



*Minutes of the Regular Meeting of the Council  
of the Municipality of Bifrost-Riverton*

In the Province of Manitoba, held on Wednesday, April 14, 2021

Commencing at 4:00 PM at the Council Chambers at 329 River Rd. Arborg, MB

**PRESENT**

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Colin Bjarnason, Chad Johnson, David King, Gordon Klym

Admin: CAO Jordan Willner and ACAO Tanis Johnson

**1. CALL TO ORDER**

Reeve Johnson called the meeting to order at 4:00 p.m.

**2. ADDITIONS TO AGENDA**

Reeve Johnson called for any additions to the agenda:

- 8.4 Planning Report to Council-Temporary Rental Cabin

**3. ADOPTION OF AGENDA**

Resolution 90-2021

Moved by Councillor Bjarnason

Seconded by Councillor King

Be it resolved that the Agenda be adopted, with the following additions:

- 8.4 Planning Report to Council-Temporary Rental Cabin  
and the order of the agenda is authorized to be altered as required.

**CARRIED**

**4. ADOPTION OF MINUTES**

Resolution 91-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council do hereby adopt the following Minutes:

Regular Meeting of Council – March 10, 2021

Special Meeting of Council – March 15, 2021

**CARRIED**

**5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER**

**5.1 Public Works Manager Activity Report**

Resolution 92-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council accept the Public Works Manager Activity Report for April 14, 2021 as presented.

**CARRIED**

**5.2 CAO Activity Report**

Resolution 93-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council accept CAO Report for March 2021 as presented.

**CARRIED**

**6. REPORTS OF ELECTED OFFICIALS/COMMITTEES**

**6.1 Verbal Councillor Reports**

Resolution 94-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

**CARRIED**

**6.2 Committee Appointments due to Ward 3 Vacancy**

Resolution 95-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council hereby appoint the following Councillors to the Committees of:  
Community Futures East Interlake – Colin Bjarnason  
Training Centre Steering Committee – Brian Johnson  
Arborg-Bifrost Fire & Emergency Services – Gordon Klym  
Alternate – Eastern Interlake Planning District – Chad Johnson

Further be it resolved that Council appoint David King as community representative on the Arborg Bifrost Parks and Recreation Commission board.

**CARRIED**

**7. RECEPTION OF DELEGATIONS/PETITIONS**

**7.1 Ken Foster, Country Lane – 4:45 p.m.**

Enter: 4:40 PM. Council welcomed Ken and Kyle Foster on behalf of Country Lane as receptions of delegation. Because of the differences in the Municipality's practices for road construction, Mr. Foster requested Council pay for the road he constructed under his Development Agreement terms and conditions (Frontage road) for Country Lane properties, in the amount of 29% of \$35,000 = \$10,150.00. Council thanked both Mr. Fosters for attending. Exit: 4:55 PM

**7.2 Mike Zagozewski, Dock Request – 5:00 p.m.**

Enter: 5:00 PM.

Mr. Zagozewski requested Council reconsider their decision of Resolution 77-2021 and supplied additional information to Council. Councillor Johnson advised Mr. Zagozewski that under Section 139(1)(b) of *The Municipal Act* that he provided Council with a Notice of Motion to reconsider the decision. A resolution will follow later in the meeting. Council thanked Mr. Zagozewski for attending.

Exit: 5:13 PM

**8. PLANNING/HEARING**

**8.1 Public Hearing Variance RMB-21-06V (Fridfinnson) – 4:30 p.m.**

Resolution 96-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing at 4:35 pm for Variance RMB-21-06V.

**CARRIED**

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Public Hearing Minutes

Variance RMB-21-06V

4:30 PM

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 4:30 PM.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act*.

3. Receiving of Conditional Use in Favour or Opposed

There was four people present, Eric Fridfinnson and Leith Robertson spoke in favour.

4. Adjournment

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**8.1 Public Hearing Variance RMB-21-06V (Fridfinnson) – 4:30 p.m. (cont.)**

Resolution 97-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council do hereby adjourn the Public Hearing and resume the regular meeting of Council at 4:38 pm.

**CARRIED**

Resolution 98-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Whereas applicant Eric Fridfinnson, regarding property legally described as Se 31-22-3E, Rolls 0077900.000 and 0078000.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

Provided Under: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirement:

- to reduce the minimum required site width for the proposed parcel from 200' to 60', as per condition of subdivision approval.

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 14th day of April, 2021, approve the said Variation.

**CARRIED**

**8.2 Performance Bond Application (Plett)**

Resolution 99-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

WHEREAS Stanley Plett has applied to Eastern Interlake Planning District for the relocation of an Older Home, temporarily located in Arborg, MB to the proposed location of Lot 4/5-4512, Roll 0415600.000 in the Municipality of Bifrost-Riverton,

AND WHEREAS there are upgrades required to meet Manitoba Building Code as set out in the Older RTM Report prepared by the Eastern Interlake Planning District;

NOW THEREFORE BE IT RESOLVED THAT Council do hereby enter into a Performance Bond with Stanley Plett for the relocation of an Older Home to ensure that all upgrades and modifications are completed in a timely manner, with the addition of a condition that the areas of damaged siding be improved.

**CARRIED**

**8.3 Performance Bond Application (Penner)**

Resolution 100-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

WHEREAS Anton Penner has applied, on behalf of owner Norman Penner, to Eastern Interlake Planning District for the relocation of an Older Mobile Home, temporarily located at 139025 Road 11E, to the proposed location of Lot 6-2-44454, Roll 0195601.120 in the Municipality of Bifrost-Riverton,

AND WHEREAS there are upgrades required to meet Manitoba Building Code as set out in the Older RTM Report prepared by the Eastern Interlake Planning District;

NOW THEREFORE BE IT RESOLVED THAT Council do hereby enter into a Performance Bond with Norman Penner for the relocation of an Older Home to ensure that all upgrades and modifications are completed in a timely manner.

**CARRIED**

**8.4 Planning Report to Council-Temporary Rental Cabin**

Resolution 101-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby approve the Temporary Placement of a Rental Cabin located at Lot \*A, Plan 16310 with the following conditions:

- that the developer obtain a development permit from EIPD to ensure the “as-built” structure meets necessary Manitoba Building Code requirements as well as life safety items for human habitation; and
- that the structure to be removed from the location by December 31, 2021.

**CARRIED**

**9. BY-LAWS & POLICIES**

**9.1 By-Law 2-2021 Procedures**

Resolution 102-2021

Moved by Councillor Bjarnason

Seconded by Councillor King

Be it resolved that the Council of the Municipality of Bifrost-Riverton now give third and final reading to By-Law 2-2021, being a by-law to regulate the proceedings and conduct of the council and the committees thereof and repeal By-Law 15-2018.

Recorded Vote:

For

Against

Abstained

All

Nil

Nil

**CARRIED**

**9.2 By-Law 3-2021 Tax Levy**

Resolution 103-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that the Council of the Municipality of Bifrost-Riverton now introduce and give first reading to By-Law 3-2021, being a by-law to levy property taxes for the year 2021.

**CARRIED**

**10. FINANCE**

**10.1 Authorization of Accounts for Payment**

Resolution 104-2021

Moved by Councillor Johnson

Seconded by Councillor King

RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$165,603.76;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending April 9, 2021 in the amount of \$39,224.19;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$18,178.54 for the month of March, 2021;

AND FURTHER THAT signing officers be authorized to sign cheques for same. Cheque #'s 9762 – 9857 and e-cheques as listed, with Cheque # 9779 void, spoiled in printing.

**CARRIED**

**10.2 Unaudited Financials of the Municipality as at March 31, 2021**

Resolution 105-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council accept the March 31, 2021 Unaudited Financial Statements as presented.

**CARRIED**

**10.3 Tax Account Write-Offs**

Resolution 106-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council amend the tax rolls as follows:

Tax Roll Number	Amount
0181300.000	-\$2.60

**CARRIED**

**11. CORRESPONDENCE**

Resolution 107-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved that Council do hereby accept the following Correspondence:

Employment Standards, Banked Overtime Approval

Centennial Park Update and Funding Request

TAXervice, 2020 Tax Sale Final Report

**CARRIED**

**12. UNFINISHED BUSINESS**

12.1 By-law 4-2020 – Road Opening

12.2 Provincial Flood Maps

12.3 Water Utility Expansion Request

12.4 Okno Street Lights

Resolution 108-2021

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that Council remove items 12.2 and 12.4 from Unfinished Business with no further action to be taken.

**CARRIED**

**13. NEW BUSINESS**

**13.1 Appointment of Senior Election Official**

Resolution 109-2021

Moved by Councillor Andersen

Seconded by Councillor Klym

Whereas Section 10(1) of The Municipal Councils and School Boards Election Act states that “each elected authority must appoint a senior election official and may provide for his or her remuneration”;

And whereas the Senior Election Official will be responsible for managing and conducting all aspects of the municipal election;

Now therefore be it resolved that Jeannette Nickols is hereby appointed to the position of Senior Elections Official for the Municipality of Bifrost-Riverton.

And further be it resolved that the rate of remuneration for said appointment be \$20.00/hour plus mileage at the municipal rate and actual expenses per year in which the officer is required to perform the duties of the Senior Elections Official.

**CARRIED**

**13.2 Request for By-election under 105(3) of The Municipal Act**

Resolution 110-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas Councillor Nordal provided CAO Willner with notice of resignation on March 12, 2021;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby request a by-election from SEO Jeannette Nickols for the vacant seat on Council for Ward 3.

**CARRIED**

**13.3 Breidavik Museum Letter of Support**

Resolution 111-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton approve a letter of support for the Breidavik Museum application to the Building Sustainability Communities 2021 Grant in-take.

**CARRIED**

**13.4 FCC AgriSpirit Fund Application**

Resolution 112-2021

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that the Council of the Municipality of Bifrost-Riverton approves an application to the FCC AgriSpirit Fund 2021 in-take for the Riverton Fire Hall Furniture & Appliances.

**CARRIED**

**13.5 Finance Clerk – Term Position**

Resolution 113-2021

Moved by Councillor Bjarnason

Seconded by Councillor King

Whereas there has been a vacancy in the position of Finance Clerk since March 2021;

And whereas the Municipality deems it appropriate to fill the vacancy with a part time, term position until organization changes are completed;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorizes Jan Larkin to be hired at a wage of \$20.00/hour for 14 hours/week.

**CARRIED**

**13.6 Geysir Hall Insurance**

Resolution 114-2021

Moved by Councillor King

Seconded by Councillor Klym

Whereas the Geysir Hall, managed by the Geysir Co-op Community Club, has requested financial assistance;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton declares the \$801.49 outstanding on Invoice 2019-14 to be uncollectable.

**CARRIED**

**13.7 Heavy Equipment Operator - Excavator Step**

Resolution 115-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas Heavy Equipment Operator – Primary Excavator Neil Triska has successfully completed his 6-month probation period;

Therefore be it resolved that Neil Triska be reimbursed at Step Four of the Public Works Salary Grid and enrolled in the MEBP and Blue Cross Program effective April 26, 2021.

**CARRIED**

**13.8 Municipal Heritage Site Repair**

Resolution 116-2021

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Whereas Betsey Ramsay's Grave is a designated Municipal Heritage Site, and requires Municipal authorization prior to any work being undertaken at the site;

And whereas the Icelandic River Heritage Sites has identified the need for restoration of the damaged headstone;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorizes the Icelandic River Heritage Sites to assume the work of restoring Betsey Ramsay's headstone and all that entails, utilizing the services of professional restorers and obtaining all required and appropriate permissions.

**CARRIED**

**13.9 Municipal Service Delivery Program**

Resolution 117-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton authorize an application to the Municipal Service Delivery Program for the Fiscal Services Department.

**CARRIED**

**13.10 Mower Operator**

Resolution 118-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Whereas it is in the best interest of the Municipal corporation to eliminate the position of Heavy Equipment Operator – Dozer/Mower and replace it with a position under the title and job description of Mower Operator;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby eliminate the position of Heavy Equipment Operator – Primary Dozer/Mower and introduce and adopt the job description for Mower Operator for the Municipality of Bifrost-Riverton;

And further be it resolved that the Mower Operator position be offered to the Heavy Equipment Operator – Primary Dozer/Mower employee, reimbursed at Step 5 of the Public Works Mower Operator Salary Grid.

**CARRIED**

**13.11 Garbage Bin Quote**

Received as information.

**13.12 Traffic Gravel Supply Tender Results**

Resolution 119-2021

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Resolved that the Council of the Municipality of Bifrost-Riverton do hereby accept the following gravel supply tenders:

1. \$ 7.87 – 18,000 cubic yards ¾” down crushed limestone to Strilkiwski Contracting Ltd.
2. \$ 8.90 – 16,000 cubic yards ¾” down crushed limestone to Glenko Ent. (1994) Ltd.
3. \$ 7.50 – 3,000 cubic yards 4” down crushed limestone to Glenko Ent. (1994) Ltd.

**CARRIED**

**13.13 Gravel Hauling Tender Results**

Resolution 120-2021

Moved by Councillor Johnson

Seconded by Councillor King

Resolved that the Council of the Municipality of Bifrost-Riverton do hereby accept the following gravel hauling tenders:

1. \$84,180.00 – Dust Control Loading and Hauling approx. 15,000 cubic yards to Bochurka Bros. (1979) Ltd.
2. \$183,150.00 – Regular Program Loading and Hauling approx. 38,000 cubic yards to Bochurka Bros. (1979) Ltd.

**CARRIED**

**13.14 Riverton Wastewater Utility – Adequacy of Utility Rates Review**

Resolution 121-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved the Council accept the adequacy of utility rates review for Riverton Wastewater Utility and authorize the CAO to submit the review to the Public Utilities Board.

**CARRIED**

**13.15 Interlake Weed Control District – Letter of Support**

Resolution 122-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved the Municipality of Bifrost-Riverton supply a letter of support to Interlake Weed Control District in collection of the outstanding 2014 invoice for noxious weeds act enforcement on Manitoba Infrastructure’s Region 2 Right-Of-Way.

**CARRIED**

**14. IN CAMERA**

None

**15. NOTICE OF MOTION**

Councillor Johnson provided Council with written notice to reconsider their decision on Resolution 77-2021 as authorized under Section 139(1)(b) of *The Municipal Act*.  
Resolution 123-2021  
Moved by Councillor King  
Seconded by Councillor Klym

Whereas the owners of Roll No. 0099754.000 have requested placing a portable dock on the lake front of their residence on Municipal Public Reserve;

And whereas additional information on the proposal has been provided to the Council;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby approve the request for a temporary dock to be placed on Municipal Public Reserve located in front of 15 Kirkjubae Road.

**CARRIED**

**16. ADJOURNMENT**

The meeting was adjourned by Councillor Johnson at 7:10 P.M.



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Brian N. Johnson, Reeve



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Jordan Willner, C.A.O.