

**MUNICIPALITY OF BIFROST-RIVERTON****MINUTES****REGULAR MEETING****September 11, 2019**

The Regular Meeting of the Council of the Municipality of Bifrost-Riverton held in the Council Chambers of the Municipal Office at 329 River Road, Arborg, Manitoba on Wednesday, September 11, 2019.

Present were: Reeve: Brian N. Johnson  
Councillors: Frode Andersen  
Chad Johnson  
Morley Nordal  
David King  
Gordon Klym  
Colin Bjarnason  
CAO: Cindy Stansell  
Admin: Tanis Johnson

**1. CALL TO ORDER**

Reeve Johnson called the meeting to order at 8:00 a.m.

**2. ADDITIONS TO AGENDA****3. ADOPTION OF AGENDA**

**Councillor David King**

**Councillor Gordon Klym**

**(1) RESOLVED THAT the Agenda be adopted, as amended, as follows:**

**5.1 iii) RM of Fisher Delegation Invitation;**

**10.2 July 31, 2019 Financial Statement;**

**11.5 RCMP, AMM Convention Meeting Opportunity; and**

**11.6 AMM Invitation.**

**CARRIED**

**4. ADOPTION OF MINUTES – Regular Meeting August 14, 2019  
Special Meeting August 27, 2019**

Due to the Minutes of the Regular Meeting August 14, 2019 and the Special Meeting August 27, 2019 having been distributed to Council prior to the Meeting, said Minutes were not read.

**Councillor Gordon Klym**

**Councillor David King**

**(2) RESOLVED THAT Council do hereby adopt the Minutes of the Regular Meeting of Council held August 14, 2019 and The Special Meeting of Council held August 27, 2019.**

**CARRIED**

**5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER**

**5.1 Public Works Manager Report**

Public Works Manager Jason Comeau reported on the activities of the public works departments.

i) Ditching Tenders Results

**Councillor Chad Johnson**

**Councillor Frode Andersen**

**(3) RESOLVED THAT Council accept the following tender:**

TENDER	CONTRACTOR	NET TOTAL (Less GST)
East 6	Cutting Edge	\$32,277.00

**AND FURTHER BE IT RESOLVED that should Bidder Qualification requirements not be met, Council hereby authorizes the C.A.O. to award the tenders to the next lowest bidder that meets qualifications. CARRIED**

ii) Centennial Park Revitalization

**Councillor Colin Bjarnason**

**Councillor Gordon Klym**

**(4) RESOLVED THAT Council accept the following Riverton Centennial Park tender:**

TENDER COMPONENT	CONTRACTOR	NET TOTAL (Less GST)
Stage Upgrades	10030446 Manitoba Ltd.	\$23,079.00

**AND FURTHER BE IT RESOLVED that should Bidder Qualification requirements not be met, Council hereby authorizes the C.A.O. to award the tenders to the next lowest bidder that meets qualifications. CARRIED**

iii) RM of Fisher Delegation Invitation

**Councillor Gordon Klym**

**Councillor Chad Johnson**

**(5) RESOLVED THAT Council authorize the following to attend the RM of Fisher Council Meeting on October 2, 2019 in Fisher Branch, MB;**

**Public Works Manager Jason Comeau & Councillor David King.**

**AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED**

5.2 C.A.O. Activity Report

Chief Administrative Officer Cindy Stansell reported on the activities of the municipal offices.

**Councillor Morley Nordal**

**Councillor Gordon Klym**

**(6) RESOLVED THAT Council do hereby accept the addendum for House of Hope Sidewalk Tender awarded by Resolution 3 at the special meeting of council held August 27, 2019. CARRIED**

**Councillor Frode Andersen**

**Councillor David King**

**(7) RESOLVED THAT the Satellite Office in Riverton be open to accept property tax payments on Monday, September 30, 2019;**

**CARRIED**

i) Regional Water Supply Project Supplementary Report **Filed as Information**

ii) PUB Board Order 131-19 **Filed as Information**

## **6. REPORTS OF ELECTED OFFICIALS/COMMITTEES**

**Councillor Frode Andersen**

**Councillor Colin Bjarnason**

**(8) WHEREAS there are identified issues with the Drunken River drainage system; AND WHEREAS the Drunken River drainage system covers area in both the Municipality of Bifrost-Riverton and the Rural Municipality of Gimli; AND WHEREAS a bottleneck effect occurs once the drain crosses municipal boundaries into the R.M. of Gimli; THEREFORE BE IT RESOLVED THAT Council do hereby requests the Department of Sustainable Development to perform a clean out of the downstream portion of Drunken River to alleviate the drainage issues in the area. CARRIED**

## **7. RECEPTION OF DELEGATIONS/PETITIONS**

**7.1 John Syvitski, Valhalla Beach – 9:00 a.m.**

**Councillor Morley Nordal**

**Councillor David King**

**(9) RESOLVED THAT Council do hereby authorize an amendment of Resolution No. 25 from the Regular Meeting of Council on November 15, 2017 to allow for:**

- **The designated areas shown on Schedule A are limited to approximately 5-10 feet.**
- **A fifth pathway be added to Schedule A as attached. CARRIED**

**7.2 Monica Dueck, Fund Development Manager- The Jubilee Fund Inc. – 9:30 a.m.**  
Ms. Dueck presented on the Jubilee Fund and the projects that it supports.

**7.3 Linda Loewen, Update – 9:40 a.m.**  
Mrs. Loewen and Mr. Barry Barkman discussed the progress of the Community Group.

## **8. PLANNING/HEARINGS**

**8.1 Variance Public Hearing RMB-19-31V (Leihkauf) – 10:00 a.m.**

**Councillor Morley Nordal**

**Councillor Chad Johnson**

**(10) RESOLVED THAT Council do hereby adjourn the regular meeting of Council to enter into a Variance Public Hearing. CARRIED**

A Variance Public Hearing was held to permit for a “To reduce the minimum required dwelling unit area from 800 sq. ft. to 388 square feet.” CAO Cindy Stansell provided a brief synopsis of

the application. Two person registered for the application. No person registered against the application. No persons registered for information. Council asked questions for clarification.

**Councillor Morley Nordal**  
**Councillor Frode Andersen**

**(11) RESOLVED THAT Council do hereby adjourn the Variance Public Hearing and resume the Regular Meeting of Council.** **CARRIED**

**Councillor Morley Nordal**  
**Councillor Frode Andersen**

**(12) WHEREAS Brynn Leihkauf, applicant of property legally described as Lot 11-4-15812, Roll 0099768.000 and located in the Municipality of Bifrost-Riverton applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;**

**PROVIDED UNDER:**

**Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements: to reduce the minimum required dwelling unit area from 800 sq. ft. to 388 square feet.**

**And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 11th day of September, 2019, APPROVE the said Variation subject to the following condition:**

**1) The applicant enter into a performance bond agreement with the Municipality in order to correct the deficiencies in the dwelling as per Eastern Interlake Planning Districts Older RTM Report dated August 19, 2019.**

**CARRIED**

**8.2 Amendment, Resolution 14 08.14.2019**

**Councillor Morley Nordal**  
**Councillor Chad Johnson**

**(13) WHEREAS Glacier North Ltd. (Douglas Buchko), owner of property legally described as Pt. SE 26-24-2E - Roll 203300 and located in the Municipality of Bifrost-Riverton applied to the Council of the Municipality of Bifrost-Riverton for approval of a Conditional Use under the Municipality of Bifrost Zoning By-law 04/11;**

**PROVIDED UNDER:**

**Chapter P80 of The Planning Act, Part 7, Conditional Uses, as it applies to the property in order to: Permit for an Aggregate Extraction Operation.**

**And after careful consideration of the application and any representations made for or against the Conditional Use sought by the Applicant, the Municipality of Bifrost-Riverton Conditional Use Board in meeting duly assembled this 14th day of August, 2019, APPROVE the said Conditional Use.**

**Approval is given subject to the following conditions:**

- 1. All necessary permits to be obtained from Eastern Interlake Planning District and Manitoba Infrastructure; and,**
  - 2. All Provincial and Federal Government regulations being complied with.**
- Approval shall expire if not acted upon within twelve months of the date of the making.**

**CARRIED**

**8.3 2019 Board of Revision for 2020 Roll – 1:00 p.m.****Councillor Frode Andersen****Councillor Chad Johnson****(14) RESOLVED that Council do hereby adjourn the Regular Meeting of Council to enter into a Board of Revision. CARRIED**

Chairman Brian Johnson called the Board of Revision to order at 1:00 pm.

The following Members of the Board of Revision were in attendance:

Brian Johnson, Chairman

David King

Frode Andersen

Gordon Klym

Chad Johnson

Colin Bjarnason

Morley Nordal - 1:06 p.m.

Cindy Stansell, Secretary

Patrick Dyck and Isaac Evans attended on behalf of the Provincial Assessment Branch. The Provincial Assessor was sworn in by Board of Revision Secretary Cindy Stansell.

Board Secretary Cindy Stansell outlined the purpose of the Board of Revision: To sit as a Board of Revision in order to hear complaints against the 2019 Supplementary Taxes and the 2020 Assessment Rolls of the Municipality of Bifrost-Riverton.

The Board considered the following appeals:

#	Roll No.	Applicants	Year	Class	Land	Building	Total	Present	Sworn In
01	0001250	Jim Dekoning Bonnie Dekoning	2020	Res Farm	28,000 53,000	70,500 36,600	98,500 89,600		<b>Withdrawn- Assessor Agreement</b>
02	0198600	Alexander Kowalchuk	2020	Farm	39,200		39,200		
03	0200100	Alexander Kowalchuk	2020	Farm	39,200		39,200		
04	0096000	Ragnheidur Lois Sigfusson	2020	Res	70,700		70,700	X	X Skulli
05	0233300	Cornelius Friesen Dora Friesen	2020	Res Farm Other	4,200 18,700 700	118,800 8,400 16,100	123,000 27,100 16,800	X X	X Cornelius
06	0115600	Marlene Reimer Harold Reimer	2020	Res Farm Other	14,000 158,60 0 14,000	255,300 44,500 61,900	269,300 203,100 75,900		
07	0096200	James Johnson Giovanna Johnson	2020	Res	69,600	134,800	204,400		
08	0055805	Enns Brothers Properties Ltd.	2020	Other	38,000	846,600	884,600		<b>Withdrawn</b>
09	0052520	Henry Friesen Mary Friesen	2020	Res	25,900		25,900	X X	X Henry
10	0052530	Henry Friesen Mary Friesen	2020	Res	23,300		23,300	X X	X Henry

11	0052540	Henry Friesen Mary Friesen	2020	Res	23,200		23,200	X X	X Henry
12	0052560	Henry Friesen Mary Friesen	2020	Res	25,400		25,400	X X	X Henry

Persons who appeared in support of their written appeals were sworn in and heard by the Board. Those appeals unsupported by personal appearances were also reviewed by the Board.

**Councillor Gordon Klym**

**Councillor David King**

**(15) RESOLVED that the Board of Revision do hereby adjourn and that the Regular Meeting of Council is resumed.**

**CARRIED**

**Councillor Gordon Klym**

**Councillor David King**

**(16) RESOLVED THAT the 2020 Assessment Rolls of the Municipality of Bifrost-Riverton as hereby amended, be and are hereby declared to be the Assessment Roll of the Municipality for 2020, subject to changes, if any, ordered by the Municipal Board of the Court of Queen's Bench,  
ALSO BE IT RESOLVED THAT Council adopts any decisions pertaining to 2019 Supplementary Taxes.**

**SCHEDULE A FOR DECISIONS**

**CARRIED**

## **9. BY-LAWS & POLICIES**

### **9.1 Policy 01-2017 Culverts – Amendment**

**Councillor Morley Nordal**

**Councillor David King**

**(17) RESOLVED THAT Council adopt the revised Policy 01-2017, Culverts.**

**CARRIED**

## **10. FINANCE**

### **10.1 Authorization of 2019 Accounts for Payment, Accounts Payable & Payroll**

**Councillor Morley Nordal**

**Councillor David King**

**(18) RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$312,234.33;  
AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending September 11, 2019 in the amount of \$48,367.64;  
AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$21,410.48 for the month of August 2019;  
AND FURTHER THAT signing officers be authorized to sign cheques for same.**

**Cheque #'s 8293-8341 and e-cheques as listed**

**CARRIED**

**10.2 July 31, 2019 Financial Statement****Councillor David King****Councillor Morley Nordal****(19) RESOLVED THAT Council accept the August 31, 2019 Financial Statements as presented. CARRIED****11. CORRESPONDENCE****11.1 AMM, 2019 Convention Invitation****Councillor Gordon Klym****Councillor David King****(20) RESOLVED THAT Council authorize the following to attend the Association of Manitoba Municipalities 21st Annual Convention on November 25-27, 2019 in Brandon, MB;****Reeve Johnson; Councillors Johnson, King, Klym and Bjarnason;  
and CAO Cindy Stansell.****AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED****11.2 Canadian Union of Postal Workers, 2019 Federal Election Filed as Information****11.3 IERHA, AGM Invitation Filed as Information****11.4 Village of Dunnottar, 2019 Climate Change Conference & FCM Gala Dinner****Councillor David King****Councillor Gordon Klym****(21) RESOLVED THAT Council authorize the following to attend the 2019 Climate Change Conference and FCM Gala Dinner on September 26, 2019 in Matlock, MB:****Reeve Johnson;****AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED****11.5 RCMP, AMM Convention Meeting Opportunity Filed as Information****11.6 AMM Invitation****Councillor David King****Councillor Gordon Klym****(22) RESOLVED THAT Council authorize the following to attend the AMM Meeting on October 2, 2019 in Winnipeg, MB:****Councillor Bjarnason and CAO Cindy Stansell;****AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED****12. UNFINISHED BUSINESS****12.1 Riverton Satellite Office****Tabled to Next Meeting**

**12.2 ABPRC, Citizen Representative****Tabled to Next Meeting****13. NEW BUSINESS****14. IN CAMERA****Councillor Morley Nordal****Councillor Chad Johnson**

**(23) RESOLVED THAT in accordance with The Municipal Act Section 152(3) Council do hereby move In Camera to discuss personnel matters; AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council. CARRIED**

Council moved In Camera to discuss an Unresolved Legal Matter and Personnel Matters.

**Councillor David King****Councillor Chad Johnson**

**(24) RESOLVED THAT Council do hereby move out of Camera and resume the regular order of business. CARRIED**

**Councillor Colin Bjarnason****Councillor Frode Andersen**

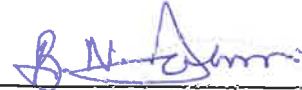
**(25) RESOLVED THAT Council hereby authorize the hiring of Lindsay D'Hont as a Receptionist with a probationary period of 6 months; AND FURTHER RESOLVED that after successful completion of the 6 month probation, Lindsay be added to MEBP and Blue Cross benefits; AND FURTHER BE IT RESOLVED THAT Lindsay is to be reimbursed as per Schedule "A." CARRIED**

**Councillor Gordon Klym****Councillor Chad Johnson**

**(26) WHEREAS Council accepted the Organizational Design with Job Analysis report submitted by David Grad of People First HR; AND WHEREAS Council appointed Tanis Johnson as Interim Assistant CAO and Nancy Nosaty as Interim Administrative Assistant; THEREFORE BE IT RESOLVED THAT Council remove the Interim status from their job titles. CARRIED**

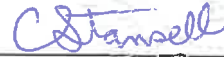
**15. NOTICE OF MOTION****16. ADJOURNMENT****Councillor Chad Johnson****Councillor Morley Nordal**

**(27) RESOLVED THAT Council do hereby adjourn at 1:55 p.m. to meet again on October 9, 2019 at 8:00 a.m. CARRIED**



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**Brian N. Johnson, Reeve**



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**Cindy Stansell, C.A.O.**