



***Minutes of the Regular Meeting of the Council  
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Thursday, May 13, 2021

Commencing at 8:00 AM at the Council Chambers at 329 River Rd. Arborg, MB

**PRESENT**

Reeve: Brian N. Johnson

Councillors: Frode Andersen, Colin Bjarnason, Chad Johnson, David King, Gordon Klym

Admin: CAO Jordan Willner and ACAO Tanis Johnson

**1. CALL TO ORDER**

Reeve Johnson called the meeting to order at 8:00 a.m.

**2. CONFIRMATION OF MINUTES**

Resolution 124-2021

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that Council do hereby adopt the following Minutes as presented:

- Regular Meeting of Council – April 14, 2021

**CARRIED**

**3. ADOPTION OF AGENDA**

Resolution 125-2021

Moved by Councillor King

Seconded by Councillor Bjarnason

Be it resolved that the Agenda be adopted, with the following additions:

- 6.1 iii – Sign Issue Road 8/131
- 6.1 iv – Letter to MIT re: Washow Bay Bridge Concern
- 7.4 Temporary Advances on Fire Hall Borrowing
- 10.9 – Letter of Support
- 10.10 – Riverton Office Use for Summer 2021
- 10.11 In Camera – Preliminary Discussion

The following removals:

- 10.4 Performance Bond Application (Ladoski)

and the order of the agenda is authorized to be altered as required.

**CARRIED**

**4. RECEPTION OF DELEGATIONS/PETITIONS**

None

**5. REPORTS OF ELECTED OFFICIALS/COMMITTEES**

**5.1 Verbal Councillor Reports**

Resolution 126-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council hereby accept the verbal reports of elected official/committees as presented and the Committee of the whole meeting of May 5, 2021;

And further be it resolved that Council hereby accept the following Committee 2020 audited financial statements:

- East Interlake Planning District

**CARRIED**

**6. COMMUNICATIONS**

Resolution 127-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved that Council accept the following communications:

- 6.1 Public Works Manager Activity Report for April 2021
    - i) 2021 Graveling Program
    - ii) 2021 Ditching Program
    - iii) Sign Issue Road 8/131
  - 6.2 Chief Administrative Officer Activity Report for April 2021
  - 6.3 Minister of Municipal Relations, 2021 Green Team Approval
  - 6.4 Manitoba Watershed Districts Program 2019-20 Annual Report
  - 6.5 Manitoba Pipeline Landowners Assoc., Mun. Planning Guide to Zoning By-laws
  - 6.6 Municipal Relations Assessment Service, Changes to the Next Reassessment
  - 6.7 Subdivision 4650-21-8051 Circulation for Comment
- as presented.

**CARRIED**

Resolution 128-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby request a letter be sent to Manitoba Infrastructure for an update on the plans for the Washow Bay Bridge which is currently under a weight restriction.

**CARRIED**

**7. ACCOUNTS**

**7.1 Authorization of Accounts for Payment**

Resolution 129-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$348,254.50;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending May 7, 2021 in the amount of \$39,494.04;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$28,259.46 for the month of April, 2021;

AND FURTHER THAT signing officers be authorized to sign cheques for same. Cheque #'s 9858 – 9936 and e-cheques as listed

**CARRIED**

**7.2 Unaudited Financials of the Municipality as at April 30, 2021**

Resolution 130-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council accept the April 30, 2021 Unaudited Financial Statements as presented.

**CARRIED**

**7.3 Municipal Operating Line of Credit**

Resolution 131-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas Section 173(1) of The Municipal Act states: A council may by resolution borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year;

And whereas the Municipality of Bifrost-Riverton's 2020 taxes and grant in lieu total was \$3,654,811, with an outstanding amount of \$212,661, providing an available amount of \$3,442,200;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton set the 2021 line of operating credit with Noventis Credit Union Ltd at the amount of \$3,250,000 and authorize the Reeve and CAO to sign a Municipal Pledge of Taxes with the financial institution.

**CARRIED**

**7.4 Temporary Advances on Fire Hall Borrowing**

Resolution 132-2021

Moved by Councillor Klym

Seconded by Councillor King

Whereas the Municipality of Bifrost-Riverton under Municipal Board Order No. E. 21-050 have been authorized for the expenditure and borrowing of funds for the replacement of the Riverton-Bifrost Fire Department’s Fire Hall under By-Law 1-2021 in the amount of \$1,000,000.00;

And whereas within By-Law 1-2021 the Municipality set out the source for interim financing under Section 7 that states: *That pursuant to subsection 174(3)(d) of The Municipal Act, pending the issue of the borrowing, the council of the Municipality of Bifrost-Riverton may agree with a bank or person or borrow from the general funds of the municipality for temporary advances from time to time to meet expenditures incurred for the purpose aforesaid, and the total of such advances shall not exceed \$1,000,000.00;*

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton authorize the Chief Administrative Officer to open a temporary line of credit at Noventis Credit Union in Arborg, MB in the amount of \$1,000,000.00 for all expenses incurred on the Fire Hall replacement development until the infrastructure project is completed and a debenture will then be issued for the balance of the temporary advances on said line of credit under the authority of By-Law 1-2021.

**CARRIED**

**8. BY-LAWS**

**8.1 By-Law 1-2021 Borrowing: Riverton Fire Hall**

Resolution 133-2021

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give second reading to By-Law 1-2021.

**CARRIED**

Resolution 134-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Where the Municipal Board of Manitoba approved the borrowing within By-Law 1-2021 under Order No. E-21-050;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby give third and final reading to By-Law 1-2021.

Recorded Vote:

For

Against

Abstained

All

Nil

Nil

**CARRIED**

**8.2 By-Law 3-2021 Tax Levy**

Resolution 135-2021

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby adjourn the regular meeting of Council to allow for the 2021 Financial Plan Public Hearing at 8:30 AM.  
**CARRIED**

As required under Section 162(2) of *The Municipal Act*, all notices of the 2021 Financial Plan Public Hearing have been given. The Public Hearing minutes are an independent document and will posted on the municipal website and available for public review in the same way as municipal minutes.

Resolution 136-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby adjourn the 2021 Financial Plan Public Hearing and resume the regular meeting of Council at 8:40 AM.  
**CARRIED**

**8.2 By-Law 3-2021 Tax Levy**

Resolution 137-2021

Moved by Councillor King

Seconded by Councillor Bjarnason

Be it resolved that the Council of the Municipality of Bifrost-Riverton give second reading to By-Law 3-2021, being a by-law to levy property taxes for the year 2021.

**CARRIED**

Resolution 138-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Whereas there were no objections to By-law 3-2021 for the 2021 Municipal Property and Education Tax Levy at the scheduled Public Hearing on May 13, 2021 at 8:30 AM;

Therefore be it resolved that By-law No. 3-2021 be read a third and final time.

Recorded Vote:

For

All

Against

Nil

Abstained

Nil

**CARRIED**

**9. UNFINISHED BUSINESS**

**9.1 By-law 4-2020 – Road Opening**

No action

**9.2 Water Utility Expansion Request**

Resolution 139-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Be it resolved the Council of the Municipality of Bifrost-Riverton request the CAO to write a letter to the Town of Arborg as a follow up to the letter dated November 13, 2020 regarding further expansions of the Town of Arborg Utility System into the Municipality.

**CARRIED**

**10. GENERAL BUSINESS**

**10.1 Public Hearing Conditional Use RMB-21-06C (Reimer) – 9:00 a.m.**

Resolution 140-2021

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing for Conditional Use RMB-21-06C at 9:00 am.

**CARRIED**

---

Public Hearing Minutes  
Conditional Use RMB-21-06C  
9:00 AM

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 9:00 AM.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act*.

3. Receiving of Conditional Use in Favour or Opposed

There was one person present, Alvina Reimer who spoke in favour.

4. Adjournment

---

Resolution 141-2021

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that Council do hereby adjourn the Public Hearing and resume the regular meeting of Council at 9:05 am.

**CARRIED**

Resolution 142-2021  
Moved by Councillor Johnson  
Seconded by Councillor King

Whereas Alvina and Tim Reimer, applicants authorized by the owners of property legally described as SE 24-23-1E, Roll 0118150.000 and located in the Municipality of Bifrost-Riverton applied to the Council of the Municipality of Bifrost-Riverton for approval of a Conditional Use under the Municipality of Bifrost Zoning By-law 04/11;

Provided under Chapter P80 of The Planning Act, Part 7, Conditional Uses, as it applies to the property in order to: Permit for a “Vacation Farm” and “Hunting Outfitter/Lodge”;

And after careful consideration of the application and any representations made for or against the Conditional Use sought by the Applicant, the Municipality of Bifrost-Riverton Conditional Use Board in meeting duly assembled this 13th day of May, 2021, approve the said Conditional Use.

Approval is given subject to the following conditions:

1. Any necessary permits to be obtained from Eastern Interlake Planning District; and
2. All Provincial and Federal Government regulations be complied with.

Approval shall expire if not acted upon within twelve months of the date of the making.

**CARRIED**

**10.2 Public Hearing Variance RMB-21-13V (Petlikau) – 9:15 a.m.**

Resolution 143-2021  
Moved by Councillor  
Seconded by Councillor

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing for Conditional Use RMB-21-06C at 9:15 am.

**CARRIED**

---

Public Hearing Minutes  
Variance RMB-21-13V  
9:15 AM

1. Call Public Hearing to Order  
Reeve Johnson called the Public Hearing to order at 9:15 AM.
  2. Notice of Public Hearing  
Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act*.
  3. Receiving of Conditional Use in Favour or Opposed  
There was no one present.
  4. Adjournment
- 

Resolution 144-2021  
Moved by Councillor Johnson  
Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn the Public Hearing and resume the regular meeting of Council at 9:16 am.

**CARRIED**

Resolution 145-2021  
Moved by Councillor Klym  
Seconded by Councillor King

Whereas applicants Juergen & Valerie Petlikau, regarding property legally described as Lot 2-2-14388, Roll 0010452.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

Provided Under: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirement “to allow for an accessory building (storage shed) on site that does not contain a primary residence.”

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 13th day of May, 2021, approve the said Variation.

Approval is given subject to the following conditions:

- 1. The landowner enter into a development agreement with the municipality. Any associated legal costs of said agreement are to be borne by the applicant/landowner. The development agreement is to cover such matters including, but not limited to, temporary approval for two years without a primary residence building permit.

**CARRIED**

**10.3 Public Hearing Variance RMB-21-15V (Rail) – 9:30 a.m.**

Resolution 146-2021  
Moved by Councillor Johnson  
Seconded by Councillor Andersen

Be it resolved that Council do hereby adjourn the regular meeting of Council to enter into a Public Hearing for Variance RMB-21-06C at 9:30 am.

**CARRIED**

---

Public Hearing Minutes  
Variance RMB-21-15V  
9:30 AM

- 1. Call Public Hearing to Order  
Reeve Johnson called the Public Hearing to order at 9:30 AM.
  - 2. Notice of Public Hearing  
Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with *The Municipal Act*.
  - 3. Receiving of Conditional Use in Favour or Opposed  
There was one person present, Tom Rail spoke in favour, two letters were received with one in favour and one against.
  - 4. Adjournment
-

Resolution 147-2021  
Moved by Councillor Klym  
Seconded by Councillor Bjarnason

Be it resolved that Council do hereby adjourn the Public Hearing and resume the regular meeting of Council at 9:40 am.

**CARRIED**

Resolution 148-2021  
Moved by Councillor Johnson  
Seconded by Councillor Bjarnason

Whereas applicant Tom Raill, regarding property legally described as Lot 12-1-113197, Roll 0105727.000 and located in the Municipality of Bifrost-Riverton, applied to Council of the Municipality of Bifrost-Riverton to vary the RM of Bifrost Zoning By-law 4-2011;

Provided Under: Chapter P80 of The Planning Act, Part 6, Variances, as it applies to the property in order to vary the established requirements:

- “1. To increase the maximum allowed height of a fence in the required front yard from 3’ to 6’;  
2. To allow for an accessory building (storage shed) on site that does not contain a primary residence; and  
3. To allow for a travel trailer on site that does not contain a primary residence.”

And after careful consideration of the application and any representations made for or against the Variation sought by the Applicant, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 13th day of May, 2021, approve the said Variation requests 1 and 2 and deny the said Variation request 3).

Approval is given subject to the following conditions:

1. The storage shed shall be limited to a maximum size of 200 ft<sup>2</sup> or less
2. The fence shall be limited to a maximum size of 6’
3. The landowner enter into a development agreement with the municipality. Any associated legal costs of said agreement are to be borne by the applicant/landowner. The development agreement is to cover such matters including, but not limited to, temporary approval for two years without a primary residence building permit.

**CARRIED**

**10.5 Mower Operator Hiring**

Resolution 149-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas the Municipality eliminated the position of Heavy Equipment Operator – Dozer/Mower and created the seasonal position of Mower Operator in April 2021;

And whereas the new position was offered to the Heavy Equipment Operator – Dozer/Mower employee, and he has accepted by signing the Mower Operator job description;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton agree to hire Rob Jonasson as seasonal Mower Operator, and that he be reimbursed at Step 5 the Public Works Mower Operator Salary Grid.

**CARRIED**

**10.6 Roadside Mower Tender Results**

Resolution 150-2021

Moved by Councillor Johnson

Seconded by Councillor King

Whereas administration advertised the tender for 2021 roadside mowing for a first cut in the spring and a second cut in the autumn;

And whereas after deliberation, Council would like for the roadside mowing to occur only once, specifically in August 2021;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton do hereby accept the following Roadside Mowing tenders:

North Tender #1: Silver Dirt Works

South Tender #2: Silver Dirt Works

And further be it resolved if the successful bidder can no longer honour their submitted price due to the change in terms, that the second place bid made by Dennis Friesen be asked if he would honour his price due to the change in terms before administration would have re-tender the private work request.

**CARRIED**

**10.7 Road Allowance Purchase Request**

Council did not want to entertain the road allowance purchase request, administration will notify requestee it was denied.

**10.8 Municipal Road 24E**

Resolution 151-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton formally request a road abandonment of Road 24E from PTH 8 to Road 144N to Hecla-Grindstone Provincial Park of Conservation and Climate of the Province of Manitoba.

**CARRIED**

**10.9 Letter of Support**

Resolution 152-2021

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Whereas a request was received from Nature Conservancy Canada for a letter of support for their purchase of Roll No. 0081900.000 owned by Lisa and Paul Dolhy;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby supply a letter of support to Nature Conservancy Canada for their purchase and conservation of the property.

**CARRIED**

**10.10 Riverton Office Use for Summer 2021**

Resolution 153-2021

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton offer the use of the former Riverton Office to the Riverton Daycare for the Summer of 2021 at the rate of \$225.00 per month.

**CARRIED**

**10.11 In-Camera - Preliminary**

Resolution 154-2021

Moved by Councillor King

Seconded by Councillor Klym

RESOLVED THAT in accordance with The Municipal Act Section 152(3)(b)(iii) Council do hereby close the meeting to the public and move In Camera at 10:50 am;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 83 (1) (d) of the Municipal Act, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

**CARRIED**

Resolution 155-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 10:55 am.

**CARRIED**

**11. NOTICE OF MOTION**

None

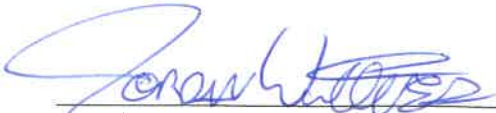
**12. ADJOURNMENT**

The meeting was adjourned by Councillor Johnson at 10:56 am.



---

Brian N. Johnson, Reeve



---

Jordan Willner, C.A.O.