



**Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton**

In the Province of Manitoba, held on Wednesday, October 14, 2020
Commencing at 8:00 AM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson
Councillors: Frode Andersen, Chad Johnson, David King, Gordon Klym and Colin Bjarnason
Admin: CAO Jordan Willner and ACAO Tanis Johnson

ABSENT

Councillor: Morley Nordal

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 8:00 a.m.

2. ADDITIONS TO AGENDA

Reeve Johnson called for any additions to the agenda.

3. ADOPTION OF AGENDA

Resolution 1

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved that Agenda be adopted, with the following additions:

Correspondence Item:

- MP Bezan letter to Minister of Conservation

General Business Items:

- East Interlake Watershed District - Subdistrict Boundary Revision
- Riverton Development Agreement
- Training Campus – BIG-R Grant Application

CARRIED

4. ADOPTION OF MINUTES

Resolution 2

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council do hereby adopt the following Minutes as presented:

Regular Meeting of Council – September 9, 2020

Board of Revision – September 9, 2020

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Resolution 3

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that Council accept the Public Works Manager Activity Report for October 14, 2020 as presented.

CARRIED

Resolution 4
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Whereas Manitoba Infrastructure completed a construction project on PR 326;

And whereas as a result of the PR 326 Project, the drainage has been impeded along the north and south portions of PR 326 between River Road and Municipal Road 138N;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton lobby Manitoba Infrastructure to create a project to clean out the ditches on along the West and East portions of PR 326 between River Road and Municipal Road 138N.

CARRIED

Resolution 5
Moved by Councillor Klym
Seconded by Councillor King

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton support a Manitoba Infrastructure project to fix the following along the Washow Bay Drain:

1. Clean out drain bottom and restore the road slope on the North side of Road 138N between Road 12E & 14E.
2. Due to the sluffing of the road slope, reconstruction the road surface along Road 138N between Road 12E & 14E.

CARRIED

5.2 CAO Activity Report

Resolution 6
Moved by Councillor Klym
Seconded by Councillor Andersen

Be it resolved that Council accept CAO Activity Report for October 14, 2020 as presented.

CARRIED

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES

6.1 Verbal Councillor Reports

Resolution 7
Moved by Councillor Andersen
Seconded by Councillor Johnson

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

CARRIED

7. RECEPTION OF DELEGATIONS/PETITIONS

7.1 9:00 AM – Chris Penner – Ecological Restoration Services

Mr. Penner apologized for his late arrival and entered the Council Meeting at 9:20 AM and exited the meeting at 9:55 AM.

8. PLANNING/HEARINGS

8.1 B. Dueck Performance Bond Release

Resolution 8

Moved by Councillor Klym

Seconded by Councillor Johnson

Whereas Byron Dueck has fulfilled all requirements set out in Council Resolution #7 dated August 12, 2020 and has met all conditions and terms of the Performance Agreement dated August 13, 2020 between himself and the Municipality of Bifrost-Riverton;

Therefore be it resolved that Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$4,864.00.

CARRIED

8.2 D. Denchuk, Survey Quotation

Resolution 9

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council accept and authorize the quote provided by Isaac & Denchuk for preparing a Plan of Public Road and a Subdivision Application Map at the price of \$3,735+GST, with the potential additional costs of \$150 for a subdivision and a Plan of Easement at \$675 for DESC RL 15W-23-4E.

CARRIED

9. BY-LAWS & POLICIES

9.1 By-law 6-2020 –Borrowing for BAR Waste Disposal Grounds

Reeve Johnson reviewed the Notice of Public Hearing that was advertised in the Express paper and posted at the municipal office in accordance with the Municipal Act. Seeing there were no members of the public present and no presentation in favour or opposed to the planned borrowing, Council continued the meeting without adjourning the meeting for a Public Hearing.

Resolution 10

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Whereas under The Municipal Act, S.M. 1996, c.58 Sections 172, 169(5), and 174.1(1) establishes the requirements for the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of funds for the expansion of the Waste Disposal Grounds under the management of BAR Waste Co-op Ltd.;

And whereas the Council of the Municipality of Bifrost-Riverton is of the opinion that the following project, being the expansion of the BAR Waste Co-op Ltd Waste Disposal Grounds should be undertaken within the municipality and through inter-municipal collaboration the Municipality of Bifrost-Riverton will borne 66.67% of project costs with the Town of Arborg assuming 33.33%;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby introduce and give first reading to By-Law 6-2020, being a By-law of the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of funds for the expansion of the Waste Disposal Grounds under the management of BAR Waste Co-op Ltd.

CARRIED

9.2 By-law 7-2020 – Special Service Levy – Riverton Garbage Collection 2021 and 2022

Resolution 11

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas Section 312 of The Municipal Act provides in part as follows; If approved by by-law, a municipality may provide, as a special service to all or part of the municipality, (e) the collection and transportation of waste or recyclable materials;

And whereas the Council of the Municipality of Bifrost-Riverton has prepared Special Service Plan # 1-2020 to establish a rate for Garbage Collection Services in the urban area of Riverton pursuant to Part 10 of The Municipal Act;

Now therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby introduce and give first reading to By-Law 7-2020 being a By-law to establish a rate for Special Service Proposal for Garbage Collection Services on all residential and commercial properties, excluding vacant lots within the urban area of Riverton for the years 2021 to 2022, inclusive.

CARRIED

9.3 By-law 8-2020 – Council Code of Conduct

Resolution 12

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas under The Municipal Act a council must establish, by by-law, a code of conduct that applies to the members of council;

And whereas the Municipality of Bifrost-Riverton only has a Council Code of Conduct Policy;

And whereas the Municipality of Bifrost-Riverton, recognizes that public confidence and public trust are essential to good governance, and to promote public confidence and trust, the Municipality of Bifrost-Riverton is committed to fostering and maintaining the highest standards of professionalism and ethical conduct among its council members;

And whereas the Municipality of Bifrost-Riverton deems this by-law to be advisable, in the public interest and aligned with municipal purposes of promoting good government;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton introduce and give first reading to By-law 8-2020 being a by-law to establish and regulate a Code of Conduct for Members of Council.

CARRIED

9.3 By-law 8-2020 – Council Code of Conduct

Resolution 13

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved that the Council of the Municipality of Bifrost-Riverton give second reading to By-law 8-2020 being a by-law to establish and regulate a Code of Conduct for Members of Council.

CARRIED

10. FINANCE

10.1 Authorization of Accounts for Payment

Resolution 14

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that Council do hereby adopt and approve total payables for general operating expenses in the amount of \$636,167.55;

And further be it resolved that Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending October 9, 2020 in the amount of \$42,416.14;

And further be it resolved that Council hereby adopt and approve total Payroll Deductions in the amount of \$19,200.41 for the month of September, 2020;

And further be it resolved that signing officers be authorized to sign cheques for same.

Cheque #'s 9260 - 9345 and e-cheques as listed

CARRIED

10.2 Development Incentive Applications

Resolution 15

Moved by Councillor Klym

Seconded by Councillor Andersen

Be it resolved that Council approve the following applications for the Development Tax Incentive Program:

- Roll 0099750.000
- Roll 0051600.000

CARRIED

10. FINANCE (cont.)

10.3 Tax Account Write-Offs

Resolution 16

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council amend the tax rolls as follows:

Tax Roll Number	Amount
0416110.000	\$0.14
0439400.000	\$928.28

CARRIED

10.4 October Reserve Transfers

Resolution 17

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the following Capital Fund transactions:

To Reserve:

ABF&ES	\$ 7,000.00	Re: 2020 Budgeted Contribution
ABF&ES	\$ 2,058.00	Re: March 2020 MPI MVC
Riverton Utility	\$ 2,000.00	Re: 2019 Balance Forward
Riv & Area ED	<u>\$ 30,260.00</u>	Re: Sandy Bar Insurance Claim
	\$ 41,318.00	

From Reserve:

ABF&ES	\$ 6,600.00	Re: 2020 SCBA Budgeted Withdraw
Bifrost Fire Capital	\$ 50,000.00	Re: 2020 Pumper Truck
Riv and Area ED	\$ 32,100.00	Re: Sandy Bar Washroom
Riverton Fire	<u>\$ 39,590.00</u>	Re: Cab and Chassis
	\$128,290.00	

CARRIED

10.5 Unaudited Financials of the Municipality as at September 30, 2020

Resolution 18

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council accept the September 30, 2020 Unaudited Financial Statements as presented.

CARRIED

11. CORRESPONDENCE

11.1 Interlake Women's Resource Centre – Thank You

11.2 Minister of Municipal Relations – Municipal Operating Grant

11.3 Wildlife and Fisheries Branch, Moose Populations

11.4 MP Bezan letter to Minister of Conservation

Resolution 19

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved Council do hereby accept the following Correspondence:

11.1 Interlake Women's Resource Centre – Thank You

11.2 Minister of Municipal Relations – Municipal Operating Grant

11.3 Wildlife and Fisheries Branch, Moose Populations

11.4 MP Bezan letter to Minister of Conservation

CARRIED

12. UNFINISHED BUSINESS

12.1 By-Law 4-2020 – Road Opening

No readings

12.2 By-Law 5-2020 – Amend Borrowing By-law 3-2020

No Readings

13. NEW BUSINESS

13.1 ABF&ES Capital Acquisition Recommendation

Resolution 20

Moved by Councillor King

Seconded by Councillor Bjarnason

Whereas the Arborg Bifrost Fire and Emergency Services Committee completed a tendering procurement process that concluded with the Committee making the recommendation to the Town of Arborg and Municipality of Bifrost-Riverton for the capital acquisition of a Pumper Truck to be purchased from Acres Industries Inc;

And whereas the cost for the Pumper Truck will be split 50:50 with the Town of Arborg;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby agree to the purchase of the Pumper Truck from Acres at the quoted price of \$609,000, with the Municipality's contributing being \$304,500;

And further be it resolved that the following funds will be required from the Municipality of Bifrost-Riverton as per this schedule:

\$52,500 – due upon order

\$68,565 – due upon Chassis arrival at factory (estimated January 2021)

\$39,375 – due as a progress payment (estimated March 2021)

\$144,060 – due upon delivery (estimated September 2021)

\$304,500

CARRIED

13. NEW BUSINESS (cont.)

13.2 AMM 2020 Convention

Resolution 21

Moved by Councillor Klym

Seconded by Councillor Johnson

Be it resolved that Council authorize the registration of all councillors and the CAO for the 2020 AMM Convention on November 23, 2020.

CARRIED

13.3 Public Works Heavy Equipment Operator – Primary Excavator Hiring

Resolution 22

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Whereas there has been a vacancy in the position of Public Works Heavy Equipment Operator – Primary Excavator since May 2020;

And whereas the Municipality advertised the position and interviews were organized and conducted by the Public Works Manager with the recommendation to hire candidate Neil Triska at Step 2 of the Public Works Salary Grid;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton agree to hire Neil Triska at the Salary Step of 2.

CARRIED

13.4 Provincial Flood Maps

Deferred to next business, moved to Unfinished Business

13.5 Riverton Garbage Collection Agreement with Bardarson Enterprises

Resolution 23

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas Bardarson Enterprises is under agreement for the collection of garbage collection for the urban area of Riverton with an expiration set for December 31, 2020;

And whereas within the Agreement the Municipality of Bifrost-Riverton agreed for an option for review after two (2) years;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby agree to extend the garbage collection agreement for another two years (2021 and 2022) at the quoted monthly rate of \$2,600 plus GST and authorize the Reeve and CAO to sign the new agreement.

CARRIED

13.6 Ratepayer Complaint – Neglected Barn

Council reviewed the complaint and the Municipal Issue Form but are taking no action.

13. NEW BUSINESS (cont.)

13.7 Manitoba Hydro – Street Light Installations

Resolution 24

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Whereas in the 2020 Financial Plan for the Municipality of Bifrost-Riverton, the Municipality budgeted for the installation of three new street lights;

Therefore be it resolved that the Council approve the installation of street lights within the municipality at the following locations:

- Corner of Spruce Street and Lilac Drive in Okno, MB
- Corner of Maple Street and Lilac Drive in Okno, MB
- Along the east side of Municipal Road 4E at the Lake Centre church/school property in Morweena, MB.

CARRIED

13.8 Riverton Fire Department – Freightliner M2-112 Cab and Chassis

Resolution 25

Moved by Councillor Klym

Seconded by Councillor Johnson

Be it resolved that Council approves the Riverton Fire Department purchase of a 2007 Freightliner M2-112 Cab and Chassis from HD Cartage Inc. in the amount of \$39,590.00 plus GST.

CARRIED

13.9 PTH 8 at Road 136N Speed Limit Reduction Request

Resolution 26

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton support the year-round reduction of the current posted speed limit on Provincial Trunk Highway 8 from 100 km/hr to 80 km/hr for a distance of approximately 800m, from its intersection with Road 136N, app. 600m to the North to its intersection with Road 136N, app. 200m to the South Overview map attached.

CARRIED

13.10 Province of Manitoba – Fire Protection Grant Application – ABF&ES

Resolution 27

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality of Bifrost-Riverton approve the joint application between the Municipality of Bifrost-Riverton and the Town of Arborg on behalf of the Arborg Bifrost Fire and Emergency Services for \$580,000 from the Fire Protection Grant available through the Province of Manitoba.

CARRIED

13. NEW BUSINESS (cont.)

13.11 AB-RCDC Lease

Resolution 28

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council authorize the Reeve and CAO to sign the Lease Agreement with the Arborg Bifrost-Riverton Community Development Corporation, with respect to a portion of 56 Laura Ave.

CARRIED

13.12 PSCS Services Participation Agreement

Resolution 29

Moved by Councillor King

Seconded by Councillor Andersen

Whereas the Municipality of Bifrost-Riverton is interested in obtaining Public Safety Communications Service (PSCS) pursuant to the Government of Manitoba and Bell Mobility's PSCS Services Agreement;

Therefore be it resolved that Council authorize the Reeve to sign the Participation Release and Indemnity Letter confirming that the municipality intends to exercise its option to obtain Manitoba PSCS and Subscriber Equipment as set out in the Manitoba Public Safety Communications - Service Offer dated September 30, 2020.

CARRIED

13.13 East Interlake Watershed District - Subdistrict Boundary Revision

Resolution 30

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

WHEREAS the East Interlake Watershed District has requested the province to develop a proposal to revise the district's subdistrict boundaries;

WHEREAS the Municipality of Bifrost-Riverton has reviewed the proposal regarding revisions to the boundaries of the Willow Creek and Netley Grassmere Subdistricts in the East Interlake Watershed District;

AND WHEREAS council agrees to the revision to the subdistricts of the East Interlake Watershed District as presented in Figure 1 of the proposal;

THEREFORE BE IT RESOLVED THAT the Municipality of Bifrost-Riverton approves the subdistrict boundary changes as presented in the East Interlake Subdistrict Boundary Realignment Proposal dated October 8, 2020.

CARRIED

13. NEW BUSINESS (cont.)

13.14 Riverton Development Agreement

Resolution 31

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality authorize CAO Willner to discharge the caveat on Lots 6 & 7 -3-12228;

And further be it resolved that the Council recommend the new owners request an amalgamation of rolls.

CARRIED

13.15 Training Campus – BIG-R Grant Application

Resolution 32

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Whereas the Town of Arborg has requested a contribution towards Phase One of the regional Training Campus Project to establish an LPN Training Course;

Therefore be it resolved that Council approves a 2021 budget allocation of \$10,000.00 for the project and BIG-R grant application.

CARRIED

14. IN CAMERA

14.1 Personnel

Resolution 33

Moved by Councillor King

Seconded by Councillor Klym

RESOLVED THAT in accordance with The Municipal Act Section 152(3)(b)(ii) Council do hereby move In Camera for a preliminary discussion at 12:45 p.m.;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83(1)(d) of The Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Resolution 34

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 1:20 p.m.

CARRIED

Resolution 35
Moved by Councillor Bjarnason
Seconded by Councillor Johnson

Be it resolved that after the successful performance appraisal and completion of a 6-month probationary period, the Council of the Municipality of Bifrost-Riverton move CAO Jordan Willner to being a permanent employee.

CARRIED

15. NOTICE OF MOTION

None

16. ADJOURNMENT

Resolution 37
Moved by Councillor Johnson
Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn at 1:23 pm, to meet again on November 12, 2020 for their next scheduled regular meeting of Council.

CARRIED



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.