



*Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton*

In the Province of Manitoba, held on Wednesday, February 10, 2021
Commencing at 4:00 PM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Colin Bjarnason, Chad Johnson, David King, Gordon Klym and
Morley Nordal

Admin: CAO Jordan Willner and ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 p.m.

2. ADDITIONS TO AGENDA

Reeve Johnson called for any additions to the agenda:

- 13.9 Dock Installation Request
- 10.3 Draft Consolidated Financial Statements of 2019

Remove item 13.4 as it was previously addressed.

3. ADOPTION OF AGENDA

Resolution 30-2021

Moved by Councillor King

Seconded by Councillor Bjarnason

Be it resolved that the Agenda be adopted, with the following additions:

10.3 Draft Consolidated Financial Statements of 2019

13.9 Dock Installation Request

And the following removals:

13.4 Manitoba Public Safety Communications Service – Service Offer

and the order of the agenda is authorized to be altered as required.

CARRIED

4. ADOPTION OF MINUTES

Resolution 31-2021

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved that Council do hereby adopt the following Minutes as amended:

Regular Meeting of Council – January 13, 2021.

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Resolution 32-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council accept the Public Works Manager Activity Report for February 10, 2021 as presented.

CARRIED

5.2 CAO Activity Report

Resolution 33-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council accept CAO Report for January 2021 as presented.

CARRIED

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES

6.1 Verbal Councillor Reports

Resolution 34-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

CARRIED

7. RECEPTION OF DELEGATIONS/PETITIONS

7.1 Arborg-Bifrost Parks & Recreation Commission – 2021 Budget - 5:00 p.m.

Kyle and Tom entered the Council Meeting at 4:50 PM to present the ABP&RC 2021 Budget. Council thanked them for their presentation and they exited the meeting at 5:20 PM.

7.2 Breidavik Nyja Island Historical Library/Resource Center - 5:30 p.m.

Brian entered the meeting at 5:21 PM to present his request for land to be donated to the Breidavik Myja Island Historical Library/Resource Center. Council thanked Brian for his presentation on his request and he exited the meeting at 5:40 PM.

8. PLANNING/HEARING

8.1 Public Hearing – Variance RMB-21-04V (Reimer/Pringle) - 4:30 p.m.

Resolution 35-2021

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing at 4:30 pm for Variance RMB-21-04V.

CARRIED

Public Hearing Minutes

Variance RMB-21-04V

4:30 PM

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 4:30 PM.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act*.

3. Receiving of Conditional Use in Favour or Opposed

There was no presentations in favour or opposed.

4. Adjournment

8.1 Public Hearing – Variance RMB-21-04V (Reimer/Pringle) - 4:30 p.m. (cont.)

Resolution 36-2021

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved that Council do hereby adjourn the Public Hearing and resume the regular meeting of Council at 4:33 pm.

CARRIED

Resolution 37-2021

Moved by Councillor King

Seconded by Councillor Nordal

Whereas applicant Adam Pringle, and owners Harvey & Marie Reimer of property legally described as Lot 1-31496, Roll 0195200.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

Provided Under: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirement:

- to reduce the minimum required site area for the residual parcel from 80 acres to 19.4 acres.

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 10th day of February, 2021, approve the said Variation.

CARRIED

8.2 Subdivision Application 4105-20-7992 (Fridfinnson)

Resolution 38-2021

Moved by Councillor Nordal

Seconded by Councillor Bjarnason

Whereas the Applicant, Eric Fridfinnson, has applied for Approval of Subdivision (SD File 4105-20-7992), with the intent to subdivide a farmstead from an existing 59.29 acre parcel. The proposed lot will be consolidated with a 60 ft wide strip from the adjacent property to provide road access to the farmstead. The residual from each parcel will be consolidated.

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-20-7992.

Municipal approval is granted subject to the following conditions:

1. taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made; and
2. the owner/applicant obtain a variance to vary the site width for the proposed lot from the minimum of 200 feet to 60 feet.

CARRIED

8.3 Performance Bond Release (R. Dueck)

Resolution 39-2021

Moved by Councillor Nordal

Seconded by Councillor Klym

Whereas Randal Dueck has fulfilled all requirements set out in Council Resolution No. 7 dated September 9, 2020, and has met all conditions and terms of the Performance Agreement dated September 11, 2020 between himself and the Municipality of Bifrost-Riverton;

Therefore be it resolved that Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$5,600.00.

CARRIED

8.4 Performance Bond Release (D. Firman)

Resolution 40-2021

Moved by Councillor Johnson

Seconded by Councillor Nordal

Whereas Darvin Firman has fulfilled all requirements set out in Council Resolution No. 10 dated May 13, 2020, and has met all conditions and terms of the Performance Agreement dated May 29, 2020 between himself and the Municipality of Bifrost-Riverton;

Therefore be it resolved that Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$5,656.00.

CARRIED

8.5 Performance Bond Release (C. Wall Remple)

Resolution 41-2021

Moved by Councillor Nordal

Seconded by Councillor Johnson

Whereas Cornelius Wall Rempel has fulfilled all requirements set out in Council Resolution No. 12 dated December 11, 2019, and has met all conditions and terms of the Performance Agreement dated January 21, 2020 between himself and the Municipality of Bifrost-Riverton;

Therefore be it resolved that Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$7,616.00.

CARRIED

8.6 Section 4.20 of the Village of Riverton By-law No. 76/80

Resolution 42-2021

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton has initiated a project to construct a Fire Hall building for the Riverton-Bifrost Fire Department on Roll No. 0440150.000, Lot 2-34155 in Riverton, MB;

And whereas the Village of Riverton By-law 76/80, being a By-law to regulate the use and development of land within the Village of Riverton, identifies Lot 2-34155 as an “A” Agricultural District, and designates “Public Utilities and Services” as a Conditional Use of the Agricultural District;

And whereas Section 4.20 of Village of Riverton By-law No. 76/80 states that: “Nothing in this By-law shall so be interpreted as to interfere with the construction, maintenance and operation of the facilities of any public utility, as defined by this By-law, or public service such as police and fire protection, provided that the requirement of such public utility or public service is of a standard compatible with the adjacent area and that any building or structure erected in any zoning district complies with the yard and area requirements applicable to the zoning district”;

And whereas the Council of the Municipality of Bifrost-Riverton deems the Conditional Use to meet the requirements of a council order approving conditional use applications under Section 116(1) of The Planning Act, as: “the proposed operation (A) will be compatible with the general nature of the surrounding area, (B) will not be detrimental to the health or general welfare of people living or working in the surrounding area, or negatively affect other properties or potential development in the surrounding area, and (C) is generally consistent with the applicable provisions of the development plan by-law, the zoning by-law and any secondary plan by-law.”;

And whereas Lot 2-34155 already contains a municipal services building;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby adheres to Section 4.20 of the Village of Riverton By-law No. 76/80, which exempts the Fire Hall building project on Lot 2-34155 from the conditional use application process.

CARRIED

9. BY-LAWS & POLICIES

None

10. FINANCE

10.1 Authorization of Accounts for Payment

Resolution 43-2021

Moved by Councillor Bjarnason

Seconded by Councillor King

RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$241,396.96;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending February 5, 2021 in the amount of \$38,893.09;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$17,842.72 for the month of January, 2021;

AND FURTHER THAT signing officers be authorized to sign cheques for same. Cheque #'s 9615 – 9685 and e-cheques as listed, with Cheques #9674 & #9675 void, spoiled in printing

CARRIED

10.2 Unaudited Financials of the Municipality as at January 31, 2021

Resolution 44-2021

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that Council accept the January 31, 2020 Unaudited Financial Statements as presented.

CARRIED

10.3 Draft Consolidated Financial Statements of 2019

Resolution 45-2021

Moved by Councillor Bjarnason

Seconded by Councillor King

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby approve the draft audited consolidated financial statements and take full responsibility for the consolidated financial statements for the year ended December 31, 2019.

CARRIED

11. CORRESPONDENCE

Resolution 46-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that Council do hereby accept the following Correspondence:

11.1 2020 RCMP 4Q & Year End Mayor's Report

11.2 RCMP – Gimli and Arborg Detachment Policing Priorities 2021-2022

11.3 Lakeshore School Division – Community Consultation

11.4 Province of Manitoba, Municipal Relations – 2021 Intake for Building Sustainable Communities Grant

CARRIED

12. UNFINISHED BUSINESS

- 12.1 By-law 4-2020 – Road Opening
- 12.2 Provincial Flood Maps
- 12.3 Water Utility Expansion Request
- 12.4 By-Law 7-2020 - Special Service Levy - Riverton Garbage Collection 2021 and 2022

13. NEW BUSINESS

13.1 Arborg Bifrost Parks & Recreation Commission – Request for Letter of Comfort

Resolution 47-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas the Municipality previously issued “Letters of Comfort” in order for Arborg-Bifrost Parks and Recreation Commission (ABP&RC) to incur long term debt and execute term promissory notes with Noventis Credit Union;

And whereas The Municipal Act “Division 2 – Borrowing” establishes how municipalities can borrowing money and letters of comfort are not one of them;

And whereas the July 6, 2020 ABP&RC minutes states, “in the future the Municipality will not write a letter of comfort for any loans, this is as per the Province of MB”;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby deny the request to write a letter of comfort for Arborg Bifrost Parks and Recreation Commission as a financial instrument to leverage debt.

CARRIED

13.2 Green Team Program Application

Resolution 48-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton authorize a grant application to the 2021 Green Team Program for two 8-week positions and one 12-week position.

CARRIED

13.3 North Interlake Mutual Aid District – Mutual Aid Agreements for Riverton-Bifrost Fire Department and Arborg-Bifrost Fire and Emergency Services

Resolution 49-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton renew its Fire Protection Mutual Aid Agreement with the North Interlake Mutual Aid District.

CARRIED

13.4 Manitoba Public Safety Communications Service – Service Offer

13.5 Manitoba Water Services Board – Request for Water and Sewer Applications

Resolution 50-2021

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton approve the 5-year capital plan of new water and sewer projects for the 2022-2027 to submit as requests to the Manitoba Water Services Board.

CARRIED

13.6 Riverton & District Friendship Centre - Request for Letter of Support

Resolution 51-2021

Moved by Councillor Nordal

Seconded by Councillor King

Whereas a request was received from Riverton and District Friendship Centre for a letter of support for their grant application to the Building Sustainable Communities Program;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby supply a letter of support to the Riverton and District Friendship Centre for their kitchen upgrade and expansion project at the Riverton Friendship Circle.

CARRIED

13.7 Penalty Cancellation Request

Resolution 52-2021

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the cancellation of arrears interest incurred on Roll 0105690.000 in the amount of \$9.52.

CARRIED

13.8 Tax Cancellation Request

Resolution 53-2021

Moved by Councillor King

Seconded by Councillor Klym

Whereas the owners of Roll 0016900.000 requested the municipality amend the tax rolls of 2018 under Section 300.6(b) of The Municipal Act that states: *A municipality may correct its tax roll and cancel or reduce taxes in respect of a property if, after the tax roll has been completed, the assessor reports to the municipality that (b) the assessment of the property requires reduction because of a change in the physical condition of the property;*

And whereas the Municipality has a past precedence of denying any request to cancel or reduce taxes from past tax rolls;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby deny the request to amend the 2018 tax roll.

CARRIED

13.9 Dock Installation Request
Deferred to Unfinished Business

14. IN CAMERA

Resolution 54-2021
Moved by Councillor Andersen
Seconded by Councillor Bjarnason

Be it resolved that in accordance with *The Municipal Act* Section 152(3)(b)(ii) and (iii) Council do hereby close the meeting to the public and move In Camera at 6:07 PM;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Resolution 55-2021
Moved by Councillor Johnson
Seconded by Councillor Andersen

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 6:47 PM.

CARRIED

Resolution 56-2021
Moved by Councillor Johnson
Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality of Bifrost-Riverton sign a new employment agreement with CAO Willner effective February 8, 2021 at the annual salary of \$105,000.

CARRIED

15. NOTICE OF MOTION

None

16. ADJOURNMENT

Resolution 57-2021
Moved by Councillor Johnson
Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn at 6:47 PM to meet again on February 11, 2021 at 5:00 p.m. for a special meeting of Council.

CARRIED



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.