillor Chad Johnson

Councillor Frode Andersen

(14) RESOLVED THAT in accordance with The Municipal Act Section 152(3) Council do hereby move In Camera;

AND FURTHER RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council. CARRIED

Council moved In Camera to discuss a preliminary matter.

**Councillor Colin Bjarnason
Councillor Warren Ostertag**

(15) RESOLVED THAT Council do hereby move out of Camera and resume the regular order of business. CARRIED

12. FINANCE

**12.1 Authorization of 2018 Accounts for Payment,
Accounts Payable & Payroll**

**Councillor Richard Chomokovski
Councillor Morley Nordal**

**(16) RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$599,149.49;
AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending June 13, 2018 in the amount of \$43,618.20;
AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$16,737.11 for the month of May, 2018;
AND FURTHER THAT signing officers be authorized to sign cheques for same.
Cheque #'s 6901-7085 and e-cheques as listed**

CARRIED

12.2 Pledge of Taxes

**Councillor Richard Chomokovski
Councillor Colin Bjarnason**

**(17) WHEREAS Section 173 (1) of The Municipal Act authorizes a Council to borrow money for operating expenses during a fiscal year, but the amounts borrowed must not exceed the previous year's taxes and grants-in-lieu collections;
AND WHEREAS the 2017 taxes and grants-in-lieu amount to \$3,281,195.89;
THEREFORE BE IT RESOLVED that we set our line of credit with the Noventis Credit Union Ltd. in the amount of \$2,000,000. CARRIED**

12.3 ABFES SCBA Purchase

**Councillor Chad Johnson
Councillor Frode Andersen**

(18) RESOLVED THAT Council authorize administration to begin the process for the lease of Self-Contained Breathing Apparatus' for Arborg-Bifrost Fire & Emergency Services. CARRIED

12.4 Financial Statement as at May 31, 2018**Councillor Chad Johnson
Councillor Morley Nordal****(19) RESOLVED THAT the Financial Statement as at May 31, 2018 be adopted as presented. CARRIED****13. CORRESPONDENCE**

- | | | |
|--------------|---|-----------------------------|
| 13.1 | All-net, Website Proposal | Filed as Information |
| 13.2 | EICD, Executive Board Minutes Jan, Feb & Mar | Filed as Information |
| 13.3 | Evergreen Regional Library, 2017 Annual Report & Financial Statement | Filed as Information |
| 13.4 | Evergreen Festival of the Arts, Support Request | Filed as Information |
| 13.5 | FCM, Special Advocacy Fund | Filed as Information |
| 13.6 | Honourable Jeff Wharton, Bill 19 Correspondence | Filed as Information |
| 13.7 | Interlake Women's Resource Centre, Thank you | Filed as Information |
| 13.8 | Interlake Veterinary Services Board, 2018 Budget | Filed as Information |
| 13.9 | Manitoba Ombudsman, 2017 Report | Filed as Information |
| 13.10 | MMUG, 2018 Registration | |

**Councillor Colin Bjarnason
Councillor Chad Johnson****(20) RESOLVED THAT Council authorize the following to attend the 2018 MMUG Conference on October 4th & 5th in Brandon, MB:****One administration staff member.****AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED****13.11 Manitoba Infrastructure, Open House Session****Councillor Warren Ostertag
Councillor Donald Vigfusson****(21) RESOLVED THAT Council authorize the following to attend the Manitoba Infrastructure Service Delivery Review Open House Session on June 13th in Winnipeg, MB:****Reeve Harold Foster and Public Works Manager Jason Comeau;****AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED****13.12 Manitoba Town & Country, Advertising Rates Filed as Information**

- 13.13 Municipal Relations, Addressing Cannabis Retail **Filed as Information**
- 13.14 RRBC, June Events **Filed as Information**
- 13.15 Teulon, 2018 Interlake Municipal Golf Tournament **Filed as Information**
- 13.16 U of MB, Certificate in Municipal Management & Leadership
Filed as Information
- 13.17 Office of Fire Commission, Grahamdale and West Interlake Wildland Fire
Filed as Information
- 13.18 Interlake Tourism, Marketing Opportunities **Filed as Information**

14. UNFINISHED BUSINESS

14.1 CDC

Councillor Morley Nordal

Councillor Frode Andersen

(22) WHEREAS the Municipality of Bifrost-Riverton (the "Municipality") is a shareholder of the Arborg Bifrost Community Development Corporation, which was incorporated under the laws of the Province of Manitoba on September 25, 1996 and amended by Articles of Amendment on March 2, 2000 (the "Old CDC"), being the holder of one (1) Class A Common share;

AND WHEREAS the Directors of the CDC have determined it to be in the best interests of the CDC, the Municipality and the Town of Arborg (the "Town") to dissolve the CDC so that a new community development corporation may be established for the purpose of fostering the social and economic development of the Municipality and the Town, which shall be named the Arborg Bifrost-Riverton Community Development Corporation (the "New CDC");

AND WHEREAS the Directors of the CDC have advised that the CDC has disposed of all its assets in the manner prescribed pursuant to The Corporations Act (Manitoba);

NOW THEREFORE BE IT RESOLVED THAT:

- 1. the dissolution of the Old CDC is hereby authorized and approved;**
- 2. the incorporation of the New CDC pursuant to Part XXI of The Corporations Act (Manitoba) is hereby authorized and approved;**
- 3. the Municipality's subscription for one (1) common share in the New CDC is hereby authorized and approved; and**
- 4. the Municipality is hereby authorized to do all such acts and things and to execute or cause to be executed all such other documents, certificates, instruments, resolutions and other writings which are necessary or desirable to carry out the intent of this Resolution.**

CARRIED

14.2 MuniSight Capital Asset Program

**Councillor Colin Bjarnason
Councillor Donald Vigfusson**

(23) RESOLVED that Council authorizes staff to apply for a grant opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program for the Municipality of Bifrost-Riverton Asset Management, Policies and System Project;

AND FURTHER BE IT RESOLVED THAT the Municipality commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program with the following three activities:

- Collect and compile asset information into one central system;**
- Set up Asset Management Plan framework and policies;**
- Municipal Training: Asset Management Principles**

AND FURTHER BE IT RESOLVED THAT the Municipality commits \$14,000 from its budget towards the cost of this initiative. CARRIED

**Councillor Chad Johnson
Councillor Frode Andersen**

(24) RESOLVED that Council authorizes staff to go forth with the Municipality of Bifrost-Riverton Asset Management, Policies and System Project if successful in obtaining funding from the Federation of Canadian Municipalities Municipal Asset Management Program;

AND FURTHER BE IT RESOLVED THAT the Municipality commits to conducting the activities listed in its proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program with the purchased services of MuniSight Ltd. within the budget commitments provided in the MAMP application. CARRIED

14.3 Manitoba Hydro

**Councillor David Shott
Councillor Donald Vigfusson**

(25) WHEREAS the Municipality is increasingly encountering issues related to the placement of Manitoba Hydro's power distribution poles in municipal right-of-ways by placing the poles too close to the road so they obstruct municipal ditching efforts by making it impossible to dig to the back slope required by an approved Provincial Licence to Construct Water Control Works;

AND WHEREAS the Manitoba Hydro Act was established in 1987 and significant changes have occurred in the jurisdictions and operations of Manitoba Municipalities since that time;

NOW THEREFORE BE IT RESOLVED that the Association of Manitoba Municipalities lobby Manitoba Hydro and the Province of Manitoba, in consultation with Manitoba Municipalities to complete a comprehensive review of the Manitoba Hydro Act. CARRIED

15. NEW BUSINESS

15.1 Sigurdson/Fulsher Lease

Councillor Donald Vigfusson

Councillor Richard Chomokovski

(26) RESOLVED Council extend the Lease Agreement for one year with Sigurdson/Fulsher for Roll No. 0098600.000.

CARRIED

15.2 Manitoba Infrastructure

Council directed the Administration to send a letter to Manitoba Infrastructure regarding resident concerns over weight restrictions on PR roads as well as their policies on traffic counters.

15.3 June District Meeting, RM of St. Laurent June 21

Councillor Richard Chomokovski

Councillor Warren Ostertag

(27) RESOLVED THAT Council authorizes the following to attend the AMM June District Meeting in St. Laurent, MB on June 21, 2018:

Reeve Foster and Councillors Johnson, Shott, Vigfusson and Bjarnason.

AND FURTHER BE IT RESOLVED that all associated expenses be authorized for payment.

CARRIED

15.4 Plastic Bags

Council directed the Administration to investigate options to reduce or eliminate the use of plastic shopping bags in the municipality.

15.5 Citizens On Patrol Program

Councillor Bjarnason reported on the potential re-emergence of the program in Riverton.

16. NOTICE OF MOTION

17. ADJOURNMENT

Councillor Richard Chomokovski

Councillor Donald Vigfusson

(28) RESOLVED THAT Council do hereby adjourn at 1:23 pm to meet again on July 11, 2018 at 8:00 a.m.

CARRIED



Harold J. Foster, Reeve



Cindy Stansell, C.A.O.