



***Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Thursday, November 12, 2020
Commencing at 4:00 PM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Colin Bjarnason, Chad Johnson, David King, Gordon Klym and
Morley Nordal

Admin: CAO Jordan Willner and ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 p.m.

2. ADDITIONS TO AGENDA

Reeve Johnson called for any additions to the agenda.

3. ADOPTION OF AGENDA

Resolution 1

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved that Agenda be adopted, with the following additions:

- 11.8 Town of Arborg, Training Center Steering Committee
- 11.9 Municipal Enforcement Support Program
- 13.6 RDFC – Structure at Monument Park in Riverton
- 13.7 RBFD – Hecla/Grindstone Fire Agreement
- 13.8 Mower Operator position

and the order of the agenda is authorized to be altered as required.

CARRIED

14. IN CAMERA

Resolution 2

Moved by Councillor Johnson

Seconded by Councillor Andersen

RESOLVED THAT in accordance with The Municipal Act Section 152(3)(b)(ii) and 152(3)(b)(iii) Council do hereby close the meeting to the public and move In Camera at 4:00 p.m.;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Resolution 3

Moved by Councillor Klym

Seconded by Councillor King

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 4:29 p.m.

CARRIED

8. PLANNING/HEARINGS

8.1 Public Hearing – Conditional Use RMB-20-16C (Dueck) 4:30 p.m.

Resolution 4

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Conditional Use Public Hearing at 4:30 pm.

CARRIED

Public Hearing Minutes
Conditional Use RMB-20-16C
4:30 PM

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 4:30 PM.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with the Municipal Act.

3. Receiving of Conditional Use in Favour or Opposed

Lanus Dueck appeared before Council in favour of the Conditional Use

4. Adjournment

Resolution 5

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn the Conditional Use Public Hearing and resume the regular meeting of Council at 4:33 pm.

CARRIED

14. IN CAMERA

Resolution 6

Moved by Councillor Klym

Seconded by Councillor King

RESOLVED THAT in accordance with The Municipal Act Section 152(3)(b)(ii) and 152(3)(b)(iii) Council do hereby close the meeting to the public and move In Camera at 4:34 p.m.;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Resolution 7
Moved by Councillor Klym
Seconded by Councillor King

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 6:13 p.m.

CARRIED

4. ADOPTION OF MINUTES

Resolution 8
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Be it resolved that Council do hereby adopt the following Minutes as presented:
Regular Meeting of Council – October 14, 2020.

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Resolution 9
Moved by Councillor Andersen
Seconded by Councillor Johnson

Be it resolved that Council accept the Public Works Manager Activity Report for November 14, 2020 as presented.

CARRIED

5.2 CAO Activity Report

Resolution 10
Moved by Councillor Klym
Seconded by Councillor Nordal

Be it resolved that Council accept CAO Report for November 12, 2020 as presented.

CARRIED

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES

6.1 Verbal Councillor Reports

Resolution 11
Moved by Councillor
Seconded by Councillor

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

CARRIED

6.2 Committee Appointments 2021

Resolution 12

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby make the following committee appointments for 2021:

COMMITTEE/BOARD	2021 APPOINTMENTS
Deputy Reeve	Colin Bjarnason
Public Works Committee Members	Committee of the whole
Public Works Chairman	David King
Board of Revision	Whole Council (Chairman: Reeve; Secretary: ACAO)
Drainage Committee – East	Frode Andersen, Chad Johnson, Colin Bjarnason <i>Citizen: Barry Barkman, Lenny Loewen</i>
Drainage Committee – West	David King, Morley Nordal, Gordon Klym <i>Citizen: Al Friederici, Barry Magnusson</i>
Accessibility Working Group	Reeve
Arborg Seniors Housing	Chad Johnson (Alternate – Reeve)
Arborg-Bifrost Fire Committee	Morley Nordal, David King
Arborg-Bifrost Parks & Recreation District	Gordon Klym <i>Citizen: Ernie Weik, Kyle Foster, Bailey Sigvaldason</i>
BAR Waste Authority Coop	Gordon Klym, David King <i>Citizen: David Shott</i>
Bifrost Airport Commission	David King
Community Futures East Interlake	Morley Nordal
<u>East Interlake Watershed District</u> Icelandic-Washow Bay Subdistrict Fisher-Mantagao River Subdistrict	Council (1) Citizen(1) Frode Andersen, Mike Maksymchuk Brian N. Johnson, Warren Ostertag
Eastern Interlake Planning District Board	Colin Bjarnason, Frode Anderson (Alternate Morley Nordal)
Evergreen Regional Library	Council rep: Frode Andersen <i>Citizen: Lillian Skulason, Tyanna Mytz</i>
Fire Chief - Arborg-Bifrost	Leroy Loewen
Fire Chief - Riverton-Bifrost	Jason Comeau
Interlake Tourism Association	Colin Bjarnason
Interlake Veterinary Services District Board	Chad Johnson
Interlake Weed Control Board	Frode Andersen, Gordon Klym
NorthEast Interlake Emergency Measures	Reeve
Riverton Curling Club	Chad Johnson
Riverton Harbour Authority Inc.	Chad Johnson
Riverton Memorial Arena	Colin Bjarnason

Riverton Seniors Resource Council	Colin Bjarnason
Riverton Transportation Heritage Center	Chad Johnson
Riverton-Bifrost Fire Committee	Frode Andersen, Gordon Klym
Riverton-Bifrost Holdings	Chad Johnson, Colin Bjarnason
Riverton-Bifrost Parks & Recreation Committee	Council: Frode Andersen, Colin Bjarnason <i>Citizen: Peggy Vigfusson, Tanis Grimolfson, Chad Johnson</i>

And further be it resolved that Council not appoint any representatives to the following Committees/Boards:

- Arborg Seniors Resource Council
- Arborg-Bifrost-Riverton CDC
- BASIC
- Icelandic River Community Foundation
- Interlake Immigration Settlement Services
- Riverton Handi-Van

CARRIED

6.3 2020 Accessibility Report

Resolution 13

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton accept the 2020 Accessibility Report as prepared by the Municipal Accessibility Coordinator.

CARRIED

6.4 IWCD – Letter of Support

Resolution 14

Moved by Councillor Johnson

Seconded by Councillor Andersen

Whereas the Interlake Weed Control District is a regional collaboration between the Rural Municipalities of Armstrong, Fisher, and Gimli, the Town of Arborg and the Municipality of Bifrost-Riverton;

And whereas in 2019 the IWCD fulfilled its responsibility in accordance with the Provincial Noxious Weeds Act by performing the necessary noxious weed control on Manitoba Infrastructure rights-of-way;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton authorize the Reeve to sign a letter of support prepared by Interlake Weed Control District for lobbying Manitoba Infrastructure for \$71,760.00 in outstanding 2019 invoices.

CARRIED

7. RECEPTION OF DELEGATIONS/PETITIONS

None

8. PLANNING/HEARINGS

8.1 Public Hearing – Conditional Use RMB-20-16C (Dueck) 4:30 p.m.

Resolution 15

Moved by Councillor Johnson

Seconded by Councillor Nordal

Whereas Lanus Dueck and Randy Dueck, applicants authorized by the owners of property legally described as NE 16-23-2E, Roll 0137400.000 and located in the Municipality of Bifrost-Riverton applied to the Council of the Municipality of Bifrost-Riverton for approval of a Conditional Use under the Municipality of Bifrost Zoning By-law 04/11;

Provided under Chapter P80 of The Planning Act, Part 7, Conditional Uses, as it applies to the property in order to:

Permit the use of a “Garden Suite” in the “AG” Agricultural Zone;

And after careful consideration of the application and any representations made for or against the Conditional Use sought by the Applicant, the Municipality of Bifrost-Riverton Conditional Use Board in meeting duly assembled this 12th day of November, 2020, approve the said Conditional Use.

Approval is given subject to the following conditions:

1. All necessary permits to be obtained from Eastern Interlake Planning District and Manitoba Infrastructure;
2. All Provincial and Federal Government regulations be complied with; and,
3. The landowner enter into a development agreement with the municipality. Any associated legal costs of said agreement are to be borne by the applicant/landowner. The development agreement is to cover such matters including, but not limited to the following:
 - a. The temporary nature of the garden suite and the requirement to remove it within 6 months upon cessation of the occupancy for which it was intended; and
 - b. Adherence to the regulations of Section 70 “Garden Suite” of the RM of Bifrost Zoning By-law 4/11.

Approval shall expire if not acted upon within twelve months of the date of the making

CARRIED

8.2 G. Bueckert Performance Bond Release

Resolution 16

Moved by Councillor Andersen

Seconded by Councillor Nordal

Whereas Gerhard Bueckert has fulfilled all requirements set out in Council Resolution #6 dated April 8, 2020 and has met all conditions and terms of the Performance Agreement dated June 29, 2020 between himself and the Municipality of Bifrost-Riverton;

Therefore be it resolved that Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$6,048.00.

CARRIED

9. BY-LAWS & POLICIES

9.1 By-law 5-2020 – Amend Borrowing By-Law 3-2020 – Second Reading

Resolution 17

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton, by its By-Law No. 3-2020 which was authorized by Municipal Board Order No. E-20-089, is inter alia, authorized to issue borrowing in the amount of \$ 583,410.00;

And whereas the Municipality of Bifrost-Riverton has made arrangements to borrow from Noventis Credit Union in the amount of \$ 583,410.00 being the costs of works completed under the authority of By-Law No. 3-2020, such borrowing to be dated September 9, 2020, to bear interest at the rate of 1.99% per annum, payable annually during their currency, and to mature on October 1 in each of the years 2021 to 2025;

And whereas the amending by-law 5-2020 has been approved by the Municipal Board Order No. E20-089 on October 29, 2020;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton give second reading to By-Law 5-2020.

CARRIED

9.1 By-law 5-2020 – Amend Borrowing By-Law 3-2020 – Third Reading

Resolution 18

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved that the Council of the Municipality of Bifrost-Riverton give third and final reading to By-Law 5-2020, being an amending by-law to 3-2020 for the expenditure and borrowing of funds for the purchase of 3 John Deere 872GP Motor Graders.

Recorded Vote:

For: All

Against: Nil

Abstained: Nil

CARRIED

9.2 By-law 8-2020 – Council Code of Conduct – Third Reading

Resolution 19

Moved by Councillor Johnson

Seconded by Councillor King

Whereas under The Municipal Act a council must establish, by by-law, a code of conduct that applies to the members of council;

And whereas the Municipality of Bifrost-Riverton, recognizes that public confidence and public trust are essential to good governance, and to promote public confidence and trust, the Municipality of Bifrost-Riverton is committed to fostering and maintaining the highest standards of professionalism and ethical conduct among its council members;

And whereas the Municipality of Bifrost-Riverton deems this by-law to be advisable, in the public interest and aligned with municipal purposes of promoting good government;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton give third and final reading to By-law 8-2020 being a by-law to establish and regulate a Code of Conduct for Members of Council.

Recorded Vote:

For: All

Against: Nil

Abstained: Nil

CARRIED

9.3 By-law 9-2020 – Organizational – First Reading

Resolution 20

Moved by Councillor Klym

Seconded by Councillor King

Whereas Section 148(1) of The Municipal Act provides that, a council must establish by by-law an organization structure for the municipality and review the by-law at least once during the term of office;

And whereas By-Law 14-2018 was passed in December 2018 but Council deems it's in the best interest of the Municipality to introduce By-Law 9-2020 to reflect the evolving responsibilities of the Municipal Organization;

Therefore be it resolved that By-Law 9-2020, being a by-law to govern the organization of the Municipality of Bifrost-Riverton and committees thereof, and to repeal by-law 14-2018 be introduced and given first reading.

CARRIED

9.3 By-law 9-2020 – Organizational – Second Reading

Resolution 21

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that By-Law 9-2020, being a by-law to govern the organization of the Municipality of Bifrost-Riverton and committees thereof, and to repeal by-law 14-2018 be given second reading.

CARRIED

9.4 By-law 10-2020 – Remuneration of Employees – First Reading

Resolution 22

Moved by Councillor Klym

Seconded by Councillor King

Whereas the Municipality of Bifrost-Riverton appoints and sets the remuneration of employees annually by by-law;

Therefore be it resolved that By-Law 10-2020, being a by-law to provide for the position appointment and remuneration of municipal employees, and to repeal by-law 13-2019, be introduced and given first reading.

CARRIED

9.5 Policy 2015-01 Code of Conduct

Resolution 23

Moved by Councillor King

Seconded by Councillor Klym

Whereas the Province of Manitoba has mandated municipalities have a Code of Conduct By-Law;

And whereas the Municipality of Bifrost-Riverton has passed By-Law 8-2020 as their Council Code of Conduct;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton repeal Policy 2015-01 being the Code of Conduct Policy.

CARRIED

9.6 Policy 2020-05 Consolidated Leave

Resolution 24

Moved by Councillor Johnson

Seconded by Councillor Klym

Whereas the Municipality of Bifrost-Riverton have been operating under a 27-year-old employee agreement and the intention of Policy Number 2020-05 will be to modernize and document the current Leave policies and procedures for all personnel;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton adopt Policy HR 01 – Consolidated Leave Policy as Policy Number 2020-05.

CARRIED

9.7 Policy 2020-06 Consolidated Reimbursement

Resolution 25

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton have been operating under a 27-year-old employee agreement and the intention of Policy Number 2020-06 will be to modernize and document the current Reimbursement policies and procedures for all personnel;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton adopt Policy HR 02 – Consolidated Reimbursement Policy as Policy Number 2020-06.

CARRIED

9.8 Policy 2020-07 Consolidated Hiring and Benefits

Resolution 26

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton have been operating under a 27-year-old employee agreement and the intention of Policy Number 2020-07 will be to modernize and document the current Hiring and Benefits policies and procedures for all personnel;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton adopt Policy HR 03 – Consolidated Hiring and Benefits Policy as Policy Number 2020-07.

CARRIED

9.9 1993 Employee Agreement

Resolution 27

Moved by Councillor Klym

Seconded by Councillor Nordal

Whereas the Municipality of Bifrost-Riverton have been operating under a 27-year-old employee agreement;

And whereas Municipal Policies 2020-05, 2020-06, and 2020-07 contain modernized information of everything within the 1993 Employee Agreement;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton repeal the 1993 Employee Agreement as an active human resources document personnel adhere to.

CARRIED

10. FINANCE

10.1 Authorization of Accounts for Payment

Resolution 28

Moved by Councillor King

Seconded by Councillor Bjarnason

Be it resolved that Council do hereby adopt and approve total payables for general operating expenses in the amount of \$2,254,864.73;

Further be it resolved that Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending November 6, 2020 in the amount of \$42,540.16;

Further be it resolved Council hereby adopt and approve total Payroll Deductions in the amount of \$27,679.64 for the month of October, 2020;

And further that signing officers be authorized to sign cheques for same.

Cheque #'s 9346 – 9423 and e-cheques as listed

CARRIED

10.2 Development Incentive Applications

Resolution 29

Moved by Councillor King

Seconded by Councillor Nordal

Be it resolved that Council approve the following applications for the Development Tax Incentive Program:

- Roll 0190610.000

CARRIED

10.3 Unaudited Financials of the Municipality as at October 31, 2020

Resolution 30

Moved by Councillor Bjarnason

Seconded by Councillor King

Be it resolved that Council accept the October 31, 2020 Unaudited Financial Statements as presented.

CARRIED

11. CORRESPONDENCE

Resolution 31

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Be it resolved Council do hereby accept the following Correspondence:

- 11.1 AMM, Bill 37
- 11.2 AMM Ministerial Forum for Convention
- 11.3 Creative Cocoon, Request for Donation
- 11.4 Deputy Minister Gingera-Beauchemin, Icelandic River Dredging
- 11.5 Honourable Rochelle Squires, Municipal Funding for Economic Recovery
- 11.6 RCMP, Quarterly Reporting
- 11.7 Council Code of Conduct Mandatory Training
- 11.9 Municipal Enforcement Support Program

CARRIED

11.8 Town of Arborg, Training Center Steering Committee

Resolution 32

Moved by Councillor Andersen

Seconded by Councillor Klym

Whereas the Town of Arborg in a letter dated November 10, 2020 requested the Municipality appoint a representative to their Training Centre steering committee;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton appoint Morley Nordal to the Town of Arborg's Training Centre's Steering Committee for their Phase 2.

CARRIED

12. UNFINISHED BUSINESS

12.1 By-law 4-2020 – Road Opening

12.2 Provincial Flood Maps

12.3 By-law 6-2020 – Borrowing for BAR Waste Disposal Grounds

12.4 By-law 7-2020 – Special Service Levy – Riverton Garbage Collection 2021 and 2022

13. NEW BUSINESS

13.1 Provincial Roads Snow Removal Agreement

Resolution 33

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the CAO and Reeve to sign the Snow Removal Agreement with the Minister of Infrastructure.

CARRIED

13.2 Hnausa Cabin District Development

Resolution 34

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council accept and authorize the quote provided by Isaac & Denchuk for preparing a Subdivision Application Map to initiate the Hnausa Cabin District Development project at Lots A&F&G Plan 32571 with a Plan of Subdivision and potential Plan of Easement to follow.

CARRIED

13.3 EIWD – Shoreline Erosion Technical Committee Recommendation Re: Dike Erosion Valhalla Beach

Resolution 35

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton grant permission for the three properties at Valhalla Beach to install a gentle slope technique as recommended by the Shoreline Erosion Technical Committee of the East Interlake Watershed District.

CARRIED

13.4 RCI Lundi Request

Resolution 36

Moved by Councillor Nordal

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize Riverton Collegiate Institute install a Covid Mask on Lundi the Moose in Riverton.

CARRIED

13.5 Riverton-Bifrost Fire Department – Fire Protection Grant Application

Resolution 37

Moved by Councillor Klym

Seconded by Councillor Andersen

Be it resolved the Council of the Municipality of Bifrost-Riverton approve the application on behalf of the Riverton-Bifrost Fire Department for \$58,500.00 from the Fire Protection Grant available through the Province of Manitoba.

CARRIED

13.6 RDFC – Structure at Monument Park in Riverton

Resolution 38

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton approve a 25x25 enclosed structure at Riverton Centennial Park to be constructed by Riverton and District Friendship Centre.

CARRIED

13.7 RBFD – Hecla/Grindstone Fire Agreement

Resolution 39

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton request a 3% increase each year over a five-year time frame for Riverton-Bifrost Fire Department to main a contract with the Province of Manitoba for Hecla/Grindstone fire protection.

CARRIED

13.8 Mower Operator position

Resolution 40

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton adopt the new job description for the Mower Operator position

CARRIED

15. NOTICE OF MOTION

None

16. ADJOURNMENT

Resolution 41

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that Council do hereby adjourn at 8:15 PM to meet again on December 9, 2020 at 4:00 p.m. for their next scheduled regular meeting of Council.

CARRIED



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.