



***Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Wednesday, December 9, 2020
Commencing at 4:00 PM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Colin Bjarnason, Chad Johnson, David King, Gordon Klym and
Morley Nordal – Time entered meeting 6:20 PM

Admin: CAO Jordan Willner and ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 p.m.

2. ADDITIONS TO AGENDA

Reeve Johnson called for any additions to the agenda:

- 8.4 Subdivision Application 4105-20-7988 (Reimer)
- 10.3 2021 Interim Operating Budget
- 11.2 Crown Land Tax Enquiry
- 13.8 Icelandic River Heritage Sites Letter of Support Request
- 13.9 Blind Bay Water Management

3. ADOPTION OF AGENDA

Resolution 1

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that the Agenda be adopted, with the following additions:

8.4 Subdivision Application 4105-20-7988 (Reimer)

10.3 2021 Interim Operating Budget

11.2 Crown Land Tax Enquiry

13.8 Icelandic River Heritage Sites Letter of Support Request

13.9 Blind Bay Water Management

and the order of the agenda is authorized to be altered as required.

CARRIED

4. ADOPTION OF MINUTES

Resolution 2

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that Council do hereby adopt the following Minutes as presented:

Regular Meeting of Council – November 12, 2020.

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Resolution 3

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council accept the Public Works Manager Activity Report for December 9, 2020 as presented.

CARRIED

Resolution 4

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the engagement of J. Brandt Enterprises for Transmission Repair with Warranty for the 1996 Mack Dump Truck, at an estimated cost of \$ 8,820.20 plus tax.

CARRIED

Resolution 5

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton accept the following Tender submission for the sale of the municipality's 2000 Freightliner Tandem Chassis: Bevin Kornelsen for the amount of \$18,576.00.

CARRIED

5.2 CAO Activity Report

Resolution 6

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that Council accept CAO Report for November 2020 as presented.

CARRIED

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES

6.1 Verbal Councillor Reports

Resolution 7

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

CARRIED

7. RECEPTION OF DELEGATIONS/PETITIONS

None

8. PLANNING/HEARINGS

8.1 Public Hearing – Variance RMB-20-40V (Raill) - 4:30 p.m.-

Resolution 8

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing at 4:30 pm for Variance RMB-20-40V.

CARRIED

Public Hearing Minutes

Variance RMB-20-40V

4:30 PM

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 4:30 PM.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act*.

3. Receiving of Conditional Use in Favour or Opposed

Two letters were received by the Municipality Opposed to the Variance.

4. Adjournment

Resolution 9

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn the Public Hearing and resume the regular meeting of Council at 4:35 pm.

CARRIED

Resolution 10

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Whereas Tom Raill, owner of property legally described as Lot 12-1-113197, Roll 0105727.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

Provided Under: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements:

- to increase the maximum allowed height of a fence in the required front yard from 3' to 6', and
- to allow for an accessory structure for storage purposes on site prior to the erection of the main building, being a dwelling.;

And after careful consideration of the application and any representations made for or against the Variations sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 9th day of December, 2020, deny the said Variations.

CARRIED

8.3 Development Agreement RMB-20-16C

Resolution 11

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved that Council authorize the Reeve and CAO to sign the Development Agreement with property owners Ronald and Marcela Kornelsen, with respect to Conditional Use File No. RMB-20-16C.

CARRIED

8.4 Subdivision Application 4105-20-7988 (Reimer)

Resolution 12

Moved by Councillor Klym

Seconded by Councillor King

Whereas the Applicants, Adam and Ruthy Pringle, have applied for Approval of Subdivision (SD File #4105-20-7988), with the intent to subdivide a 5.461 acre farmstead from a ± 24.9 acre holding to accommodate construction of a single-family residential development on the residual.

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Application SD # 4105-20-7988.

Municipal approval is granted subject to the following conditions:

1. taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made, and
2. the accessory buildings (storage sheds) that encroach on the proposed lot from the property to the south (Roll 195225) have been relocated/removed,

OR

that an encroachment agreement has been entered into with the owners of Roll 195225 and registered as a caveat on the properties.

CARRIED

9. BY-LAWS & POLICIES

9.3 By-law 9-2020 – Organizational – Third Reading

Resolution 13

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas Section 148(1) of The Municipal Act provides that, a council must establish by by-law an organization structure for the municipality and review the by-law at least once during the term of office;

And whereas By-Law 14-2018 was passed in December 2018 but Council deems it's in the best interest of the Municipality to introduce By-Law 9-2020 to reflect the evolving responsibilities of the Municipal Organization;

Be it resolved that By-Law 9-2020, being a by-law to govern the organization of the Municipality of Bifrost-Riverton and committees thereof, and to repeal by-law 14-2018 be given third and final reading.

Recorded Vote:

For - All

Against: Nil

Abstained: Nil

Absent – Councillor Nordal

CARRIED

10. FINANCE

10.1 Authorization of Accounts for Payment

Resolution 14

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved Council do hereby adopt and approve total payables for general operating expenses in the amount of \$831,008.94;

And further be it resolved that Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending December 4, 2020 in the amount of \$44,166.90;

And further be it resolved that Council hereby adopt and approve total Payroll Deductions in the amount of \$15,646.36 for the month of November, 2020;

And further be it resolved that signing officers be authorized to sign cheques for same.
Cheque #'s 9424 – 9499 and e-cheques as listed

CARRIED

10.2 Unaudited Financials of the Municipality as at November 30, 2020

Resolution 15

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that Council accept the November 30, 2020 Unaudited Financial Statements as presented.

CARRIED

10.3 Interim Operating Budget 2021

Resolution 16

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Whereas Section 163 of *The Municipal Act* states: A council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby adopts the following interim operating budget to have effect until the 2021 operating budget is adopted;

Operating Requirements

General Government Services	600,000.00
Protective Services	200,000.00
Transportation Services	2,000,000.00
Environment Health Services	200,000.00
Public Health & Welfare Services	30,000.00
Environmental Development Services	20,000.00
Economic Development Services	120,000.00
Recreation & Cultural Services	<u>400,000.00</u>
Total Interim Operating Budget for 2021 =	\$3,450,000.00

CARRIED

8. PLANNING/HEARINGS (cont.)

8.2 5:00 PM - Public Hearing re: By-law 7-2020 – Special Service Levy – Riverton Garbage Collection 2021 and 2022

Resolution 17

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing at 5:00 pm for By-Law 7-2020 being a Special Service Levy for Riverton Garbage Collection 2021 and 2022.

CARRIED

Public Hearing Minutes
Special Service Levy By-law 7-2020
5:00 PM

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 5:00 PM.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act* and confirmed that all effected properties received a letter mailed to them on November 12,2020

3. Receiving of Special Service in Favour or Opposed

No objections received; no registered speakers present.

4. Adjournment

Resolution 18
Moved by Councillor King
Seconded by Councillor Klym

Be it resolved that Council do hereby adjourn the Public Hearing on By-Law 7-2020 and resume the regular meeting of Council at 5:02 PM.

CARRIED

9. BY-LAWS & POLICIES

9.3 By-law 7-2020 – Special Service Levy – Riverton Garbage Collection 2021 and 2022 – Second Reading

Resolution 19
Moved by Councillor Johnson
Seconded by Councillor Klym

Whereas the Municipality of Bifrost-Riverton mailed notices to all effected property owners on November 12, 2020 on the scheduled Public Hearing for the Special Service Levy of By-law 7-2020;

And whereas a Public Hearing was held on December 9, 2020 at 5:00 PM with no opposition;

And whereas Section 312 of *The Municipal Act* provides in part as follows;
If approved by by-law, a municipality may provide, as a special service to all or part of the municipality, (e) the collection and transportation of waste or recyclable materials;

And whereas subsection 320(1) of *The Municipal Act* provides as follows:
Subject to subsection (2) to (6) and subsection 321(4), a Council may by by-law
(a) Approve the local improvement or special service as set out in the plan or proposal; and
(b) Authorize the municipality to impose taxes as set out in the plan or proposal;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton now give second reading to By-law 7-2020.

CARRIED

14. IN CAMERA

Resolution 20
Moved by Councillor King
Seconded by Councillor Klym

Be it resolved that in accordance with The Municipal Act Section 152(3)(b)(ii) Council do hereby close the meeting to the public and move In Camera at 5:05 p.m.;

And further be it resolved that in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Councillor Nordal entered the meeting at 6:20 PM.

Resolution 21
Moved by Councillor Klym
Seconded by Councillor Andersen

Be it resolved that Council do hereby move out of Camera and resume the regular meeting of Council at 6:32 pm.

CARRIED

9. BY-LAWS & POLICIES

9.4 By-law 10-2020 – Remuneration of Employees – Second Reading

Resolution 22
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton appoints and sets the remuneration of employees annually by by-law;

Therefore be it resolved that By-Law 10-2020, being a by-law to provide for the position appointment and remuneration of municipal employees, and to repeal by-law 13-2019, be now given second reading.

CARRIED

9.4 By-law 10-2020 – Remuneration of Employees – Third Reading

Resolution 23
Moved by Councillor Andersen
Seconded by Councillor Bjarnason

Be it resolved that By-Law 10-2020, being a by-law to provide for the position appointment and remuneration of municipal employees, and to repeal by-law 13-2019, be now given third and final reading.

Recorded Vote:

For: All Against: Nil Abstained: Nil

CARRIED

11. CORRESPONDENCE

Resolution 24
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Be it resolved Council do hereby accept the following Correspondence:

- 11.1 Mr. James Bezan, Icelandic River Dredging
- 11.2 Crown Land Tax Enquiry

CARRIED

12. UNFINISHED BUSINESS

- 12.1 **By-law 4-2020 – Road Opening**
- 12.2 **Provincial Flood Maps**
- 12.3 **By-law 6-2020 – Borrowing for BAR Waste Disposal Grounds**

13. NEW BUSINESS

13.1 Dutch Elm Trees Removal and Disposal Request for Quotations

Resolution 25

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved the Council of the Municipality of Bifrost-Riverton accept the following Quotation for the removal and disposal of Dutch Elm Trees:
Krautter Tree and Yard Services for the amount of \$7,629.00 plus GST.

CARRIED

13.2 Personnel Professional Development

Resolution 26

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that Council authorize the enrollment of Nancy Howell into the UofM's CMMA program at the expense of \$100;

And further be it resolved that Council authorize the Course Enrollment of Nancy Howell into FINC 0180 at \$665 + additional costs and fees with a state date of January 11, 2021.

CARRIED

13.3 Munisoft Municipal Software

Resolution 27

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the purchase of Munisoft Municipal Software at the expense of \$21,146.00, with the estimated annual support of <\$5,000.

CARRIED

13.4 Skyjack Rental Agreement

Resolution 28

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize Jason Comeau, Public Works Manager to enter into an equipment rental agreement with Shawn Price at the amount of \$1,200 for the rental of Skyjack from December 2020- May 14, 2021.

CARRIED

13.5 TAXervice – 2020 Tax Sale

Resolution 29

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Whereas pursuant to Section 372 of *The Municipal Act* a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

Therefore be it resolved that the Municipality of Bifrost-Riverton place a reserve bid on all properties in the amount of all arrears and costs in respect of each property.

CARRIED

13.6 ITA – 2021 “Tour the Interlake” Colouring Fun Book

Resolution 30

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the submission to the Interlake Tourism Association’s 2021 Tour the Interlake colouring book at the expense of \$250.00 plus GST.

CARRIED

13.7 Water Utility Expansion Request

Deferred to Unfinished Business

13.8 Letter of Support – Icelandic River Heritage Sites

Resolution 31

Moved by Councillor Bjarnason

Seconded by Councillor Nordal

Be it resolved that Council provide a letter of support to the Icelandic River Heritage Sites to include with their grant applications for the rebuilding of the Engimýri homestead house porch and walkway.

CARRIED

13.9 Blind Bay Water Management

Resolution 32

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved the Council of the Municipality of Bifrost-Riverton requests the following from Manitoba Infrastructure’s Water Management and Structures division:

1. Replace culverts and traps located at Road 146N and 21E;
2. Dredge or remove excess material at the mouth of the Blind Bay and Lake Winnipeg to allow adequate water flow along the Blind Bay Drain.

CARRIED

14. IN CAMERA

Resolution 33
Moved by Councillor King
Seconded by Councillor Klym

Be it resolved that in accordance with *The Municipal Act* Section 152(3)(b)(ii) and 152(3)(b)(iii) Council do hereby close the meeting to the public and move In Camera at 7:50 PM;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Resolution 34
Moved by Councillor Andersen
Seconded by Councillor Johnson

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 8:22 PM.

CARRIED

Resolution 35
Moved by Councillor Johnson
Seconded by Councillor Andersen

Whereas if banked time is not taken within three months of it being earned, Manitoba employers must pay out all banked hours at the regular wage rate;

Therefore be it resolved that Council authorize the pay out of the listed banked time for the following employees: Rory Hryhorchuk - 94.125 hours.

CARRIED

15. NOTICE OF MOTION

None

16. ADJOURNMENT

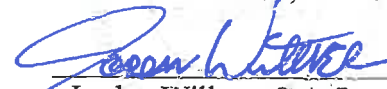
Resolution 36
Moved by Councillor Bjarnason
Seconded by Councillor Klym

Be it resolved that Council do hereby adjourn at 8:25 PM to meet again on January 6, 2021 at 4:00 p.m. for their next scheduled regular meeting of Council.

CARRIED



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.