



***Minutes of the Regular Meeting of the Council  
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Wednesday, March 10, 2021  
Commencing at 4:00 PM at the Council Chambers at 329 River Rd. Arborg, MB

**PRESENT**

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Colin Bjarnason, Chad Johnson, David King, Gordon Klym and  
Morley Nordal

Admin: CAO Jordan Willner and ACAO Tanis Johnson

**1. CALL TO ORDER**

Reeve Johnson called the meeting to order at 4:00 p.m.

**2. ADDITIONS TO AGENDA**

Reeve Johnson called for any additions to the agenda:

- 10.6 Tax Account Write-Offs
- 11.8 MIT – Ice Breaking Program 2021
- 13.8 Lakefront Restoration
- 13.9 Joint Meeting with Town of Arborg of 3/10/21 Items

**3. ADOPTION OF AGENDA**

Resolution 62-2021

Moved by Councillor Nordal

Seconded by Councillor Johnson

Be it resolved that the Agenda be adopted, with the following additions:

- 10.6 Tax Account Write-Offs
- 11.8 MIT – Ice Breaking Program 2021
- 13.8 Lakefront Restoration
- 13.9 Joint Meeting with Town of Arborg of 3/10/21 Items

and the order of the agenda is authorized to be altered as required.

**CARRIED**

**4. ADOPTION OF MINUTES**

Resolution 63-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council do hereby adopt the following Minutes:

Regular Meeting of Council – February 10, 2021;

Special Meeting of Council – February 11, 2021

**CARRIED**

**5. REPORT OF CHIEF ADMINISTRATIVE OFFICER & PUBLIC WORKS MANAGER**

**5.1 Public Works Manager Activity Report**

Resolution 64-2021

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved that Council accept the Public Works Manager Activity Report for March 10, 2021 as presented.

**CARRIED**

**5.2 CAO Activity Report**

Resolution 65-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council accept CAO Report for February 2021 as presented.

**CARRIED**

**6. REPORTS OF ELECTED OFFICIALS/COMMITTEES**

**6.1 Verbal Councillor Reports**

Resolution 66-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council accept the verbal reports of elected officials/committees as presented.

**CARRIED**

**7. RECEPTION OF DELEGATIONS/PETITIONS**

**7.1 Fred Paulson, Interlake Weed Control District – 2021 Budget - 5:00 p.m.**

Enter: 4:56 PM. Presented 2021 Budget, April 26 is the deadline for the volume of miles of spraying to be done, May 19<sup>th</sup> is the deadline for submitting maps, and July for any cattail spraying. Council thanked Mr. Paulson for his presentation. Exit: 5:05 PM

**8. PLANNING/HEARING**

None

**9. BY-LAWS & POLICIES**

**9.1 By-Law 2-2021 Procedures**

Resolution 67-2021

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved that the Council of the Municipality of Bifrost-Riverton introduce and give first reading to By-Law 2-2021, being a by-law to regulate the proceedings and conduct of the council and the committees thereof and repeal By-Law 15-2018.

**CARRIED**

Resolution 68-2021

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Be it resolved that the Council of the Municipality of Bifrost-Riverton give second reading to By-Law 2-2021, being a by-law to regulate the proceedings and conduct of the council and the committees thereof and repeal By-Law 15-2018.

**CARRIED**

**10. FINANCE**

**10.1 Authorization of Accounts for Payment**

Resolution 69-2021

Moved by Councillor Klym

Seconded by Councillor Bjarnason

RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$235,681.60;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending March 5, 2021, in the amount of \$41,097.25;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$18,065.13 for the month of February, 2021;

AND FURTHER THAT signing officers be authorized to sign cheques for same.

Cheque #'s 9686 – 9761 and e-cheques as listed

**CARRIED**

**10.2 Unaudited Financials of the Municipality as at February 28, 2021**

Resolution 70-2021

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that Council accept the February 28, 2021 Unaudited Financial Statements as presented.

**CARRIED**

**10.3 Consolidated Financial Statements of 2019**

Resolution 71-2021

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved that Council accept the audited and consolidated financial statements of the Municipality of Bifrost-Riverton for the year ended December 31, 2019.

**CARRIED**

**10.4 Reserve Transfer**

Resolution 72-2021

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the following transfers to Reserve:

ABF&ES	\$ 34,037.74	Re: 2020 Surplus from Budget
Drainage	\$ 85,949.69	Re: Prior Years Transfers
Riverton Utility	\$ 2,000.00	Re: Prior Years Budget Contribution
Federal Gas Tax	<u>\$ 94,686.78</u>	Re: Balance to 2019 Audit
	\$ 216,674.21	

**CARRIED**

**10.5 Development Incentive Application**

Resolution 73-2021

Moved by Councillor Nordal

Seconded by Councillor Johnson

Be it resolved that Council approve the following applications for the Development Tax Incentive Program:

- Roll 0085954.000

**CARRIED**

**10.6 Tax Account Write-Offs**

Resolution 74-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council amend down the tax rolls as follows:

Tax Roll Number	Amount
0124350.000	\$55.69
0431800.000	\$136.22
0431900.000	\$136.22
0436939.000	\$205.06
0436940.000	\$205.06
0436941.000	\$205.06
0436942.000	\$205.06
0436943.000	\$205.06
0438600.000	<u>\$439.38</u>
	\$ 1,792.81

**CARRIED**

**11. CORRESPONDENCE**

Resolution 75-2021

Moved by Councillor King

Seconded by Councillor Andersen

Be it resolved that Council do hereby accept the following Correspondence:

- 11.1 Minister of Municipal Relations – Fire Protection Grant
- 11.2 Arborg & District Seniors Resource – 2021 Appointment
- 11.3 Country Lane Properties
- 11.4 RM of Fisher – Letter to MLA Johnson Re: RCMP Vaccinations
- 11.5 RM of Riding Mountain West – Night Hunting Petition
- 11.6 Request for Public Rest Area – Hnaua Harbour
- 11.7 Riverdale Place Workshop – Thank You
- 11.8 MIT – Ice Breaking Program 2021

**CARRIED**

**12. UNFINISHED BUSINESS**

12.1 By-law 4-2020 – Road Opening

12.2 Provincial Flood Maps

12.3 Water Utility Expansion Request

**12.4 By-Law 7-2020 - Special Service Levy - Riverton Garbage Collection 2021 and 2022**

Resolution 76-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Whereas the Municipality of Bifrost-Riverton mailed notices to all effected property owners on November 12, 2020 on the scheduled Public Hearing for the Special Service Levy of By-law 7-2020;

And whereas a Public Hearing was held on December 9, 2020 at 5:00 PM with no opposition;

And whereas Section 312 of The Municipal Act provides in part as follows;

If approved by by-law, a municipality may provide, as a special service to all or part of the municipality, (e) the collection and transportation of waste or recyclable materials;

AND WHEREAS subsection 320(1) of The Municipal Act provides as follows:

Subject to subsection (2) to (6) and subsection 321(4), a Council may by by-law

(a) Approve the local improvement or special service as set out in the plan or proposal; and

(b) Authorize the municipality to impose taxes as set out in the plan or proposal;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton now give third and final reading to By-law 7-2020.

Recorded Vote: For: All, Against: Nil, Abstained: Nil.

**CARRIED**

**12.5 Dock Installation Request**

Resolution 77-2021

Moved by Councillor King

Seconded by Councillor Johnson

Whereas the owners of Roll No. 0099754.000 have requested placing a portable dock on the lake front of their residence on Municipal Public Reserve;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby deny the request for a temporary dock to be placed on Municipal Public Reserve located in front of 15 Kirkjubae Road.

**CARRIED**

**13. NEW BUSINESS**

**13.1 2021 AMM Spring Online Convention**

Resolution 78-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the following to be registered in the 2021 AMM Spring Online Convention:

- Reeve Johnson, Deputy Reeve Bjarnason, CAO Willner

**CARRIED**

**13.2 2022 Board of Revision Date**

Resolution 79-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton set the 2022 Board of Revision be held on Wednesday, September 8th, 2021 at 1:00 p.m.;

Further resolved that the Council of the Municipality of Bifrost-Riverton be appointed as the Board of Revision Committee and that Reeve Johnson be the Chair, and ACAO Tanis Johnson be appointed as secretary.

**CARRIED**

**13.3 Fire Hall Tender Results**

Deferred for more information. Motion for a Special Meeting of Council be called on Monday, March 15<sup>th</sup> 2021 at 3 PM for 13.3 agenda item. Motion granted.

**13.4 Letter of Support Requests**

Resolution 80-2021

Moved by Councillor King

Seconded by Councillor Nordal

Be it resolved that the Council of the Municipality of Bifrost-Riverton approve the following letter of support requests for the Building Sustainability Communities 2021 Grant in-take:

- Arborg & District Multicultural Heritage Village: Exterior Painting and 360 Tour Camera;
- Arborg Seniors Housing Corp.: House of Hope Expansion;
- Bifrost Airport Commission: Airport Capital Upgrades;
- Interlake Mennonite Fellowship: East School Building Renovation;
- Municipality of Bifrost-Riverton: Balaton Beach Playground; and
- Riverdale Place Workshop: Warehouse Insulation and Heating.

**CARRIED**

**13.5 Okno Street Lights**

Deferred to unfinished business.

**13.6 Riverton Utility Rate Review**

Resolution 81-2021

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved that the Council of the Municipality of Bifrost-Riverton contract Way To Go Consulting Inc for a utility rate adequacy review and report at the quoted price of \$950;

And further be it resolved if required, the Council of the Municipality of Bifrost-Riverton contract Way To Go Consulting Inc for a Utility Rate Study at the quoted price of \$2,850.

**CARRIED**

**13.7 Finance Clerk Job Description**

Resolution 82-2021

Moved by Councillor Johnson

Seconded by Councillor King

Whereas the Municipality of Bifrost-Riverton has a vacancy in the position of Administrative Assistant;

And whereas it is in the best interest of the Municipal corporation to eliminate the position of administrative assistant and replace it with a position under the title and job description of Finance Clerk;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby eliminate the position of Administrative Assistant and introduce and adopt the job description for Finance Clerk for the Municipality of Bifrost-Riverton.

**CARRIED**

**13.8 Lakefront Restoration**

Resolution 83-2021

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that the Council of the Municipality of Bifrost-Riverton approve the request for access off of Municipal Road 130N;

And further be it resolved that if there are any damages, in the opinion of a designated officer of the Municipality of Bifrost-Riverton, they will be responsible for the cost of repairs.

**CARRIED**

**13.9 Joint Meeting with Town of Arborg of 3/10/21 Items**

Resolution 84-2021

Moved by Councillor King

Seconded by Councillor Klym

Whereas the Municipality of Bifrost-Riverton and the Town of Arborg held a joint meeting on March 10, 2021 to discuss items of shared relevance;

And whereas resolutions are not passed at joint meetings;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby:

- Approve recommendation 04-03-04-21 of the Arborg Bifrost Fire and Emergency Services Committee for a 3% wage increase for 2021; and the Drills, Training, Administration and Maintenance wages be amended to match the response wage rate.
- Approve recommendation 06-03-04-21 of the Arborg Bifrost Fire and Emergency Services Committee for adoption of the 2021 proposed operating budget and the billing of parties be completed in the form of a quarterly levy.
- Deny the request of the Arborg Bifrost Fire and Emergency Services Committee for consideration and construction of a Resource Truck in 2021 and disposition of existing assets.
- Accept the financial responsibility of 50% of the existing letters of comfort debts held by the Arborg-Bifrost Parks and Recreation Commission at Noventis Credit Union.
- Accept the financial responsibility of 67% of the existing letter of comfort debt held by BAR Waste Authority Co-op Ltd at Noventis Credit Union.
- Appoint Colin Bjarnason and Chad Johnson to the Arborg Bifrost-Riverton Community Development Corporation.

**CARRIED**

**14. IN CAMERA**

Resolution 85-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved that in accordance with *The Municipal Act* Section 152(3)(b)(ii) Council do hereby close the meeting to the public and move In Camera at 6:26 PM.

**CARRIED**

Resolution 86-2021  
Moved by Councillor Andersen  
Seconded by Councillor Johnson

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 6:48 PM.

**CARRIED**

**15. NOTICE OF MOTION**

None

**16. ADJOURNMENT**

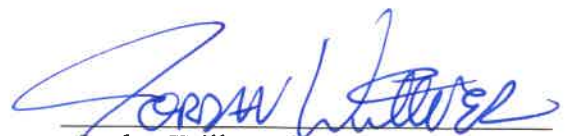
Resolution 87-2021  
Moved by Councillor Johnson  
Seconded by Councillor Nordal

Be it resolved that Council do hereby adjourn at 6:49 PM to meet again on March 15, 2021 at 3:00 PM for a Special Meeting of Council.

**CARRIED**



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Brian N. Johnson, Reeve



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Jordan Willner, C.A.O.