



***Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Wednesday, January 13, 2021
Commencing at 4:00 PM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Colin Bjarnason, Chad Johnson, David King, Gordon Klym and Morley Nordal

Admin: CAO Jordan Willner and ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 p.m.

2. ADDITIONS TO AGENDA

Reeve Johnson called for any additions to the agenda:

- 6.3 – Letter of congratulations to MLA Johnson
- 6.4 – Letter to MP Bezan re: Canada Post
- 10.4 – 2020 Reserve Withdrawals
- 13.9 – 329 River Rd 2021 Cleaning Contract

3. ADOPTION OF AGENDA

Resolution 1-2021

Moved by Councillor Klym

Seconded by Councillor Nordal

Be it resolved that the Agenda be adopted, with the following additions:

- 6.3 – Letter of congratulations to MLA Johnson
- 6.4 – Letter to MP Bezan re: Canada Post
- 10.4 – 2020 Reserve Withdrawals
- 13.9 – 329 River Rd 2021 Cleaning Contract

and the order of the agenda is authorized to be altered as required.

CARRIED

4. ADOPTION OF MINUTES

Resolution 2-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council do hereby adopt the following Minutes as presented:

Regular Meeting of Council – December 9, 2020.

CARRIED

5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER

5.1 Public Works Manager Activity Report

Resolution 3-2021

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved that Council accept the Public Works Manager Activity Report for January 13, 2021 as presented.

CARRIED

5.2 CAO Activity Report

Resolution 4-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council accept CAO Report for December 2020 as presented.

CARRIED

6. REPORTS OF ELECTED OFFICIALS/COMMITTEES

6.1 Verbal Councillor Reports

Resolution 5-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

CARRIED

6.2 Letter of congratulations to MLA Johnson

Resolution 6-2021

Moved by Councillor Andersen

Seconded by Councillor Nordal

Whereas Derek Johnson, MLA for Interlake-Gimli entered the Provincial cabinet as Minister of Municipal Relations on January 5, 2021;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the Reeve to write him a congratulations letter and request a meeting with Council.

CARRIED

6.3 Letter to MP Bezan re: Canada Post

Resolution 7-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Whereas Canada Post offers an essential public service to all ratepayers of Bifrost-Riverton;

And whereas with the Covid-19 pandemic Canada Post offices within the Municipality are experiencing higher volumes of usage resulting in days of delayed delivery due to a lack of staffing;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton lobby our local Member of Parliament, James Bezan, to ensure Anita Anand, Federal Minister responsible for Canada Post, understands the need for additional staffing to the post offices within the municipality.

CARRIED

7. RECEPTION OF DELEGATIONS/PETITIONS

None

8. PLANNING/HEARINGS

8.1 Public Hearing – Variance RMB-20-29V (Johnson) - 4:30 p.m.-

Resolution 8-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing at 4:30 pm for Variance RMB-20-29V.

CARRIED

Public Hearing Minutes
Variance RMB-20-29V
4:30 PM

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 4:30 PM.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act*.

3. Receiving of Conditional Use in Favour or Opposed

2 letters were received by the Municipality in favour to the Variance. Linda Wotton appeared before Council in person in favour.

4. Adjournment

Resolution 9-2021

Moved by Councillor Johnson

Seconded by Councillor Nordal

Be it resolved that Council do hereby adjourn the Public Hearing and resume the regular meeting of Council at 4:35 pm.

CARRIED

Resolution 10-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas Vickie Johnson, owner of property legally described as Lot 1/2-10588, Roll 0437002.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

Provided Under: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirement:

- to increase the maximum allowed height of an accessory building from 15' to 19'8".

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 13th day of January, 2021, approve the said Variation.

CARRIED

8.2 Performance Bond Release (R. Dueck)

Resolution 11-2021

Moved by Councillor Klym

Seconded by Councillor Johnson

Whereas Randal Dueck has fulfilled all requirements set out in Council Resolution #8 dated August 12, 2020 and has met all conditions and terms of the Performance Agreement dated August 31, 2020 between himself and the Municipality of Bifrost-Riverton;

Therefore be it resolved that Council do hereby authorize the CAO to release the Performance Bond held for this purpose in the amount of \$7,616.00.

CARRIED

8.3 Subdivision Application 4105-20-7988 (Reimer)

Resolution 12-2021

Moved by Councillor Klym

Seconded by Councillor Johnson

Whereas Adam and Ruthy Pringle have received approval of Subdivision File 4105-20-7988, with the intent to subdivide a 5.461 acre farmstead from a \pm 24.9 acre holding to accommodate construction of a single-family residential development;

And whereas the Subdivision Application Report from the Community Planning Branch omitted a required condition of approval;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby amend Resolution No. 12 passed at the December 9, 2020 Meeting of Council, which approved Subdivision 4105-20-7988, to include the following:

Municipal approval is granted subject to the following conditions:

3. That the applicant/owner obtain a variance to vary the residual site area from the minimum 80 acres to \pm 19.4 acres.

CARRIED

9. BY-LAWS & POLICIES

9.1 By-law 6-2020 – Borrowing for BAR Waste – Second Reading

Resolution 13-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Whereas the Council of the Municipality of Bifrost-Riverton is of the opinion that the following project, being the expansion of the BAR Waste Co-op Ltd Waste Disposal Grounds should be undertaken within the municipality;

And whereas through inter-municipal collaboration the Municipality of Bifrost-Riverton will borne 66.67% of project costs with the Town of Arborg assuming 33.33%;

And whereas in order to complete such undertakings, it will be necessary for the Municipality of Bifrost-Riverton to borrow the maximum sum of \$200,000.00 as hereinafter provided, which is the amount of the debt intended to be created by this by-law;

And whereas the Manitoba Municipal Board approved the borrowing by Order No. E-20-126;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby given second reading to By-law 6-2020, being a By-law of the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of funds for the expansion of the Waste Disposal Grounds under the management of BAR Waste Co-op Ltd.

CARRIED

9.2 By-law 6-2020 – Borrowing for BAR Waste – Third Reading

Resolution 14-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby given third and final reading to By-law 6-2020, being a By-law of the Municipality of Bifrost-Riverton to provide for the expenditure and borrowing of funds for the expansion of the Waste Disposal Grounds under the management of BAR Waste Co-op Ltd.

Recorded Vote:

For - All

Against: Nil

Abstained: Nil

CARRIED

10. FINANCE

10.1 Authorization of Accounts for Payment

Resolution 15-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$237,242.94;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending January 8, 2021 in the amount of \$59,479.85;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$15,878.00 for the month of December, 2020;

AND FURTHER THAT signing officers be authorized to sign cheques for same.

Cheque #'s 9501 – 9614 and e-cheques as listed

CARRIED

10.2 Unaudited Financials of the Municipality as at December 31, 2020

Resolution 16-2021

Moved by Councillor King

Seconded by Councillor Bjarnason

Be it resolved that Council accept the December 31, 2020 Unaudited Financial Statements as amended.

CARRIED

10.3 2020 Gas Tax Fund Reserve Withdrawal

Resolution 17-2021

Moved by Councillor King

Seconded by Councillor Klym

Whereas the estimated cost of the 2020 Road Rehabilitation was set at \$320,500 with the funding sources of \$181,793 of 2020 Gas Tax Funds received and \$138,7070 of Gas Tax Reserve funds;

And whereas the actual cost of the 2020 Road Rehabilitation was \$411,104.03;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the withdrawal from the Gas Tax Reserve in the amount of \$229,311.03 to the Operating Cash on Deposit account for the 2020 Road Rehabilitation Project expenses.

CARRIED

10.4 2020 Reserve Withdrawals

Resolution 18-2021

Moved by Councillor King

Seconded by Councillor Klym

Whereas the 2020 Financial Plan of the Municipality of Bifrost-Riverton planned to withdraw \$116,089 from the Drainage Reserve to finance incomplete drainage projects from 2019;

And whereas the Drainage Reserve only has a cash balance of \$53,694.87, with \$83,700.00 awaiting transfer in a Due to/from account;

And whereas the 2020 Financial Plan of the Municipality of Bifrost-Riverton planned to withdraw \$10,000 from the Riverton and Area Economic Development Reserve for the Centennial Park upgrade project;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the withdrawal from the Drainage Reserve in the amount of \$50,000 to the Operating Cash on Deposit account for the 2019 Incomplete Drainage Project expenses in 2020 and \$10,000 from the Riverton and Area Economic Development Reserve for the 2020 Riverton Centennial Park Upgrade Project.

CARRIED

11. CORRESPONDENCE

Resolution 19-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved Council do hereby accept the following Correspondence:

11.1 Bifrost Municipal Airport Commission, 2020 Annual Financial Report

11.2 Riverton Transportation Heritage Centre, 2020 Annual Financial Report

CARRIED

12. UNFINISHED BUSINESS

12.1 By-law 4-2020 – Road Opening

12.2 Provincial Flood Maps

12.3 Water Utility Expansion Request

12.4 By-Law 7-2020 - Special Service Levy - Riverton Garbage Collection 2021 and 2022

13. NEW BUSINESS

13.1 Add Unpaid A/R and UT arrears to Tax Roll

Resolution 20-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the transfer of \$9,388.64 in utility arrears to their corresponding tax rolls:

Roll	Amount	Roll	Amount
0176500.000	\$ 172.90	0420100.000	\$ 172.90
0403300.000	\$ 172.90	0422300.000	\$ 172.90
0405200.000	\$ 172.89	0422700.000	\$ 89.99
0405500.000	\$ 172.90	0423750.000	\$ 172.90
0406000.000	\$ 117.01	0424700.000	\$ 172.90
0409600.000	\$ 327.88	0425600.000	\$ 172.90
0409700.000	\$ 172.90	0425900.000	\$ 172.90
0409900.000	\$ 172.90	0426200.000	\$ 172.90
0410500.000	\$ 172.90	0427500.000	\$ 172.90
0410800.000	\$ 172.90	0427600.000	\$ 82.44
0410900.000	\$ 172.90	0427700.000	\$ 172.90
0411400.000	\$ 172.90	0430600.000	\$ 172.90
0412000.000	\$ 172.90	0431200.000	\$ 172.90
0412100.000	\$ 172.90	0433200.000	\$ 80.87
0412800.000	\$ 172.90	0435300.000	\$ 172.90
0415250.000	\$ 172.90	0435600.000	\$ 99.29
0416200.000	\$ 172.90	0436500.000	\$ 172.90
0416900.000	\$ 172.90	0436908.000	\$ 172.90
0417200.000	\$ 172.90	0436934.000	\$ 172.90
0418800.000	\$ 172.90	0438000.000	\$ 172.90
0419300.000	\$ 172.90	0438300.000	\$ 172.90
0419400.000	\$ 172.90	0439300.000	\$ 127.47
0419600.000	\$ 172.90	0439803.000	\$ 1,720.60
		0440000.000	\$ 172.90
TOTAL	\$ 9,388.64		

Further be it resolved the Council of the Municipality of Bifrost-Riverton authorize the transfer of \$1,650.00 in outstanding accounts receivable to their corresponding tax rolls

Roll	Amount	Roll	Amount
0105510.000	\$ 130.00	0105462.000	\$ 120.00
0402500.000	55.00	0410525.000	800.00
0402600.000	55.00	0405500.000	225.00
0412800.000	140.00	0434100.000	125.00
TOTAL	\$1,650.00		

CARRIED

13.2 Canada Summer Jobs Application

Resolution 21-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the application for 2021 Canada Summer Jobs for a 12-week position

CARRIED

13.3 2021 Emergency Plan

Resolution 22-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Whereas the Section 12 (1) (a) of *The Emergency Measures Act* states that; “A local authority must review, and where it considers it appropriate, revise its emergency preparedness program and emergency plan at least once each year”

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton adopts and approves 2021 Emergency Plan as presented.

CARRIED

13.4 MMAA Budget Process Webinar

Resolution 23-2021

Moved by Councillor

Seconded by Councillor

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize Jordan Willner’s enrollment in the MMAA Budget Process Webinar on January 29, 2021 at the expense of \$100.00.

CARRIED

13.5 2008 ProMac 200DLC Brusher

Resolution 24-2021

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the sale of the 2008 ProMac 200DLC Brusher at the amount of \$18,500.00.

CARRIED

13.6 Riverton Street Renaming Request

Council will not rename a street as requested, but will keep the recommendation of naming a street to honor Glenn Sigurdson in mind for the future when a new unnamed street is constructed in Riverton.

13.7 2021 Tax Sale Date

Resolution 24-2021

Moved by Councillor Bjarnason

Seconded by Councillor Nordal

Whereas Section 365(2) of *The Municipal Act* provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

Be it resolved that the Designated Year for which properties in arrears be offered for sale by auction, be 2020 (meaning all properties with outstanding taxes from the year 2019 or prior); and

Be it further resolved that in accordance with s. 363 (1) of *The Municipal Act*, “costs” shall be the actual costs incurred by the municipality for each parcel listed for the tax sale plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97; and

Be it further resolved that the tax sale be held September, 15, 2021 at 10:00 am at the Municipality of Bifrost-Riverton council chambers.

CARRIED

13.8 2021 Temporary Office Clerk Position

Resolution 25-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved that the Council of the Municipality of Bifrost-Riverton set the 2021 hourly wage for the Temporary Office Clerk position at \$16.00/hr effective January 1, 2021.

CARRIED

13.9 329 River Rd 2021 Cleaning Contract

Resolution 26-2021

Moved by Councillor Nordal

Seconded by Councillor Johnson

Be it resolved that Council authorize the Reeve and CAO to sign the 2021 Caretaking Services Contract with Magaway Cleaning Services for 329 River Road, Arborg.

CARRIED

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14. IN CAMERA

Resolution 27-2021
Moved by Councillor Nordal
Seconded by Councillor King

Be it resolved that in accordance with *The Municipal Act* Section 152(3)(b)(iii) Council do hereby close the meeting to the public and move In Camera at 5:33 PM;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

CARRIED

Resolution 28-2021
Moved by Councillor Klym
Seconded by Councillor Nordal

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 5:53 PM.

CARRIED

15. NOTICE OF MOTION

None

16. ADJOURNMENT

Resolution 29-2021
Moved by Councillor Johnson
Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn at 5:54 PM to meet again on February 10, 2021 at 4:00 p.m. for their next scheduled regular meeting of Council.

CARRIED



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.