



***Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Thursday, August 12, 2021
Commencing at 8:00 AM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson Deputy Reeve: Colin Bjarnason
Councillors: Frode Andersen, Chad Johnson, David King, Gordon Klym, Ken Stadnek
Admin: CAO Jordan Willner and ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 8:00 a.m.

2. CONFIRMATION OF MINUTES

Resolution 206-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved that Council do hereby adopt the following Minutes as presented:

- Regular Meeting of Council – July 8, 2021

CARRIED

3. ADOPTION OF AGENDA

Resolution 207-2021

Moved by Councillor King

Seconded by Councillor Bjarnason

Be it resolved that the Agenda be adopted and the order of the agenda is authorized to be altered as required with the following additions:

5.4 Mask Use in the Municipal Office

6.1 Road 131 N Maintenance Request to add to Public Works Manager Activity
Report for July 2021

6.10 Ratepayer Letter – Tim Reimer

10.12 PR 326 Road Abandonment and Transfer - Memorandum of Understanding

11.1 Resolution 172-2021

CARRIED

4. RECEPTION OF DELEGATIONS/PETITIONS

None

5. REPORTS OF ELECTED OFFICIALS/COMMITTEES

5.1 Oath of Office – Affirmation

5.2 BAR Waste Aug. 3/21 Meeting Minutes

5.3 Eastern Interlake Planning District Permit Statistics

5.4 Mask Use in the Municipal Office

Resolution 208-2021
Moved by Councillor Andersen
Seconded by Councillor King

Be it resolved that Council hereby accept the verbal reports of elected official/committees as presented;

And further be it resolved that Council hereby accept the following Committee Minutes and reports:

- 5.1 Oath of Office – Affirmation
- 5.2 BAR Waste Aug. 3/21 Meeting Minutes
- 5.3 Eastern Interlake Planning District Permit Statistics
- 5.4 Mask Use in the Municipal Office

CARRIED

6. COMMUNICATIONS

Resolution 209-2021
Moved by Councillor Johnson
Seconded by Councillor King

Be it resolved that Council accept the following communications:

- 6.1 Public Works Manager Activity Report for July 2021
- 6.2 Chief Administrative Officer Activity Report for July 2021
- 6.3 Minister of Infrastructure – PR 326
- 6.4 Canada Community-Building Fund Top Up Allocation
- 6.5 Glenko Enterprises – Pit 68 Delay
- 6.6 Interlake Women’s Resource – Thank You
- 6.7 Ratepayer Letter – Vidor Vertical Storage Solutions
- 6.8 Riverton TOPS – Meeting Space
- 6.9 RCMP – Reeve’s Report for April 1 - June 30, 2021
- 6.10 Ratepayer Letter – Tim Reimer

as presented;

And further be it resolved that Council request the Public Works Manager and the Ward 3 Councillor to review the state of Road 131 N and authorize any required work/remediation they find is required.

CARRIED

7. ACCOUNTS

7.1 Authorization of Accounts for Payment

In-Camera (Legal)
Resolution 210-2021
Moved by Councillor Andersen
Seconded by Councillor Johnson

Be it resolved that in accordance with *The Municipal Act* Section 152(3)(b)(iv) Council do hereby close the meeting to the public and move In Camera at 9:07 a.m.

CARRIED

Resolution 211-2021
Moved by Councillor Andersen
Seconded by Councillor Johnson

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 9:20 a.m.

CARRIED

7.1 Authorization of Accounts for Payment (Cont.)

Resolution 212-2021
Moved by Councillor Klym
Seconded by Councillor King

RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$856,781.69;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending August 6, 2021 in the amount of \$67,559.68;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$21,712.72 for the month of July, 2021;

AND FURTHER THAT signing officers be authorized to sign cheques for same. Cheque #'s 0139 - 0218 and e-cheques as listed, with Cheque:158 void in printing.

CARRIED

7.2 Unaudited Financials of the Municipality as at July 31, 2021

Resolution 213-2021
Moved by Councillor Johnson
Seconded by Councillor King

Be it resolved that Council accept the July 31, 2021 Unaudited Financial Statement of the Municipality Statements as presented.

CARRIED

8. BY-LAWS

None

9. UNFINISHED BUSINESS

9.1 By-law 4-2020 – Road Opening

The by-law requires additional information after the completed SAM, By-Law 4-2020 will be expired and a new Road Opening will come before Council once all information is collected. Item will be removed from Unfinished Business.

9.2 Citizens on Patrol Program Proclamation

After further research by administration, the COPP does not require a proclamation from Council. Councillor Johnson moved to remove from Unfinished Business.

10. GENERAL BUSINESS

10.1 Performance Agreement Extension Request (Austfjord)

Resolution 214-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas the Municipality of Bifrost-Riverton had entered into a Performance Agreement with Brian Austfjord on May 18, 2017, and extended by Council Resolution on May 9, 2018, for the relocation of two modular trailers to Roll 0086100.000 in the Municipality of Bifrost-Riverton, to ensure the required Manitoba Building Code upgrades were completed;

And whereas an Eastern Interlake Planning District Inspection on July 3, 2020 reported that some but not all of the upgrades were completed, and Brian Austfjord has requested an extension of the Performance Agreement to complete the outstanding upgrades;

Therefore be it resolved that Council do hereby grant a 12-month extension starting on August 12, 2021 and that no addition extensions will be granted.

CARRIED

10.2 Performance Agreement Expiry (Austfjord)

Resolution 215-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Whereas the Municipality of Bifrost-Riverton had entered into a Performance Agreement with Brian Austfjord on July 12, 2019 for the relocation of a Shipping Container to Roll 0086100.000 in the Municipality of Bifrost-Riverton, to ensure the required Manitoba Building Code upgrades were completed and the structure was made aesthetically pleasing;

And whereas the Shipping Container was not relocated to the property, and no building permit for the project was issued by the Eastern Interlake Planning District;

Therefore be it resolved that Council do hereby confirm that the Performance Agreement with Brian Austfjord has expired, and authorize the performance bond amount of \$2,000 to be returned.

CARRIED

10.3 ADM Heritage Village, Letter of Support

Resolution 216-2021

Moved by Councillor Andersen

Seconded by Councillor King

Be it resolved that Council hereby supply the Arborg and District Multicultural Heritage Village a letter of support for their Canada Community Revitalization Fund Application for a portable outdoor stage unit.

CARRIED

10.4 BAR Landfill Expansion Change Order / Canada Community-Building Fund Use

Resolution 217-2021

Moved by Councillor King

Seconded by Councillor Johnson

Whereas the cost of the BAR Waste Authority Co-op Ltd's 2021 landfill expansion will be increased based on change orders in the estimated amount of \$68,000;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby commit Canada Community-Building Fund monies (formerly known as Gas Tax) to pay for the increase in project costs that the Municipality is 67% responsible for.

CARRIED

10.5 Development Tax Incentive Program Application (Bardarson)

Resolution 218-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council approve the following application for the Development Tax Incentive Program:

- Roll 0085952.000

CARRIED

10.6 Industrial Park Water Service Agreement

Resolution 219-2021

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby agree to enter into the Industrial Park Water Service Agreement with SLB Investments Inc. and 7219351 Manitoba Ltd.;

Further be it resolved that Council instruct the CAO to submit application to the Town of Arborg Utility to connect Roll No.'s 0055517.000, 0055525.000, and 0055590.000 to Town of Arborg's Utility water system.

CARRIED

10.7 IERHA Family Health & Learning Centre, Request for Support

Resolution 220-2021

Moved by Councillor Johnson

Seconded by Councillor King

Whereas the Interlake-Eastern Regional Health Authority (IERHA) and Municipal Leaders throughout the IERHA region have identified the lack of a Clinical Teaching Unit as a significant hurdle for providing sustainable access to physicians in rural communities;

And Whereas the Primary Care Development Group Incorporated (PCDG) has been created to develop and implement the proposed Family Health and Learning Centre to eliminate this hurdle for physician recruitment and includes specific strategies for developing a pipeline of Manitoba trained physicians to rural communities in the IERHA region;

Therefore Be It Resolved That the Council of the Municipality of Bifrost-Riverton supports the implementation of the proposed PCDG Family Health and Learning Centre and urges the Provincial Government to also support this physician project as a priority initiative.

CARRIED

10.8 Interlake Outdoors Show and Market, Sponsorship Request

Resolution 221-2021

Moved by Councillor Bjarnason

Seconded by Councillor Stadnek

Be it resolved that Council hereby agree to sponsor the Interlake Outdoors Show and Market at the Level of Silver \$1,500.

CARRIED

10.9 Playground Replacement Project

Resolution 222-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby accept the price quote from Blue Imp for the Balaton Beach Playground replacement at the quoted price:

Structure = \$22,672.23 + GST

Complete Commercial Installation = \$13,015 + GST

CARRIED

10.10 Sidewalk Tender Results

Resolution 223-2021

Moved by Councillor King

Seconded by Councillor Andersen

Whereas the Municipality of Bifrost-Riverton issued a request for proposal for a sidewalk replacement project;

And whereas all bids exceed the budgeted allotment;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby reject all tenders received and instruct the CAO to move \$30,000 to reserves with the intention of use next year for another sidewalk replacement project.

CARRIED

10.11 Supplementary Records to the Municipality's Assessment Roll

Resolution 224-2021

Moved by Councillor Andersen

Seconded by Councillor King

Whereas Section 326(1) of The Municipal Act permits a municipality to correct its tax roll and impose supplementary taxes if, after the tax roll has been completed, the assessor reports to the municipality that:

- the property is liable to taxation but was not assessed;
- the property is liable to taxation due to change in ownership or use;
- the assessment of an improvement results in an increase to the assessment of the property;
- a change has been made in the classification of the property;
- the land has been improved or subdivided.

And whereas Section 300(6) of The Municipal Act states that a municipality may correct its tax roll and cancel or reduce taxes in respect of a property if, after the tax roll has been completed, the assessor reports to the municipality that:

- the property is entitled to exemption from taxation due to change in ownership or use;
- the assessment of the property requires reduction because of a change in the physical condition of the property;
- a change has been made in the classification of the property.

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby impose supplementary taxes in the amount of \$56,188.42 and cancel or reduce the tax roll by \$22,526.27.

CARRIED

10.12 PR 326 Road Abandonment and Transfer - Memorandum of Understanding

Resolution 225-2021

Moved by Councillor Klym

Seconded by Councillor Johnson

Whereas subject to Ministerial and Cabinet approvals, MI will agree to abandon and transfer the portions of PA 682 and PR 329 as stated (6.36 km) to the Municipality and declare the 3.2 km of Road 11E as stated;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton authorize the Reeve to sign the prepared PR 326 Road Abandonment and Transfer - Memorandum of Understanding.

CARRIED

10.13 In-Camera – Personnel Matter and Preliminary Discussions

Resolution 226-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

RESOLVED THAT in accordance with *The Municipal Act* Section 152(3)(b)(ii) and (iii) Council do hereby close the meeting to the public and move In Camera at 10:33 a.m.

CARRIED

Resolution 227-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 12:47 pm.

CARRIED

11. NOTICE OF MOTION

11.1 Resolution 172-2021

Councillor Klym provided Council with written notice to reconsider their decision on Resolution 172-2021 as authorized under Section 139(1)(b) of *The Municipal Act*.

Councillor Klym called for a recorded vote.

Resolution 228-2021

Moved by Councillor Klym

Seconded by Councillor Stadnek

Whereas the Council of the Municipality of Bifrost-Riverton at their scheduled June 10, 2021 meeting passed Resolution 172-2021 that instructed the CAO to return Invoice No. Feb-MBR-2021 to the Town of Arborg unpaid with written notice of opting out of the Arborg-Bifrost Parks and Recreation Commission at December 31, 2021 signed by the Reeve; And further be it resolved that the Council instruct their CAO to write a letter to the Arborg-Bifrost Parks and Recreation Commission with the Town of Arborg and Community appointees cc'ed informing them that for the 2021 operations the Municipality will be providing a fixed annual operating grant of \$135,000 (that includes all expenses including insurance), reimbursing the Recreation Commission of its 2020 deficit in the amount of \$27,081, will be opting out of the Recreation Commission on December 31, 2021, and have assumed and paid off 50% of the Letter of Comfort debt held by the Arborg-Bifrost Parks and Recreation Commission in the amount of \$172,435.80.

And whereas Councillor Klym provided Council with a proposal to review and reverse Resolution 172-2021;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton repeal resolution 172-2021;

And further be it resolved the Council of the Municipality of Bifrost-Riverton agree to pay Invoice No. Feb-MBR-2021 to the Town of Arborg in the amount of \$35,805.47 for 50% of the insurance on the assets managed by Arborg-Bifrost Parks and Recreation Commission;

And further be it resolved the Council of the Municipality of Bifrost-Riverton provide written notice to the Town of Arborg of opting out of the Arborg-Bifrost Parks and Recreation Commission at December 31, 2021 signed by the Reeve, with the request to have one representative of Bifrost-Riverton Council appointed to succession of the current Arborg-Bifrost Parks and Recreation Commission, be it the continuation of Arborg-Bifrost Parks and Recreation Commission under a new structure or future Arborg Recreation and Culture Council Committee under a signed agreement with the Town of Arborg Council;

And further be it resolved the Council of the Municipality of Bifrost-Riverton provide a 2021 annual operating grant of \$135,000 to the Arborg-Bifrost Parks and Recreation Commission;

And further be it resolved the Council of the Municipality of Bifrost-Riverton assume and pay off 50% of the two Letter of Comfort debts held by the Arborg-Bifrost Parks and Recreation Commission in the amounts of \$149,040.66 and \$23,395.14;

And further be it resolved the Council of the Municipality of Bifrost-Riverton provide the Arborg-Bifrost Parks and Recreation Commission a one-time lump sum payment of \$27,081 for their 2020 deficit;

And further be it resolved the Council of the Municipality of Bifrost-Riverton provide the Arborg-Bifrost Parks and Recreation Commission \$5,887.50 for 50% the Letter of Comfort loan payments they made from January-June 2021;

And further be it resolved the resulting increase in capital costs will be \$1,914.80 over budget and Council authorize the over expenditure to be borne by the Operating Fund.
For: All, Against: Nil, Abstained: Nil

CARRIED

12. ADJOURNMENT

The meeting was adjourned by Councillor Andersen at 12:54 pm.



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.