



***Minutes of the Regular Meeting of the Council  
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Wednesday, September 9, 2020  
Commencing at 8:00 AM at the Council Chambers at 329 River Rd. Arborg, MB

**PRESENT**

Reeve: Brian N. Johnson  
Councillors: Frode Andersen, Chad Johnson, Morley Nordal, David King, Gordon Klym and  
Colin Bjarnason  
Admin: CAO Jordan Willner and ACAO Tanis Johnson

**1. CALL TO ORDER**

Reeve Johnson called the meeting to order at 8:00 a.m.

**2. ADDITIONS TO AGENDA**

Reeve Johnson called for any additions to the agenda.

**3. ADOPTION OF AGENDA**

Resolution 1

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved that Agenda be adopted, with the following additions:

Correspondence Items:

- Honourable Eileen Clark Minister of Indigenous and Northern Relations, Fish Road
- Interlake Women's Resource Centre, Annual General Meeting
- Letter to Council – Re: Road Conditions from Del & Pat Barkman

General Business Item:

- 2020 Budget – Mower Purchase

By-law Item:

- By-Law 5-2020 – Amend Borrowing By-law 3-2020

**CARRIED**

**4. ADOPTION OF MINUTES**

Resolution 2

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that Council do hereby adopt the following Minutes as presented:

Regular Meeting of Council – August 12, 2020

**CARRIED**

**5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER**

**5.1 Public Works Manager Activity Report**

Resolution 3

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council accept the Public Works Manager Activity Report for September 9, 2020 as presented.

And further be it resolved that Council request the vacant operator position be advertised.

**CARRIED**

**5.2 CAO Activity Report**

Resolution 4

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council accept CAO Activity Report for September 9, 2020 as presented.

**CARRIED**

**6. REPORTS OF ELECTED OFFICIALS/COMMITTEES**

**6.1 Verbal Councillor Reports**

Resolution 5

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

**CARRIED**

**7. RECEPTION OF DELEGATIONS/PETITIONS**

None

**8. PLANNING/HEARINGS**

**8.1 Performance Bond Application (V. Eyolfson)**

Resolution 6

Moved by Councillor Klym

Seconded by Councillor Johnson

Whereas Vincent Eyolfson has applied to Eastern Interlake Planning District for the relocation of an Older Modular Home within the Municipality of Bifrost-Riverton.

And whereas any upgrades to the 2015 mobile home that are required to meet the Manitoba Building Code can be covered under the Eastern Interlake Planning District's relocation permit and deposit fee process;

Now therefore be it resolved that Council do hereby waive the requirement for a Performance Bond with Vincent Eyolfson.

**CARRIED**

*Secretary Note: Councillor Nordal exited the meeting of Council at 9:30 AM*

**8. PLANNING/HEARINGS (cont.)**

**8.2 Performance Bond Application (R. Dueck)**

Resolution 7

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Whereas Randal Dueck has applied to Eastern Interlake Planning District for the relocation of an Older RTM, currently located in the RM of Grahamdale, MB to the proposed location of Lot 8-1-44454, Roll 0195601.030 in the Municipality of Bifrost-Riverton,

And whereas there are upgrades required to meet Manitoba Building Code as set out in the Older RTM Report prepared by the Eastern Interlake Planning District;

Now therefore be it resolved that Council do hereby enter into a Performance Bond with Randal Dueck for the relocation of an Older RTM to ensure that all upgrades and modifications are completed in a timely manner.

**CARRIED**

**9. BY-LAWS & POLICIES**

**9.1 By-law 3-2020 – Grader Borrowing – Second Reading**

Resolution 8

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas under The Municipal Act, S.M. 1996, c.58 Sections 172, 169(5), and 174.1(1) establishes the requirements for the Municipality of Bifrost-Riverton to borrow funds for the replacement and purchase of three motor graders;

And whereas the Council of the Municipality of Bifrost-Riverton concluded the debenture of By-law 8-2015 that purchased the last three graders in 2018 and in the 2019 Financial Plan indicated within the 5-year capital plan that three new graders would be purchased in 2020;

And whereas The Municipal Board of Manitoba under Order No. E-20-089 that By-Law 3-2020 be approved;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give second reading to By-Law 3-2020, being a By-law of the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of funds for the purchase of the following equipment: 3 John Deere 872GP Motor Graders.

**CARRIED**

**9. BY-LAWS & POLICIES (cont.)**

**9.1 By-law 3-2020 – Grader Borrowing – Third Reading**

Resolution 9

Moved by Councillor Andersen

Seconded by Councillor Johnson

Whereas under The Municipal Act, S.M. 1996, c.58 Sections 172, 169(5), and 174.1(1) establishes the requirements for the Municipality of Bifrost-Riverton to borrow funds for the replacement and purchase of three motor graders;

And whereas the Council of the Municipality of Bifrost-Riverton concluded the debenture of By-law 8-2015 that purchased the last three graders in 2018 and in the 2019 Financial Plan indicated within the 5-year capital plan that three new graders would be purchased in 2020;

And whereas The Municipal Board of Manitoba under Order No. E-20-089 that By-Law 3-2020 be approved;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give third and final reading to By-Law 3-2020, being a By-law of the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of funds for the purchase of the following equipment: 3 John Deere 872GP Motor Graders.

Recorded Vote: For: All          Against: Nil          Absent: Councillor Nordal

**CARRIED**

**9.2 By-law 5-2020 – Amend Borrowing By-law 3-2020 – First Reading**

Resolution 10

Moved by Councillor Johnson

Seconded by Councillor Andersen

Whereas, the Municipality of Bifrost-Riverton, by its By-Law No. 3-2020 which was authorized by Municipal Board Order No. E-20-089, is inter alia, authorized to issue borrowing in the amount of \$ 583,410.00;

And whereas, no borrowing as authorized by said By-Law No. 3-2020 has been issued or sold;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton introduce and give first reading to By-law 5-2020 amending By-law 3-2020 to provide that borrowing in the amount of \$ 583,410.00 to bear interest at the rate of 1.9%.

**CARRIED**

**10. FINANCE**

**10.1 Authorization of Accounts for Payment**

Resolution 11

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council do hereby adopt and approve total payables for general operating expenses in the amount of \$298,578.73;

And further be it resolved that Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending September 4, 2020 in the amount of \$44,079.11;

And further be it resolved that Council hereby adopt and approve total Payroll Deductions in the amount of \$18,977.84 for the month of August, 2020;

And further be it resolved that signing officers be authorized to sign cheques for same. Cheque #'s 9178 – 9259 and e-cheques as listed

**CARRIED**

**10.2 Unaudited Financials of the Municipality as at August 31, 2020**

Resolution 12

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that Council accept the August 31, 2020 Unaudited Financial Statements as presented.

**CARRIED**

**11. CORRESPONDENCE**

- 11.1 Barrier-Free Manitoba – Thank You Letter**
- 11.2 Community Futures East Interlake – BIG-R Grant**
- 11.3 Council Code of Conduct – The Municipal Amendment Act**
- 11.4 Eastern Interlake Planning District – Notice of Stop Work Order**
- 11.5 Interlake-Eastern Regional Health Authority – CEO Notice of Retirement**
- 11.6 Minister of Health and Municipal Relations – Covid-19**
- 11.7 Public Utilities Board Order No. 102/20 – Deficit Recovery 2017 & 2018**
- 11.8 Honourable Eileen Clark Minister of Indigenous and Northern Relations, Fish Road**
- 11.9 Interlake Women’s Resource Centre, Annual General Meeting**
- 11.10 Letter to Council – Re: Road Conditions from Del & Pat Barkman**

Resolution 13

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Be it resolved Council do hereby accept the following Correspondence:

- 11.1 Barrier-Free Manitoba – Thank You Letter
- 11.2 Community Futures East Interlake – BIG-R Grant
- 11.3 Council Code of Conduct – The Municipal Amendment Act
- 11.4 Eastern Interlake Planning District – Notice of Stop Work Order
- 11.5 Interlake-Eastern Regional Health Authority – CEO Notice of Retirement
- 11.6 Minister of Health and Municipal Relations – Covid-19
- 11.7 Public Utilities Board Order No. 102/20 – Deficit Recovery 2017 & 2018
- 11.8 Honourable Eileen Clark Minister of Indigenous and Northern Relations, Fish Road
- 11.9 Interlake Women’s Resource Centre, Annual General Meeting
- 11.10 Letter to Council – Re: Road Conditions from Del & Pat Barkman

**CARRIED**

**12. UNFINISHED BUSINESS**

**12.1 By-Law 4-2020 – Road Opening**

No readings

**13. NEW BUSINESS**

**13.1 Arborg Bifrost-Riverton CDC Request**

Resolution 14

Moved by Councillor King

Seconded by Councillor Johnson

Whereas the Arborg Bifrost-Riverton Community Development Corporation request to use the former Village of Riverton Municipal Office at the monthly rental rate of \$250;

And whereas they also propose that any revenue generated by the Municipality in additional office rental within the building be granted to the AB-RCDC;

Therefore be it resolved that Council do hereby approve a one-year rental term at the monthly rate of \$0.00;

And further be it resolved that the AB-RCDC have no claim to any outside of additional office rental.

**CARRIED**

**13.2 ABRCDC Citizen Appointment Confirmation**

Resolution 15

Moved by Councillor Bjarnason

Seconded by Councillor King

WHEREAS the Municipality of Bifrost-Riverton and the Town of Arborg are Shareholders of the Arborg-Bifrost-Riverton Community Development Corporation;

AND WHEREAS the Town of Arborg has appointed Terrell Kerbrat as Citizen Representative to the Corporation;

THEREFORE BE IT RESOLVED that the Municipality of Bifrost-Riverton approve this appointment in accordance to Section D8(c) of the Shareholder Agreement.

**CARRIED**

**13.3 Hnausa Speed Reduction Revision**

Resolution 16

Moved by Councillor Johnson

Seconded by Councillor Andersen

RESOLVED THAT the Council of the Municipality of Bifrost-Riverton support the reduction of the current posted speed limit on Provincial roadways in the Hnausa area, specifically:

a) a seasonal reduction on PR 222 from 90 km/hr to 70 km/hr for a distance of one mile, from its intersection with Road 128N (also known as Magnussville Road) to where it meets the Hnausa Access Road; and

b) a year-round reduction on the Hnausa Access Road from 90 km/hr to 70 km/hr for a distance of 800m west of its intersection with PR 222.

**CARRIED**

**13. NEW BUSINESS (cont.)**

**13.4 Manitoba Archive Document Submission**

Resolution 17

Moved by Councillor Klym

Seconded by Councillor Johnson

Whereas in donating Municipal Records to The Archives of Manitoba a resolution is required;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the attached listing as approved donations to The Archives of Manitoba.

**CARRIED**

**13.5 Mat-Leave Office Clerk Position**

Resolution 18

Moved by Councillor Klym

Seconded by Councillor Bjarnason

RESOLVED THAT the Council of the Municipality of Bifrost-Riverton approve the hiring of Olivia Orbanski for the vacant Office Clerk - Temporary Maternity Leave position at the wage of \$14.75/hr with a six-month probationary period.

**CARRIED**

**13.6 Riverton Office Request – Riverton Daycare Cooperative Inc.**

Council chose to not to act on the request and received the request as correspondence.

**13.7 Tent Placement Request**

Resolution 19

Moved by Councillor Johnson

Seconded by Councillor King

Whereas Lorelei Henry has requested permission to set up a 10x10 tent on Main Street in Riverton across the road from Agri' Auto, right next to the municipal walking trail to sell products;

Therefore be it resolved that Council do hereby approve the request.

**CARRIED**

**13.8 East #7 & Riverton Centennial Park Asphalt Sidewalk Tenders**

Resolution 20

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

RESOLVED THAT Council accept the following tenders:

East #7: Tri-Line Construction for \$ 23,000.00 (plus GST)

Riverton Centennial Park Asphalt Sidewalk: Eddie's Gravel Supply Ltd for \$ 52,800.00 (plus GST)

**CARRIED**

**13. NEW BUSINESS (cont.)**

**13.9 2020 Budget – Mower Purchase**

Resolution 21

Moved by Councillor Klym

Seconded by Councillor King

Whereas the Municipality of Bifrost-Riverton has been leasing 2016 Front Mount Mower from Enns Brothers Ltd;

And whereas in the 2020 Financial Plan Council intended to purchased the mower after the conclusion of the lease;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the capital purchase of the 2016 John Deere 1585 Mower with the 60” Rotary Broom attachment at the quoted price of \$23,442 plus applicable taxes.

**CARRIED**

**14. IN CAMERA**

**14.1 Preliminary**

Resolution 22

Moved by Councillor Johnson

Seconded by Councillor Andersen

RESOLVED THAT in accordance with The Municipal Act Section 152(3) Council do hereby move In Camera for a preliminary discussion at 10:59 a.m.;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

**CARRIED**

Resolution 23

Moved by Councillor Johnson

Seconded by Councillor King

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 11:07 a.m.

**CARRIED**

**15. NOTICE OF MOTION**

None

**16. ADJOURNMENT**

Resolution 24

Moved by Councillor King

Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn at 11:08 am, to meet again on October 14, 2020 at 8:00 AM for their next scheduled regular meeting of Council.

**CARRIED**



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Brian N. Johnson, Reeve



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Jordan Willner, C.A.O.