

MUNICIPALITY OF BIFROST-RIVERTON**MINUTES****REGULAR MEETING****January 8, 2020**

The Regular Meeting of the Council of the Municipality of Bifrost-Riverton held in the Council Chambers of the Municipal Office at 329 River Road, Arborg, Manitoba on Wednesday, January 8, 2020.

Present were: Reeve: Brian N. Johnson
Councillors: Frode Andersen
Chad Johnson
Morley Nordal
David King
Gordon Klym
Colin Bjarnason
CAO: Cindy Stansell
Admin: Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 p.m.

2. ADDITIONS TO AGENDA**3. ADOPTION OF AGENDA**

Councillor Chad Johnson

Councillor Frode Andersen

(1) RESOLVED THAT the Agenda be adopted, as amended as follows:

11.9 Emergency Measures Coordinator, October Storm/Power Outage CARRIED

**4. ADOPTION OF MINUTES – Regular Meeting of Council December 11, 2019
Special Meeting of Council January 3, 2020**

Due to the Minutes of the Regular Meeting December 11, 2019 and the Special Meeting January 3, 2020 having been distributed to Council prior to the Meeting, said Minutes were not read.

Councillor David King

Councillor Gordon Klym

(2) RESOLVED THAT Council do hereby adopt the Minutes of the Regular Meeting of Council held December 11, 2019, and the Special Meeting of Council held January 3, 2020. CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Public Works Manager Jason Comeau reported on the activities of the public works dept.

5.2 C.A.O. Activity Report

Chief Administrative Officer Cindy Stansell reported on the activities of the municipal offices.

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES**7. RECEPTION OF DELEGATIONS/PETITIONS****8. PLANNING/HEARINGS**

Councillor Chad Johnson

Councillor Morley Nordal

(3) RESOLVED THAT Council do hereby adjourn the regular meeting of Council to enter into a Conditional Use Public Hearing and a Variance Public Hearing.

CARRIED

A Condition Use Public Hearing was held to permit a “Home Based Business” for the establishment of an Auto Repair Shop. CAO Cindy Stansell provided a brief synopsis of the application. Peter Weibe registered for the application. No person registered against the application. No persons registered for information. Council asked questions for clarification.

A Variance Public Hearing was held to permit the reduction of the minimum required site area from 80 acres to 36.1 acres for the residual parcel of Subdivision #4105-19-7878. CAO Cindy Stansell provided a brief synopsis of the application. Stanley Plett registered for the application. No person registered against the application. No persons registered for information. Council asked questions for clarification.

Councillor David King

Councillor Morley Nordal

(4) RESOLVED THAT Council do hereby adjourn the Public Hearings and resume the Regular Meeting of Council.

CARRIED

8.1 Conditional Use Public Hearing RMB-19-15C (PJE Repair Shop)

Councillor Chad Johnson

Councillor David King

(5) WHEREAS Peter Wiebe Loewen, owner of property legally described as NW 16-23-2E, 134091 Road 8E, Roll 0132100.000 and located in the Municipality of Bifrost-Riverton applied to the Council of the Municipality of Bifrost-Riverton for approval of a Conditional Use under the Municipality of Bifrost Zoning By-law 04/11;

PROVIDED UNDER: Chapter P80 of The Planning Act, Part 7, Conditional Uses, as it applies to the property in order to: Permit for Home Based Business for the establishment of an Auto Repair Shop;

And after careful consideration of the application and any representations made for or against the Conditional Use sought by the Applicant, the Municipality of Bifrost-Riverton Conditional Use Board in meeting duly assembled this 8th day of January, 2020, APPROVE the said Conditional Use.

Approval is given subject to the following conditions:

1. all necessary permits to be obtained from Eastern Interlake Planning District and Manitoba Infrastructure; and,
 2. all Provincial and Federal Government regulations being complied with.
- Approval shall expire if not acted upon within twelve months of the date of the making. **CARRIED**

8.2 Variance Public Hearing RMB-19-44V (Plett)

Councillor Gordon Klym

Councillor David King

(6) WHEREAS Stanley Plett, owner of property legally described as Pt. SW ¼ 04-24-02 EPM, Roll 0191700.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

PROVIDED UNDER: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements: to reduce the minimum required site area from 80 acres to 36.1 acres for the residual parcel; And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 8th day of January, 2020, APPROVE the said Variation. **CARRIED**

8.3 Subdivision Application #4105-19-7884 (Skibinski)

Councillor Morley Nordal

Councillor Chad Johnson

(7) WHEREAS the Applicant, Lillian Skibinski, has applied for Approval of Subdivision (SD File # 4105-19-7884), with the intent to subdivide a ± 79.9 acre vacant parcel from a ±156.6 acre holding;

NOW THEREFORE BE IT RESOLVED THAT after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton APPROVE Application SD # 4105-19-7884.

Municipal approval is granted subject to the following conditions:

1. taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made;
2. the applicant/owner obtains minor variances to vary the site area of the Proposed Lot and Residual from the minimum 80 acres to ± 79.9 and ± 76.7 acres, respectively; and
3. all building permits for Proposed Lot 1 must be approved by council prior to being issued by the Eastern Interlake Planning District. **CARRIED**

8.4 SD 4105-19-7879 (Eyolfson) Development Agreement

Councillor Colin Bjarnason

Councillor Gordon Klym

(8) RESOLVED THAT Council authorize the Reeve and CAO to sign the Development Agreement with Patricia Eyolfson, the developer, with respect to Subdivision number SD 4105-19-7879. **CARRIED**

9. BY-LAWS & POLICIES**9.1 Policy 2017-02, Council Indemnity and Expense – Revision****Councillor Gordon Klym****Councillor David King****(9) RESOLVED THAT Council adopt the revised Policy 2017-02, Council Indemnity & Expenses.****CARRIED****9.2 Policy 2020-01, Respectful Workplace and Harassment Prevention****Councillor Chad Johnson****Councillor Frode Andersen****(10) RESOLVED THAT Council adopt Policy 2020-01, Respectful Workplace and Harassment Prevention.****CARRIED****9.3 Policy Manual Review****Councillor Colin Bjarnason****Councillor Gordon Klym****(11) WHEREAS the administration has conducted a review of the Municipal Policy Manual;****THEREFORE BE IT RESOLVED THAT Council do hereby repeal the following policies as they have been replaced:****2002-01, Economic Development Incentive;****2010-01, Culverts;****2011-01, Employee Cell Phone Use;****2012-01, Code of Conduct for Council Members;****2014-03, Employee Cell Phone Use;****2014-04, Vacation Policy; and****2014-06, Respectful Workplace.****CARRIED****9.4 By-law 1-2020 - Watershed District Program, 1st Reading****Councillor Frode Andersen****Councillor Chad Johnson****(12) RESOLVED THAT By-law No. 1-2020, being a By-law to provide for participation in the East Interlake Watershed District, be read a first time.****CARRIED****10. FINANCE**

Councillor Johnson excused himself from the meeting.

10.1 Authorization of 2019/2020 Accounts for Payment, Accounts Payable & Payroll

Councillor Colin Bjarnason

Councillor David King

(13) RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$273,334.00;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending January 8, 2020 in the amount of \$42,418.70;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$2,031.11 for the month of December 2019;

AND FURTHER THAT signing officers be authorized to sign cheques for same.

Cheque #'s 8640-8711 and e-cheques as listed

CARRIED

Councillor Johnson returned to the meeting.

10.2 Bifrost Airport Commission, Income/Expense Statement & Budget

Tabled to Budget Meeting

11. CORRESPONDENCE

11.1 Arborg & District Multicultural Heritage Village, Letter of Support Request

Councillor Colin Bjarnason

Councillor Morley Nordal

(14) RESOLVED THAT Council provide a letter of support to the Arborg & District Multicultural Heritage Village for their grant application to the Building Sustainable Communities Program.

CARRIED

11.2 Lakeshore School Division, Budget Meeting Invitation **Filed as Information**

11.3 Manitoba Infrastructure, PR 326 Spending Forecast **Filed as Information**

11.4 Ronald McDonald House, Donation Request **Tabled to Budget Meeting**

11.5 Hudson Bay Route Association, Membership Request **Tabled to Budget Meeting**

11.6 Heritage Resource Conservation Grant **Filed as Information**

11.7 Proclamation of Watershed Districts Act **Filed as Information**

11.8 Interlake Weed Control, MB Hydro Cost Share on Brush Control
Filed as Information

11.9 Emergency Measures Coordinator, October Storm/Power Outage
Filed as Information

12. UNFINISHED BUSINESS

12.1 Riverton Satellite Office

Councillor Gordon Klym

Councillor David King

(15) RESOLVED THAT after careful consideration, Council do hereby authorize the closure of the Municipal Satellite Office located at 56 Laura Ave. in Riverton, MB.

CARRIED

13. NEW BUSINESS

13.1 Change of February Meeting Date

Councillor David King

Councillor Gordon Klym

(16) RESOLVED THAT the regular meeting of Council scheduled for February 12, 2020 be changed to February 5, 2020 at 4:00 p.m.

CARRIED

14. IN CAMERA

14.1 Personnel Matter

14.2 Preliminary Discussion

Councillor David King

Councillor Gordon Klym

(17) RESOLVED THAT in accordance with The Municipal Act Section 152(3) Council do hereby move In Camera to discuss a personnel matter and a preliminary discussion;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Councillor Gordon Klym

Councillor David King

(18) RESOLVED THAT Council do hereby move out of Camera and resume the regular order of business.

CARRIED

Councillor Colin Bjarnason

Councillor Chad Johnson

(19) RESOLVED THAT Council authorize the Reeve to sign the Snow Removal Agreement with The Government of Manitoba, with respect to select streets within Riverton.

CARRIED

15. NOTICE OF MOTION

16. ADJOURNMENT

Councillor Morley Nordal

Councillor David King

**(20) RESOLVED THAT Council do hereby adjourn at 5:48 p.m. to meet again on
February 5, 2020 at 4:00 p.m.**

CARRIED



Brian N. Johnson, Reeve



Cindy Stansell, C.A.O.