

MUNICIPALITY OF BIFROST-RIVERTON**MINUTES****REGULAR MEETING****December 11, 2019**

The Regular Meeting of the Council of the Municipality of Bifrost-Riverton held in the Council Chambers of the Municipal Office at 329 River Road, Arborg, Manitoba on Wednesday, December 11, 2019.

Present were: Reeve: Brian N. Johnson
Councillors: Frode Andersen
Chad Johnson
Morley Nordal
David King
Gordon Klym
Colin Bjarnason
CAO: Cindy Stansell
Admin: Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 p.m.

2. ADDITIONS TO AGENDA**3. ADOPTION OF AGENDA**

Councillor Gordon Klym

Councillor David King

(1) RESOLVED THAT the Agenda be adopted, as amended, as follows:

5.2 ii) Capital Asset Management Policy

8.6 Subdivision Application #4105-19-7893 (Friesen/Plett)

8.7 Planning Report, Seasonal Staff Dwelling Request (6193821 MB Ltd. R.Dueck)

10.4 November 30, 2019 Financial Statement

CARRIED

4. ADOPTION OF MINUTES – Regular Meeting of Council – November 13, 2019

Due to the Minutes of the Regular Meeting November 13, 2019 having been distributed to Council prior to the Meeting, said Minutes were not read.

Councillor David King

Councillor Colin Bjarnason

(2) RESOLVED THAT Council do hereby adopt the Minutes of the Regular Meeting of Council held November 13, 2019.

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Public Works Manager Jason Comeau reported on the activities of the public works dept.

- i) Purchase of Gravel Brandt Pit

Councillor Gordon Klym
Councillor Frode Andersen

(3) RESOLVED THAT Council do hereby authorize the purchase of 5,229 yds³ of gravel from Glacier North Ltd. at a price of \$10.40/yd³. CARRIED

- 5.2 C.A.O. Activity Report

Chief Administrative Officer Cindy Stansell reported on the activities of the municipal offices.

- i) Recreation Master Plan Memorandum of Understanding

Councillor Chad Johnson
Councillor Morley Nordal

(4) RESOLVED THAT Council do hereby authorize the Reeve to sign the Recreation Plan Memorandum of Understanding, conditional to the Town of Arborg authorizing their Mayor to do the same. CARRIED

- ii) Capital Asset Management Policy

Councillor David King
Councillor Colin Bjarnason

(5) RESOLVED THAT Council do hereby adopt Policy Number 2019-01 being a capital asset management policy for the Municipality of Bifrost-Riverton. CARRIED

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES

- 6.1 Citizen Appointments

Councillor Morley Nordal
Councillor Chad Johnson

(6) RESOLVED THAT Council do hereby make the following appointments:

Arborg Bifrost Parks and Recreation Commission: Bailey Sigvaldason

East Drainage Committee: Len Loewen

Arborg Bifrost-Riverton Recreation Sub-Committee: Phil Bauernhuber and Peggy Vigfusson. CARRIED

7. RECEPTION OF DELEGATIONS/PETITIONS

- 7.1 Les Thordarson, Wayne Vandersteen and Jason Sutyla, Interlake Snow Trackers
– 4:30 p.m.

Interlake Snow Trackers discussed the 2019/20 route and maintenance plans.

8. PLANNING/HEARINGS

Councillor Chad Johnson
Councillor Frode Andersen

(7) RESOLVED THAT Council do hereby adjourn the regular meeting of Council to enter into a Variance Public Hearing and a Zoning By-law Amendment Public Hearing. CARRIED

8.1 Variance Public Hearing RMB-19-42V (Foster/Bedard) – 5:15 p.m.

A Variance Public Hearing was held to permit “to reduce the minimum required site width from 200 ft. to 112 ft. for proposed Parcel B.” CAO Cindy Stansell provided a brief synopsis of the application. Karen Foster registered for the application. No person registered against the application. No persons registered for information. Council asked questions for clarification.

8.2 By-law 10-2019 Zoning Amendment Public Hearing – 5:30 p.m.

A Public Hearing was held regarding a Zoning By-law Amendment laid out in By-law 10-2019. CAO Cindy Stansell provided a brief synopsis of the application to amend the Rural Municipality of Bifrost Zoning By-law 4-2011. No person registered for the application. No person registered against the application. No persons registered for information.

Councillor David King

Councillor Gordon Klym

(8) RESOLVED THAT Council do hereby adjourn the Public Hearings and resume the Regular Meeting of Council. CARRIED

Councillor Gordon Klym

Councillor Morley Nordal

(9) WHEREAS Karen Foster, applicant of property legally described as Pt. E1/2 34-22-02 EPM, Roll’s 0042800.000 & 0042300.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

PROVIDED UNDER: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements: to reduce the minimum required site width from 200 ft. to 112 ft. for proposed Parcel B; And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 11th day of December, 2019, APPROVE the said Variation. CARRIED

8.3 Subdivision Application #4105-19-7890 (Eyolfson)

Councillor Morley Nordal

Councillor Chad Johnson

(10) WHEREAS the Applicant, Melvyn Eyolfson, has applied for Approval of Subdivision (SD File # 4105-19-7890), with the intent to subdivide a 10.024 and 8.768 acre parcels from a ±160 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-19-7890.

Municipal approval is granted subject to the following conditions:

- 1. taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made; and**
- 2. the applicant/owner obtain minor variances to vary:**

- i. the side yard of an accessory building (workshop) on proposed lot 1 from the minimum 25 to 21.8 ft.
 - ii. the side yard of two accessory buildings (silos) on proposed lot 2 from the minimum 25 to 23 and 24.1 ft;
 - iii. the side yard of an accessory building (shed) on proposed lot 2 from the minimum 25 to 21.6 ft.
- CARRIED**

8.4 Subdivision Application #4105-19-7892 (Charney)

Councillor Colin Bjarnason

Councillor David King

(11) WHEREAS the Applicant, Randy Charney, has applied for Approval of Subdivision (SD File # 4105-19-7892), with the intent to subdivide 10 acre surplus farmstead from a ±151 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-19-7892.

Municipal approval is granted subject to the following conditions:

1. taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.

CARRIED

8.5 Performance Bond Application (Wall)

Councillor David King

Councillor Morley Nordal

(12) WHEREAS Cornelius Wall Rempel has applied to Eastern Interlake Planning District for the relocation of an Older Mobile Home, currently located in Morweena, MB to the proposed location of Lot 2 Block 3 Plan 38036, 17 Lilac Dr. N., Okno, Roll 1995570 in the Municipality of Bifrost-Riverton,

AND WHEREAS there are upgrades required to meet Manitoba Building Code (MBC) as set out in the Older RTM Report prepared by the Eastern Interlake Planning District;

NOW THEREFORE BE IT RESOLVED THAT Council do hereby enter into a Performance Bond with Cornelius Wall Rempel for the relocation of an Older RTM to ensure that all upgrades and modifications are completed in a timely manner.

CARRIED

8.6 Subdivision Application #4105-19-7893 (Friesen/Plett)

Councillor Morley Nordal

Councillor Chad Johnson

(13) WHEREAS the Applicant, Abe G Bergen of Kleefeld Developments Ltd., has applied for Approval of Subdivision (SD File # 4105-19-7893), with the intent to subdivide ±5.6 acres from a ±150.1 acre holding to consolidate with part of an existing property to create a 10.2 acre proposed lot. The residuals of both existing titles will be consolidated into a ± 146.7 acre residual;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton **APPROVE** Application SD # 4105-19-7893.

Municipal approval is granted subject to the following conditions:

1. taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.

CARRIED

8.7 Planning Report, Seasonal Staff Dwelling Request (6193821 MB Ltd. R.Dueck)

Councillor Gordon Klym

Councillor Morley Nordal

(14) WHEREAS The Eastern Interlake Planning District has received a request for a second dwelling unit to be built on an existing foundation on Roll No. 0161050.000, to house seasonal farm staff;

AND WHEREAS prior to EIPD issuing any Building Permits, pre-approval of Council must be granted, and a Letter of Assurance from an Engineer that the existing foundation is sufficient to carry the load of the dwelling along with a complete set of drawings for the home must be received;

THEREFORE BE IT RESOLVED THAT Council do hereby **APPROVE** the request.

CARRIED

9. BY-LAWS & POLICIES

9.1 By-law 10-2019 – Zoning By-law Amendment, 2nd & 3rd Reading

Councillor Chad Johnson

Councillor Colin Bjarnason

(15) RESOLVED THAT By-law No. 10-2019, being a By-law to amend the Rural Municipality of Bifrost Zoning By-law 4-2011, be read a second time. **CARRIED**

Councillor Morley Nordal

Councillor Frode Andersen

(16) WHEREAS there were no objections to By-law 10-2019, being a by-law of the Municipality of Bifrost-Riverton to amend the Rural Municipality of Bifrost Zoning By-law 4-2011;

NOW THEREFORE BE IT RESOLVED THAT By-law No. 10-2019 be read a third and final time and the Reeve and CAO be authorized to sign and seal same.

RECORDED VOTE

NAME	FOR	AGAINST	ABSTAINED
Reeve Brian N Johnson	X		
Councillor Colin Bjarnason	X		
Councillor Gordon Klym	X		
Councillor Morley Nordal	X		
Councillor David King	X		
Councillor Chad Johnson	X		
Councillor Frode Andersen	X		

CARRIED

Councillor Morley Nordal

Councillor David King

(17) RESOLVED THAT in accordance with The Municipal Act Section 152(3)

Council do hereby move In Camera to discuss personnel matters;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council. **CARRIED**

Councillor Colin Bjarnason

Councillor Gordon Klym

(18) RESOLVED THAT Council do hereby move out of Camera and resume the regular order of business. **CARRIED**

9.2 By-law 11-2019 – Council Indemnities & Expenses, 2nd & 3rd Reading

Councillor Chad Johnson

Councillor Frode Andersen

(19) RESOLVED THAT By-law No. 11-2019, being a By-law to establish the Indemnities and Expenses for members of Council of the Municipality of Bifrost-Riverton, be read a second time. **CARRIED**

Councillor David King

Councillor Morley Nordal

(20) WHEREAS there were no objections to By-law 11-2019, being a by-law of the Municipality of Bifrost-Riverton to establish the Indemnities and Expenses for members of Council;

NOW THEREFORE BE IT RESOLVED THAT By-law No. 11-2019 be read a third and final time and the Reeve and CAO be authorized to sign and seal same.

RECORDED VOTE

NAME	FOR	AGAINST	ABSTAINED
Reeve Brian N Johnson	X		
Councillor Colin Bjarnason	X		
Councillor Gordon Klym	X		
Councillor Morley Nordal	X		
Councillor David King	X		
Councillor Chad Johnson	X		
Councillor Frode Andersen	X		

CARRIED

9.3 By-law 12-2019 – CAO Remuneration, 2nd & 3rd Reading

Councillor Colin Bjarnason

Councillor Gordon Klym

(21) RESOLVED THAT By-law No. 12-2019, being a By-law to provide for the remuneration of the Chief Administrative Officer, be read a second time.

CARRIED

Councillor David King

Councillor Morley Nordal

(22) WHEREAS there were no objections to By-law 12-2019, being a by-law of the Municipality of Bifrost-Riverton to reduce provide for the remuneration of the Chief Administrative Officer;

NOW THEREFORE BE IT RESOLVED THAT By-law No. 12-2019 be read a third and final time and the Reeve and CAO be authorized to sign and seal same.

RECORDED VOTE

NAME	FOR	AGAINST	ABSTAINED
Reeve Brian N Johnson	X		
Councillor Colin Bjarnason	X		
Councillor Gordon Klym	X		
Councillor Morley Nordal	X		
Councillor David King	X		
Councillor Chad Johnson	X		
Councillor Frode Andersen	X		

CARRIED

9.4 By-law 13-2019 – Remuneration of Employees, 2nd & 3rd Reading

Councillor Gordon Klym

Councillor David King

(23) RESOLVED THAT By-law No. 13-2019, being a By-law to provide for the remuneration of employees, be read a second time.

CARRIED

Councillor Frode Andersen

Councillor Chad Johnson

(24) WHEREAS there were no objections to By-law 13-2019, being a by-law of the Municipality of Bifrost-Riverton to provide for the remuneration of employees;

NOW THEREFORE BE IT RESOLVED THAT By-law No. 13-2019 be read a third and final time and the Reeve and CAO be authorized to sign and seal same.

RECORDED VOTE

NAME	FOR	AGAINST	ABSTAINED
Reeve Brian N Johnson	X		
Councillor Colin Bjarnason	X		
Councillor Gordon Klym	X		
Councillor Morley Nordal	X		
Councillor David King	X		
Councillor Chad Johnson	X		
Councillor Frode Andersen	X		

CARRIED

10. FINANCE

10.1 Authorization of 2019 Accounts for Payment, Accounts Payable & Payroll

Councillor Colin Bjarnason

Councillor David King

(25) RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$289,802.78;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending December 11, 2019 in the amount of \$42,198.94;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$19,919.03 for the month of November 2019;

AND FURTHER THAT signing officers be authorized to sign cheques for same.

Cheque #'s 8555-8639 and e-cheques as listed

CARRIED

10.2 2020 Interim Operating Budget

Councillor Frode Andersen

Councillor Chad Johnson

(26) RESOLVED THAT in accordance with Section 163 of The Municipal Act, the council of the Municipality of Bifrost-Riverton hereby adopts the following interim operating budget to have effect until the 2020 operating budget is adopted;

Operating Requirements

General Government Services	200,000.00
Protective Services	50,000.00
Transportation Services	250,000.00
Environment Health Services	20,000.00
Public Health & Welfare Services	10,000.00
Planning & Community Development Services	10,000.00
Economic Development Services	30,000.00
Recreation & Cultural Services	150,000.00
Fiscal Services	80,000.00

Capital Requirements

Borne by Operating	500,000.00
Borne by Reserves	500,000.00

CARRIED

10.3 Add Unpaid Accounts/Utility Arrears to Tax Roll

Councillor Gordon Klym

Councillor David King

(27) RESOLVED THAT Council authorize the transfer of unpaid accounts/utility arrears to the Tax Roll.

CARRIED

10.4 November 30, 2019 Financial Statement

Councillor David King

Councillor Gordon Klym

(28) RESOLVED THAT Council accept the November 30, 2019 Financial Statements as presented.

CARRIED

11. CORRESPONDENCE

- 11.1 Disaster Management Conference, Community Volunteer Award
Filed as Information
- 11.2 Interlake Juried Art Show, Donation Request
Tabled to Budget Meeting
- 11.3 Municipality of Ste. Rose, Crown Lands Lease Letter to AMM
Filed as Information
- 11.4 St. John Ambulance Service, SJA Connect Program
Filed as Information
- 11.5 R. Gregory, Animal Welfare
Filed as Information
- 11.6 R. Dueck, Okno Area Thanks and Concerns
Tabled to Budget Meeting

Councillor Gordon Klym

Councillor David King

(29) RESOLVED THAT Council do hereby authorize a request be submitted to Manitoba Infrastructure for the installation of street lights at the intersection of PR 329 & PR 326, as well as PR 233 & PR 326.
CARRIED

12. UNFINISHED BUSINESS

- 12.1 Riverton Satellite Office
Tabled to Next Meeting

13. NEW BUSINESS

14. IN CAMERA

15. NOTICE OF MOTION

16. ADJOURNMENT


Councillor David King

Councillor Gordon Klym

(30) RESOLVED THAT Council do hereby adjourn at 6:38 p.m. to meet again on January 8, 2020 at 4:00 p.m.
CARRIED



Brian N. Johnson, Reeve



Cindy Stansell, C.A.O.