



*Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton*

In the Province of Manitoba, held on Wednesday, July 8, 2020
Commencing at 8:00 AM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Chad Johnson, Morley Nordal, David King, Gordon Klym and
Colin Bjarnason

Admin: CAO Jordan Willner and ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 8:00 a.m.

2. ADDITIONS TO AGENDA

Reeve Johnson called for any additions to the agenda.

3. ADOPTION OF AGENDA

Resolution 1

Moved by Councillor Klym

Seconded by Councillor Andersen

Be it resolved that Agenda be adopted, with the following additions:

7.1 Julie Bergner - Fieldstone Ventures

11.5 Canada Summer Jobs Grant 2020

11.6 AMM Delegation Request – August 6, 2020

13.3 Riverton-Bifrost Parks & Recreation – Building Sustainable Communities Grant
Project for a Kitchen Upgrade

13.4 AB-R CDC – Two Additional Members Appointment

CARRIED

4. ADOPTION OF MINUTES

Resolution 2

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council do hereby adopt the following Minutes as presented:

Regular Meeting of Council - June 10, 2020,

Special Meeting of Council – June 25, 2020.

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Resolution 3

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council accept the Public Works Manager Activity Report for July 8,
2020 as presented.

CARRIED

Resolution 4
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Whereas Council passed Resolution No. 20 at their Regular Meeting of Council on June 10, 2020;

And whereas after further review of the submitted bids an administrative error was found;

Therefore be it resolved that Council awards the Road Rehabilitation Project 2020 tender to Stocki Trucking Inc. for \$131,840.00 (plus GST).

CARRIED

5.2 CAO Activity Report

Resolution 5
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Be it resolved that Council accept CAO Activity Report for July 8, 2020 as presented.

CARRIED

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES

Resolution 6
Moved by Councillor Nordal
Seconded by Councillor Johnson

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

CARRIED

7. RECEPTION OF DELEGATIONS/PETITIONS

7.1 Julie Bergner – Fieldstone Ventures – 10:00 a.m.

Julie entered the meeting at 10:00 am and provided Council with information on Fieldstone Ventures and the Licensed Practical Nursing program they are bringing to Arborg through Assiniboine Community College. Council thanked her for the information and she exited at 10:25 a.m.

8. PLANNING/HEARINGS

Resolution 7
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Be it resolved that Council do hereby adjourn the regular meeting of Council and enter into various Public Hearings at 9:07 am.

CARRIED

8. PLANNING/HEARINGS (cont.)

Variance Public Hearing RMB-20-17V

A Variance Public Hearing was held to allow for an accessory building on a vacant lot. ACAO Tanis Johnson provided a brief synopsis of the application. 2 registered for the application. 0 registered against the application, 0 registered for information. Council asked questions for clarification.

Conditional Use RMB-20-06C Public Hearing

A Conditional Use Public Hearing was held to permit for a guest house. ACAO Tanis Johnson provided a brief synopsis of the application. 1 registered for the application. 0 registered against the application, 0 registered for information. Council asked questions for clarification.

Variance RMB-20-18V Public Hearing

A Variance Public Hearing was held to reduce the minimum required dwelling unit area from 800 ft² to 640 ft². ACAO Tanis Johnson provided a brief synopsis of the application. 1 registered for the application, 0 registered against the application, 0 registered for information. Council asked questions for clarification.

Resolution 8

Moved by Councillor Johnson
Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn the various Public Hearings and resume the regular meeting of Council at 9:20 am.

CARRIED

8.1 Variance RMB-20-17V (Wood)

Resolution 9

Moved by Councillor Klym
Seconded by Councillor King

Whereas Stephen Wood, owner of property legally described as Lot 3-3-12139, Roll 0009788.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

PROVIDED UNDER:

Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements: to allow for an accessory building on a vacant lot;

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 8th day of July, 2020, approve the said Variation.

Municipal Approval is granted subject to the following condition:

1. All necessary permits to be obtained from Eastern Interlake Planning District.

CARRIED

8. PLANNING/HEARINGS (cont.)

8.2 Conditional Use RMB-20-06C & Variance RMB-20-18V

Resolution 10

Moved by Councillor Nordal

Seconded by Councillor King

Whereas Frank Kozmet, owner of property legally described as Lot 7-2-10780, Roll 0104018.000 and located in the Municipality of Bifrost-Riverton applied to the Council of the Municipality of Bifrost-Riverton for approval of a Conditional Use under the RM of Bifrost Zoning By-law 04-2011;

PROVIDED UNDER:

Chapter P80 of The Planning Act, Part 7, Conditional Uses, as it applies to the property in order to: Permit for a Guest House;

And after careful consideration of the application and any representations made for or against the Conditional Use sought by the Applicant, the Municipality of Bifrost-Riverton Conditional Use Board in meeting duly assembled this 8th day of July, 2020, approve the said Conditional Use.

Approval is given subject to the following conditions:

1. All necessary permits to be obtained from Eastern Interlake Planning District

Approval shall expire if not acted upon within twelve months of the date of the making.

CARRIED

Resolution 11

Moved by Councillor Nordal

Seconded by Councillor Johnson

Whereas Frank Kozmet, owner of property legally described as Lot 7-2-10780, Roll 0104018.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

PROVIDED UNDER:

Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements: 1) to vary section 24.4 9) of the RM of Bifrost Zoning By-Law No. 04-2011 by reducing the minimum required dwelling unit area from 800 ft² to 640 ft²;

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 8th day of July, 2020, approve the said Variation.

CARRIED

8. PLANNING/HEARINGS (cont.)

8.3 Performance Bond Review (Plett)

Resolution 12

Moved by Councillor Johnson

Seconded by Councillor Klym

Whereas Stanley Plett has applied to Eastern Interlake Planning District for the relocation of an Older Home, currently located near Beausejour, MB to the proposed location of Lot 4/5-4512, Roll 0415600.000 in the Municipality of Bifrost-Riverton,

And whereas there are upgrades required to meet Manitoba Building Code as set out in the Older RTM Report prepared by the Eastern Interlake Planning District;

Now therefore be it resolved that Council do hereby enter into a Performance Bond with Stanley Plett for the relocation of an Older Home to ensure that all upgrades and modifications are completed in a timely manner, with the addition of siding upgrades to Schedule B.

CARRIED

8.4 Subdivision Application 4105-20-7946 (Finnson)

Resolution 13

Moved by Councillor Nordal

Seconded by Councillor Johnson

Whereas the Applicants, Leonard and Christine Finnson, have applied for Approval of Subdivision (SD File # 4105-20-7946), with the intent to subdivide a 10 acre surplus farmstead from a ±157.70 acre holding.

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Application SD # 4105-20-7946.

Municipal approval is granted subject to the following conditions:

1. taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made; and
2. the abandoned dwelling on the proposed lot has been removed.

CARRIED

8.5 Temporary Sign Request (Country Lane Subdivision)

Resolution 14

Moved by Councillor Nordal

Seconded by Councillor Andersen

Whereas Interlake Real Estate has requested permission to place a 4 x 8 ft vertical sign to advertise the Country Lane Subdivision lots on the west side of Benson Street North along Road 130N;

And whereas RM of Bifrost Zoning By-law 04-2011 includes real estate signs under the definition of a Temporary Sign;

Therefore be it resolved that Council approve the application for a Temporary Sign, and authorize the CAO to renew the 2-month permit term at his discretion.

CARRIED

9. BY-LAWS & POLICIES

9.1 Policy 2020-03 Transportation Service – Gravelling Program

Resolution 15

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that Council adopt Policy 2020-03, Transportation Service – Gravelling Program.

CARRIED

9.2 Policy 2020-04 Purchasing and Procurement

Resolution 16

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that Council adopt Policy 2020-04, Purchasing and Procurement.

CARRIED

10. FINANCE

Councillor Johnson excused himself from the meeting, declaring a conflict of interest position by being present for an item in which the Councillor has a personal interest.

10.1 Authorization of Accounts for Payment

Resolution 12

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that Council do hereby adopt and approve total payables for general operating expenses in the amount of \$520,778.66;

And further be it resolved that Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending July 3, 2020 in the amount of \$43,486.44;

And further be it resolved that Council hereby adopt and approve total Payroll Deductions in the amount of \$19,771.92 for the month of June, 2020;

And further be it resolved that signing officers be authorized to sign cheques for same; Cheque #'s 9041 - 9118 and e-cheques as listed

CARRIED

Councillor Johnson returned to the meeting.

10.4 Unaudited Financials of the Municipality as at June 30, 2020

Resolution 18

Moved by Councillor King

Seconded by Councillor Andersen

Be it resolved that Council accept the June 30, 2020 Unaudited Financial Statements as presented.

CARRIED

11. CORRESPONDENCE

11.1 AMM, 2020 Interlake District Service Awards

11.2 Interlake Tourism, Grant Application Approval

11.3 Honourable Cathy Cox, Heritage Grants Program Approval

11.4 Town of Arborg, Letter of Support PR 326 Project

11.5 Canada Summer Jobs Grant 2020

11.6 AMM Delegation Request – August 6, 2020

Resolution 19

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved Council do hereby accept the following Correspondence:

11.1 AMM, 2020 Interlake District Service Awards

11.2 Interlake Tourism, Grant Application Approval

11.3 Honourable Cathy Cox, Heritage Grants Program Approval

11.4 Town of Arborg, Letter of Support PR 326 Project

11.5 Canada Summer Jobs Grant 2020

11.6 AMM Delegation Request – August 6, 2020

CARRIED

12. UNFINISHED BUSINESS

12.1 Fire Department

Resolution 20

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Be it resolved Council accepts the proposal from Eng-Tech Consulting Ltd. to complete a geotechnical investigation into the proposed Riverton Fire Hall at the quoted price of \$7,655.00.

CARRIED

12.2 By-law 3-2020 – Grader Borrowing

Awaiting Municipal Board approval. Item will remain as unfinished business.

13. NEW BUSINESS

13.1 Town of Arborg, Arborg-Bifrost Recreation Centre Parking Lot

Resolution 21

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas the Town of Arborg has requested that the Municipality of Bifrost-Riverton borne 50% of the paving costs of the Arborg-Bifrost Recreation Centre Parking Lot;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton deny the request.

CARRIED

13.2 Main St. South Speed Limit Request

A request was made to reduce the portion of Main Street South from PTH 68 to Viking Road from 50 km/h to 30 km/h. Council reviewed Schedule "A" of By-law No. 8-2019. The request is inconsistent to all other portions of highways under municipal jurisdiction.

13.3 Riverton-Bifrost Parks & Recreation – Building Sustainable Communities Grant Project for a Kitchen Upgrade

Resolution 22

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas the Riverton-Bifrost Parks and Recreation Commission applied and successfully received \$68,872 under the Building Sustainable Communities grant for 50% funding of the Kitchen Upgrade project;

And whereas the Building Sustainable Communities grant will provide \$41,323 upfront and require the remittance of final expenditures before releasing the remaining committed grant funds of \$27,549;

And whereas previously when the Riverton-Bifrost Parks and Recreation Commission completed capital projects they were authorized to open, utilize, and close a line of credit on their bank account held with Noventis Credit Union;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the Riverton-Bifrost Parks and Recreation Commission to open a line of credit on their chequing account set at a maximum \$86,637.00 with the intention of the line of credit being closed once the funding of the project is completed.

CARRIED

13. NEW BUSINESS (cont.)

13.4 AB-R CDC – Two Additional Members Appointment

Resolution 22

Moved by Councillor Nordal

Seconded by Councillor Johnson

Be it resolved that the Council appoint the following citizen representatives to the Arborg Bifrost-Riverton Community Development Corporation:

- James Johnson
- Peggy Vigfusson

CARRIED

14. IN CAMERA

Resolution 24

Moved by Councillor Nordal

Seconded by Councillor Andersen

Be it resolved that this regular meeting now adjourns at 12:15 pm to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(ii) of *The Municipal Act* and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution 25

Moved by Councillor Johnson

Seconded by Councillor Nordal

Be it resolved that Council hereby move out of in camera and resume the regular meeting at 12:42 pm.

CARRIED

Resolution 26

Moved by Councillor Johnson

Seconded by Councillor Andersen

Whereas the Municipality of Bifrost-Riverton received confirmation from Employment and Social Development Canada of approval of funding under the Canada Summer Jobs program;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the CAO to hire a Youth Administrative Assistant for a maximum period of eight weeks at the wage of \$12.65/hr.

CARRIED

15. NOTICE OF MOTION


None

16. ADJOURNMENT


Resolution 27
Moved by Councillor Nordal
Seconded by Councillor Johnson

Be it resolved that Council do hereby adjourn at 12:45 pm, to meet again on August 12, 2020 at 8:00 AM for their next scheduled regular meeting of Council.

CARRIED



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.