

MUNICIPALITY OF BIFROST-RIVERTON**MINUTES****REGULAR MEETING****November 13, 2019**

The Regular Meeting of the Council of the Municipality of Bifrost-Riverton held in the Council Chambers of the Municipal Office at 329 River Road, Arborg, Manitoba on Wednesday, November 13, 2019.

Present were: Reeve: Brian N. Johnson
Councillors: Frode Andersen
Chad Johnson
Morley Nordal
David King
Gordon Klym
Colin Bjarnason
CAO: Cindy Stansell
Admin: Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 p.m.

2. ADDITIONS TO AGENDA**3. ADOPTION OF AGENDA**

Councillor David King

Councillor Colin Bjarnason

(1) RESOLVED THAT the Agenda be adopted, as amended, as follows:

9.2 By-law 11-2019 – Council Indemnities & Expenses, 1st Reading

9.3 By-law 12-2019 – CAO Remuneration, 1st Reading

9.4 By-law 13-2019 – Remuneration of Employees, 1st Reading

11.13 Arborg Santa Claus Parade Invitation CARRIED

**4. ADOPTION OF MINUTES – Regular Meeting of Council – October 9, 2019
Special Meeting of Council – October 15, 2019
Special Meeting of Council – October 29, 2019**

Due to the Minutes of the Regular Meeting October 9, 2019, and Special Meetings October 15, 2019 and October 29, 2019 having been distributed to Council prior to the Meeting, said Minutes were not read.

Councillor Gordon Klym

Councillor Morley Nordal

(2) RESOLVED THAT Council do hereby adopt the Minutes of the Regular Meeting of Council held October 9, 2019, and the Special Meeting of Council held October 15, 2019 and October 29, 2019. CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER**5.1 Public Works Manager Activity Report**

Public Works Manager Jason Comeau reported on the activities of the public works dept.

5.2 C.A.O. Activity Report

Chief Administrative Officer Cindy Stansell reported on the activities of the municipal offices.

Councillor David King

Councillor Gordon Klym

(3) WHEREAS prior to amalgamation the Village of Riverton provided administrative services for the Riverton Cemetery, and the Municipality of Bifrost-Riverton has continued to do so;

AND WHEREAS no compensation is received for the administrative services and the services are not provided to other cemeteries within municipal boundaries;

THEREFORE BE IT RESOLVED THAT Council do hereby turn all administration of the Riverton Cemetery over to the Riverton Cemetery Board.

CARRIED

i) Unsightly Property

ii) Crown Land Lease Changes

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES**6.1 Board Appointments**

Councillor David King

Councillor Gordon Klym

(4) RESOLVED THAT Council do hereby make the following appointments:

COMMITTEE/BOARD	2020 APPOINTMENTS
Deputy Reeve	Colin Bjarnason
Finance Committee	Whole Council
Finance Chairman	Brian N. Johnson
Public Works Committee Members	Whole Council
Public Works Chairman	David King
Board of Revision	Whole Council (Chairman: Reeve; Secretary: ACAO)
Drainage Committee – East	Frode Andersen, Chad Johnson, Colin Bjarnason <i>Citizen: Barry Barkman, Kelvin Einarson</i>
Drainage Committee – West	David King, Morley Nordal, Gordon Klym <i>Citizen: David Shott, Al Friederici</i>
Accessibility Working Group	Brian N. Johnson
Arborg Seniors Resource Council	David King
Arborg Seniors Housing	Brian N. Johnson, Chad Johnson
Arborg-Bifrost-Riverton CDC	Colin Bjarnason, Morley Nordal <i>Citizen: Len Loewen, David Shott</i>
Arborg-Bifrost Fire Committee	Morley Nordal, David King
Arborg-Bifrost Parks & Recreation District	Gordon Klym (Alternate Morley Nordal) <i>Citizen: Marlene Reimer, vacant</i>
BAR Waste Authority Coop	David King, Gordon Klym <i>Citizen: David Shott</i>
BASIC	Frode Andersen, David King

Bifrost Airport Commission	David King
Community Futures East Interlake	Morley Nordal
East Interlake Conservation District	Frode Andersen, Brian N. Johnson <i>Citizen: Warren Ostertag, Harold Foster</i>
Eastern Interlake Planning District Board	Colin Bjarnason, Frode Andersen (Alternate Morley Nordal)
Evergreen Regional Library	Frode Andersen <i>Citizen: Lillian Skulason, Tyanna Mytz</i>
Fire Chief - Arborg-Bifrost	Leroy Loewen
Fire Chief - Riverton-Bifrost	Jason Comeau
Icelandic River Community Foundation	Morley Nordal
Interlake Immigration Settlement Services	Frode Andersen
Interlake Tourism Association	Colin Bjarnason
Interlake Veterinary Services District Board	Chad Johnson
Interlake Weed Control Board	Frode Andersen, Gordon Klym
North East Interlake Emergency Measures	Brian N. Johnson
Riverton Curling Club	Chad Johnson
Riverton Handi-Van	Colin Bjarnason
Riverton Harbour Authority Inc.	Chad Johnson
Riverton Memorial Arena	Colin Bjarnason
Riverton Seniors Resource Council	Colin Bjarnason
Riverton Transportation Heritage Center	Chad Johnson
Riverton-Bifrost Fire Committee	Gordon Klym, Frode Andersen
Riverton-Bifrost Holdings	Colin Bjarnason, Chad Johnson
Riverton-Bifrost Parks & Recreation Committee	Colin Bjarnason, Frode Andersen <i>Citizen: Chad Johnson, Peggy Vigfusson, Tanis Grimolfson</i>

CARRIED**7. RECEPTION OF DELEGATIONS/PETITIONS**

7.1 S/Sgt Rob Gray & Cpl Dave Spakowsk, RCMP – 4:00 p.m.
S/Sgt Gray & Cpl Spakowsk discussed policing priorities in the municipality.

7.2 Kelvin Shuvera, MI Director of Regional Operations – 5:00 p.m.
Mr. Shuvera discussed the PR 326 project.

7.3 Douglas Buchko – 5:30 p.m.
Mr. Buchko discussed a proposed subdivision.

8. PLANNING/HEARINGS

8.1 Performance Bond Release RMB-19-08 (McMurray)

Councillor Morley Nordal

Councillor Chad Johnson

(5)WHEREAS Solomon McMurray has fulfilled all requirements set out in Council Resolution #11 dated April 3, 2019 and has met all conditions and terms of the Performance Agreement dated April 5, 2019 between himself and the Municipality of Bifrost-Riverton;

NOW THEREFORE BE IT RESOLVED THAT Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$7,296.00.

CARRIED

8.2 Performance Bond Release RMB-19-16 (Bartsch)**Councillor Gordon Klym****Councillor Colin Bjarnason**

(6) WHEREAS Steven Bartsch has fulfilled all requirements set out in Council Resolution #9 dated June 12, 2019 and has met all conditions and terms of the Performance Agreement dated June 17, 2019 between himself and the Municipality of Bifrost-Riverton;

NOW THEREFORE BE IT RESOLVED THAT Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$2,656.00.

CARRIED**8.3 Subdivision Application #4105-19-7874 (Foster-Bedard)****Councillor Morley Nordal****Councillor David King**

(7) WHEREAS the Applicant, Karen Foster, has applied for Approval of Subdivision (SD File # 4105-19-7874), with the intent to subdivide a 11.83 acre surplus farmstead from a ±244.2 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-19-7874.

Municipal approval is granted subject to the following conditions:

- 1. The applicant/owner pay taxes on the land to be subdivided, for the current year plus any arrears, or make arrangement satisfactory to Council.**
- 2. That the applicant/owner:**
 - a. obtain a variance to vary the site width of the proposed lot (Parcel B) from the minimum 200 ft to 112 ft.; and**
 - b. enter in to a Right-of-Way Agreement to allow for the shared use of the existing driveway located on Parcel C.**

CARRIED**8.4 Subdivision Application #4105-19-7875 (Stanowski)****Councillor Chad Johnson****Councillor Frode Andersen**

(8) WHEREAS the Applicant, John Stanowski, has applied for Approval of Subdivision (SD File # 4105-19-7875), with the intent to subdivide a 6.03 acre surplus farmstead from a ±80 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-19-7875.

Municipal approval is granted subject to the following conditions:

- 1. The applicant/owner pay taxes on the land to be subdivided, for the current year plus any arrears, or make arrangement satisfactory to Council.**
- 2. That the applicant/owner obtain a minor variance to vary the site area of the residual from the minimum 80 acres to ± 74 acres.**

CARRIED

8.5 Subdivision Application #4105-19-7878 (Plett)**Councillor Morley Nordal****Councillor Chad Johnson**

(9) WHEREAS the Applicant, Stanley Plett, has applied for Approval of Subdivision (SD File # 4105-19-7878), with the intent to subdivide a 3 acre surplus farmstead from a ±39.1 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-19-7878.

Municipal approval is granted subject to the following conditions:

- 1. The applicant/owner pay taxes on the land to be subdivided, for the current year plus any arrears, or make arrangement satisfactory to Council.**
- 2. That the applicant/owner obtain a variance to vary the site area of the residual from the minimum 80 acres to ± 36.1 acres. CARRIED**

8.6 Subdivision Application #4105-19-7879 (Eyolfson)**Councillor Colin Bjarnason****Councillor David King**

(10) WHEREAS the Applicant, Greg Nordal, has applied for Approval of Subdivision (SD File # 4105-19-7879), with the intent to subdivide a ±22.8 acre farmstead from a ±168.2 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-19-7879.

Municipal approval is granted subject to the following conditions:

- 1. The applicant/owner pay taxes on the land to be subdivided, for the current year plus any arrears, or make arrangement satisfactory to Council.**
- 2. The landowner enters into a development agreement with the Municipality. Any associated legal costs of said agreement are to be borne by the applicant. The development agreement is to cover matters including, but not limited to, the following:**
 - i. All new permanent structures on the site are provided with flood protection, as a minimum, to the 1:100 year flood protection level of 221.4 metres (726.3 feet) CGVD28;**
 - ii. Future buyers are made aware of the flood hazard at this location; and**
 - iii. Any development along the Icelandic River maintains the Riparian area, as measured from the Ordinary High Water mark, to reduce erosion and sedimentation in accordance with the recommendations of the Icelandic River/Washow Bay Integrated Watershed Management Plan (IWMP). CARRIED**

9. BY-LAWS & POLICIES**9.1 By-law 10-2019 – Zoning By-law Amendment, 1st Reading**

Councillor Gordon Klym

Councillor David King

(11) RESOLVED THAT By-law No. 10-2019, being a By-law to amend the Rural Municipality of Bifrost Zoning By-law 4-2011, be read a first time. CARRIED

9.2 By-law 11-2019 – Council Indemnities & Expenses, 1st Reading

Councillor David King

Councillor Gordon Klym

(12) RESOLVED THAT By-law No. 11-2019, being a By-law to establish the Indemnities and Expenses for members of Council of the Municipality of Bifrost-Riverton, be read a first time. CARRIED

9.3 By-law 12-2019 – CAO Remuneration, 1st Reading

Councillor Chad Johnson

Councillor Frode Andersen

(13) RESOLVED THAT By-law No. 12-2019, being a By-law to provide for the remuneration of the Chief Administrative Officer, be read a first time. CARRIED

9.4 By-law 13-2019 – Remuneration of Employees, 1st Reading

Councillor Colin Bjarnason

Councillor Gordon Klym

(14) RESOLVED THAT By-law No. 13-2019, being a By-law to provide for the remuneration of employees, be read a first time. CARRIED

10. FINANCE

**10.1 Authorization of 2019 Accounts for Payment,
Accounts Payable & Payroll**

Councillor Chad Johnson

Councillor Frode Andersen

**(15) RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$1,926,771.72;
AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending November 13, 2019 in the amount of \$42,875.09;
AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$18,005.55 for the month of October 2019;
AND FURTHER THAT signing officers be authorized to sign cheques for same.
Cheque #'s 8473-8554 and e-cheques as listed CARRIED**

10.2 October 31, 2019 Financial Statement

Councillor David King

Councillor Gordon Klym

(16) RESOLVED THAT Council accept the October 31, 2019 Financial Statements as presented. CARRIED

11. CORRESPONDENCE

- 11.1 Community Futures East Interlake,
i) Townfolio

Councillor Colin Bjarnason

Councillor Gordon Klym

(17) RESOLVED THAT the Municipality renews their contract with Townfolio for 3 years at the cost of \$340.91/year plus taxes. CARRIED

- ii) Regional Roundtable Invitation

Councillor Frode Andersen

Councillor Chad Johnson

(18) RESOLVED THAT Council authorize the following to attend the Community Futures East Interlake 2nd Regional Roundtable on November 19, 2019 in Koostatak, MB; Councillor Nordal and Deputy Reeve Bjarnason. AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED

- 11.2 Evergreen School Division, Budget Meeting Invitation

Councillor Morley Nordal

Councillor Chad Johnson

(19) RESOLVED THAT Council authorize the following to attend the Evergreen School Division Education Plan Update & Budget Consultation Meeting on November 27, 2019 in Arborg, MB; All of Council. AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED

- 11.3 Fieldstone Ventures, LPN Training Letter of Support Request

Councillor Morley Nordal

Councillor Frode Andersen

(20) RESOLVED THAT Council provide a letter of support to Fieldstone Ventures for their proposal to Assiniboine Community College to host a Practical Nursing Program in Arborg. CARRIED

- 11.4 IERHA,

i) Response: Arborg & District Hospital Staffing **Filed as Information**

ii) Sponsorship Opportunity **Filed as Information**

- 11.5 Interlake Tourism Assoc., 2020 Travel Guide

Councillor Colin Bjarnason

Councillor David King

(21) RESOLVED THAT the Municipality place an ¼ page ad in the Interlake Tourism Travel Guide for 2020 at a cost of \$315.00. CARRIED

- 11.6 Interlake Women's Resource Centre, AGM Invitation **Filed as Information**
- 11.7 Manitoba Hydro, Vegetation Management Policy **Filed as Information**
- 11.8 Office of the Fire Commissioner, Elected Officials & CAO Workshop
Filed as Information
- 11.9 Riverdale Workshop, Thank You **Filed as Information**
- 11.10 Riverton Collegiate, Provincial A Varsity Volleyball Tournaments Greetings
Request

Councillor Chad Johnson

Councillor Frode Andersen

(22) RESOLVED THAT Council authorize the following to bring greetings to the 2019-2020 Manitoba High School Athletics Association Varsity Girls and Varsity Boys Provincial "A" Volleyball Championships on November 28, 2019 in Riverton, MB;

Deputy Reeve Bjarnason.

AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment.

CARRIED

- 11.11 Riverton Transportation & Heritage Centre, Letter of Support Request

Councillor Colin Bjarnason

Councillor Morley Nordal

(23) RESOLVED THAT Council provide a letter of support to the Riverton Transportation & Heritage Centre to assist with grant applications for their expansion project.

CARRIED

- 11.12 Westshore Community Foundation,
- i) 2018 Annual Report **Filed as Information**
 - ii) 24 Hours of Giving Challenge **Filed as Information**
- 11.13 Arborg Santa Claus Parade Invitation **Filed as Information**

12. UNFINISHED BUSINESS

- 12.1 Riverton Satellite Office **Tabled to Next Meeting**

13. NEW BUSINESS

14. IN CAMERA

Councillor Chad Johnson

Councillor Frode Andersen

(24) RESOLVED THAT in accordance with The Municipal Act Section 152(3) Council do hereby move In Camera to discuss personnel matters;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council. CARRIED

Council moved In Camera to discuss a Preliminary Matter.

**Councillor David King
Councillor Gordon Klym**

(25) RESOLVED THAT Council do hereby move out of Camera and resume the regular order of business. CARRIED

15. NOTICE OF MOTION

16. ADJOURNMENT

**Councillor Colin Bjarnason
Councillor Frode Andersen**

(26) RESOLVED THAT Council do hereby adjourn at 7:47 p.m. to meet again on December 11, 2019 at 4:00 p.m. CARRIED



Brian N. Johnson, Reeve



Cindy Stansell, C.A.O.