

MUNICIPALITY OF BIFROST-RIVERTON**MINUTES****REGULAR MEETING****March 11, 2020**

The Regular Meeting of the Council of the Municipality of Bifrost-Riverton held in the Council Chambers of the Municipal Office at 329 River Road, Arborg, Manitoba on Wednesday, March 11, 2020.

Present were: Reeve: Brian N. Johnson
Councillors: Frode Andersen
Chad Johnson
Morley Nordal
David King
Gordon Klym
Colin Bjarnason
Admin: Interim CAO Roger Bouvier
ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:04 p.m.

2. ADDITIONS TO AGENDA**3. ADOPTION OF AGENDA**

Councillor Gordon Klym

Councillor David King

(1) RESOLVED THAT the Agenda be adopted, as amended as follows:

6.3 BASIC Minutes Feb. 6, 2020

8.3 Dueck, Roydon - Foundation Integrity and Home Drawings

11.18 Irwin Schellenberg, Signs

11.19 Arborg Fair, Greetings Request

11.20 Manitoba 150 Committee, Greetings Request and Request for Support

CARRIED

- 4. ADOPTION OF MINUTES** – Regular Meeting of Council February 5, 2020
Special Meeting of Council February 21, 2020
Special Meeting of Council March 3, 2020

Due to the Minutes of the Regular Meeting February 5, 2020 and the Special Meetings February 21, 2020 and March 3, 2020 having been distributed to Council prior to the Meeting, said Minutes were not read.

Councillor David King

Councillor Colin Bjarnason

(2) RESOLVED THAT Council do hereby adopt the Minutes of the Regular Meeting of Council held February 5, 2020, and the Special Meetings of Council held February 21, 2020 and March 3, 2020.

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER**5.1 Public Works Manager Activity Report**

Public Works Manager Jason Comeau reported on the activities of the public works dept.

i) 2020 Gravel Supply Tender

Councillor Chad Johnson

Councillor Frode Andersen

(3) RESOLVED THAT Council do hereby accept the following gravel supply tenders:

- 1. \$7.90 - 18,000 cubic yards ¾" down crushed limestone to Glenko Enterprises (1994) Ltd.**
- 2. \$8.99 - 21,000 cubic yards ¾" down crushed limestone to Strikiwski Contracting Ltd.**
- 3. \$10.70 - 21,000 cubic yards ¾" down crushed limestone to Glacier North Ltd.**

CARRIED

5.2 Administration Activity Report

Interim C.A.O. Roger Bouvier reported on the activities of the municipal offices.

i) Co-op Community Spaces Letters of Support

Councillor Chad Johnson

Councillor David King

(4) RESOLVED THAT Council provide a letter of support to the Riverton Recreation Facilities and Riverton and Area Development Group for their grant applications to the Co-op Community Space Program.

CARRIED

ii) Topics for AMM Delegation**6. REPORTS OF ELECTED OFFICIALS/COMMITTEES**

Councillor David King

Councillor Gordon Klym

(5) RESOLVED THAT Council do authorize the Reeve to sign the Application for Permit for the Sandy Bar washroom project.

CARRIED

6.1 Harold J. Foster, Letter of Resignation

Councillor Morley Nordal

Councillor Chad Johnson

(6) WHEREAS Harold J. Foster has resigned from his position as citizen representative to the East Interlake Watershed District, Icelandic River / Willow Creek Subdistrict.

THEREFORE BE IT RESOLVED THAT Council do hereby appoint Michael Maksymchuk as citizen representatives on the East Interlake Watershed District, Icelandic River / Willow Creek Subdistrict.

CARRIED

6.2 Municipal P.O. Box**Councillor Morley Nordal****Councillor David King****(7) RESOLVED THAT Council do hereby approve the Riverton Harbour Authority to take over P.O. Box 250, Riverton, MB. CARRIED****6.3 BASIC Minutes Feb. 6, 2020****Filed as Information****7. RECEPTION OF DELEGATIONS/PETITIONS****7.1 Phil Bauernhuber & Tom Chwaliboga, ABPRC 2020 Budget – 4:30 p.m.**

Mr. Bauernhuber, Mr. Chwaliboga, and Mr. Foster presented the proposed Arborg-Bifrost Parks and Recreation 2020 Budget.

7.2 Brian Austfjord, Roll No. 0229700.000 Inquiry – 5:00 p.m.

Mr. Austfjord discussed the ownership of Roll No. 0229700.000.

7.3 Cara Enns, Riverton Christmas Lights Proposal – 5:15 p.m.

Mrs. Enns presented a proposal for the sponsored purchase of new Christmas Lights in Riverton.

7.4 Fred Palsson, Interlake Weed Control – 5:30 p.m.

Mr. Paulson presented the Interlake Weed Control Annual Report and 2020 Budget.

8. PLANNING/HEARINGS**8.1 Johnston, Tyler & Desiree - Second Dwelling for Farm Operation Request****Councillor David King****Councillor Gordon Klym****(8) RESOLVED THAT Council do hereby approve the request from Tyler and Desiree Johnston to construct a second dwelling as part of a farm operation on SW 33-22-2E. CARRIED****8.2 Variance RMB-20-01V (Interlake Christian Fellowship)****Councillor Morley Nordal****Councillor Chad Johnson****(9) RESOLVED THAT Council do hereby rescind Resolution No. 13 from the Regular Meeting of Council held February 5, 2020. CARRIED****Councillor Colin Bjarnason****Councillor Frode Andersen****(10) WHEREAS David Klassen, Edwin Dueck, and Milton Dueck, owners of property legally described as Pt. SW ¼ 29-23-02 EPM, Roll 0139800.000 and located**

**in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;
PROVIDED UNDER: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements:
to allow for an "Institutional Facility" being a use that is currently not permitted in the "AG" Agricultural General Zone;**

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 11th day of March, 2020, APPROVE the said Variation.

Municipal Approval is granted subject to the following condition:

1. The applicant/owner obtains an Occupancy Permit from the Eastern Interlake Planning District for the expanded use of the building. CARRIED

8.3 Dueck, Roydon - Foundation Integrity and Home Drawings

Councillor Morley Nordal

Councillor David King

(11) WHEREAS Council has previously approved a second dwelling unit to be built on Roll No. 0161050.000 to house seasonal farm staff;

AND WHEREAS the Letter of Assurance from an Engineer regarding foundation integrity and complete drawings of the proposed structure required for pre-approval by Council have been received;

THEREFORE BE IT RESOLVED THAT Council do hereby authorize the Eastern Interlake Planning District to issue any applicable Permits. CARRIED

9. BY-LAWS & POLICIES

9.1 By-law 07-2015, Fees & Charges Schedule "A" Revision

Councillor Chad Johnson

Councillor Colin Bjarnason

(12) RESOLVED THAT Council do hereby accept revised Schedule A of By-law 7-2015, being a by-law to prescribe fees and charges for services rendered.

CARRIED

10. FINANCE

**10.1 Authorization of 2020 Accounts for Payment,
Accounts Payable & Payroll**

Councillor David King

Councillor Chad Johnson

(13) RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$199,258.26;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending March 11, 2020 in the amount of \$56,313.20;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$19,155.78 for the month of February 2020;

**AND FURTHER THAT signing officers be authorized to sign cheques for same.
Cheque #'s 8778 - 8857 and e-cheques as listed CARRIED**

10.2 December 31, 2019 Financial Statement

Councillor David King

Councillor Chad Johnson

**(14) RESOLVED THAT Council accept the December 31, 2019 Financial
Statements as presented. CARRIED**

10.3 2017 Audited Financial Statement

Councillor Chad Johnson

Councillor Frode Andersen

**(15) RESOLVED THAT Council do hereby approve the 2017 Audited Financial
Statements. CARRIED**

11. CORRESPONDENCE

11.1 AMM, June District Meeting Resolutions Tabled to Next Meeting

11.2 Barrier Free Manitoba, Letter of Support Request

Councillor Chad Johnson

Councillor Gordon Klym

**(16) RESOLVED THAT Council provide a letter of support to Barrier Free
Manitoba for their application to the Government of Canada's Canadian
Accessibility Standards Development Organization grant. CARRIED**

11.3 Coalition to Save Lake Winnipeg, Update Filed as Information

**11.4 Community Futures East Interlake,
i) BIG-R Program May 1st Intake Filed as Information**

ii) BIG Program Contribution Agreement

Councillor Frode Andersen

Councillor Chad Johnson

**(17) RESOLVED THAT that Council authorize the Reeve and ACAO to sign
the Building Interlake Growth Program Contribution Agreement for the
Riverton Centennial Park Revitalization Phase Two project. CARRIED**

**11.5 East Interlake Planning District, 2019 Audited Financial Statements
Filed as Information**

**11.6 East Interlake Watershed District, 2020 Watershed Districts Tour
Tabled to Next Meeting**

11.7 Farm Credit Canada, AgriSpirit Fund

Councillor David King

Councillor Colin Bjarnason

(18) RESOLVED THAT Council provide a letter of support to the Riverton Recreation Facilities for their grant applications to the FCC AgriSpirit Fund confirming our ability to receive any contributed money. CARRIED

- 11.8 F.Y.R.S.T. Program, Request for Support **Filed as Information**
- 11.9 Ledwyn Pioneer Monument Committee, Thank You **Filed as Information**
- 11.10 MB Infrastructure, February Flood Outlook Report **Filed as Information**
- 11.11 MB Municipal Relations, Board of Revision Date **Filed as Information**
- 11.12 Manitoba Oat Growers Assoc., Secondary Roads **Filed as Information**
- 11.13 Reggie Leach Classic, Request for Sponsorship

Councillor Chad Johnson

Councillor Colin Bjarnason

(19) RESOLVED THAT Council do hereby authorize Hole Sponsorship for the Reggie Leach Classic Golf Tournament and Sports Banquet. CARRIED

- 11.14 Riverton Elks, Riverton Curling Rink Accessibility **Tabled to Budget Meeting**

Councillor David King

Councillor Gordon Klym

(20) RESOLVED THAT Council provide a letter of support to the Riverton Elks to include in their grant applications to secure funding for the upgrade the accessibility of the Riverton Curling Rink. CARRIED

- 11.15 Riverdale Place Workshop, 2020 Budget Request **Tabled to Budget Meeting**
- 11.16 Riverton Memorial Arena, Letter of Support Request **Tabled to Budget Meeting**

Councillor David King

Councillor Gordon Klym

(21) RESOLVED THAT Council provide a letter of support to the Riverton Memorial Arena to include in their grant applications to secure funding for the upgrade of the plant room ventilation and ammonia leak detection systems. CARRIED

- 11.17 Westshore Community Foundation,
- i) Request for Support **Tabled to Budget Meeting**
- ii) 2018 Audited Financial Statements **Filed as Information**

- 11.18 Irwin Schellenberg, Signs **Tabled to Budget Meeting**
- 11.19 Arborg Fair, Greetings Request
- 11.20 Manitoba 150 Committee, Greetings Request and Request for Support
Tabled to Budget Meeting

Councillor Morley Nordal

Councillor David King

(22) RESOLVED THAT Council authorize Reeve Johnson or a delegate to bring Greetings to the Arborg Fair on July 18, 2020 and the Manitoba 150 Event on May 12, 2020;

AND FURTHER BE IT RESOLVED THAT all eligible expenses incurred be authorized for payment. CARRIED

12. UNFINISHED BUSINESS

- 12.1 Office Rental Proposal

13. NEW BUSINESS

- 13.1 Freedom of Information & Protection of Privacy Act Designation and Delegation

Councillor David King

Councillor Colin Bjarnason

(23) WHEREAS Section 80 of The Freedom of Information and Protection of Privacy Act requires that each local public body designate a person or group of persons as its Head for the purposes of this Act;

AND WHEREAS the Municipality of Bifrost-Riverton is a local public body under The Freedom of Information and Protection of Privacy Act;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Bifrost-Riverton hereby designates the Reeve as the Head of the Municipality of Bifrost-Riverton for the purpose of The Freedom of Information and Protection of Privacy Act effective March 11, 2020. CARRIED

- 13.2 CAO Position

Councillor Chad Johnson

Councillor Colin Bjarnason

(24) RESOLVED THAT Jordan T. Willner be appointed Chief Administrative Officer for the Municipality of Bifrost-Riverton effective March 30, 2020 as per attached employment agreement. CARRIED

14. IN CAMERA

Councillor Chad Johnson

Councillor David King

(25) RESOLVED THAT in accordance with The Municipal Act Section 152(3) Council do hereby move In Camera to discuss personnel matters and a preliminary matter;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council. **CARRIED**

**Councillor David King
Councillor Gordon Klym**

(26) RESOLVED THAT Council do hereby move out of Camera and resume the regular order of business. **CARRIED**

**Councillor Colin Bjarnason
Councillor Frode Andersen**

**(27) WHEREAS Receptionist Lindsay D'Hont has successfully completed her 6-month probation period;
NOW THEREFORE BE IT RESOLVED THAT Lindsay be reimbursed as per Schedule "A" and that she be included in the MEBP and Blue Cross Program effective March 23, 2020.** **CARRIED**

**Councillor Chad Johnson
Councillor Frode Andersen**

**(28) RESOLVED THAT Council do hereby hire Cindy Stansell as a temporary consultant to assist with staffing transition.
AND FURTHER BE IT RESOLVED THAT she be reimbursed as per Schedule "A".** **CARRIED**

15. NOTICE OF MOTION

16. ADJOURNMENT

**Councillor David King
Councillor Gordon Klym**

(29) RESOLVED THAT Council do hereby adjourn at 8:10 p.m. to meet again on April 8, 2020 at 4:00 p.m. **CARRIED**



Brian N. Johnson, Reeve



Tanis Johnson, A.C.A.O.