



**Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton**

In the Province of Manitoba, held on Thursday, September 9, 2021
Commencing at 8:00 AM at the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson Deputy Reeve: Colin Bjarnason
Councillors: Frode Andersen, Chad Johnson, David King, Gordon Klym, Ken Stadnek
Admin: CAO Jordan Willner and ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 8:00 a.m.

2. CONFIRMATION OF MINUTES

Resolution 229-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved that Council do hereby adopt the following Minutes as presented:

- Regular Meeting of Council – August 12, 2021

CARRIED

3. ADOPTION OF AGENDA

Reeve Johnson called for any additions to the agenda. Administration provided 7.5 Ratepayer Letter and 10.11 Tenders – Ditching Projects. Councillor Klym requested 10.12 In-Camera – Personnel. Councillor King requested 10.12 In-Camera – Preliminary.

Resolution 230-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that the Agenda be adopted and the order of the agenda is authorized to be altered as required with the following additions:

- 7.5 Ratepayer Letter – BAR Contractor Selection Process
- 10.11 Tenders – Ditching Projects
- 10.12 In-Camera – Personnel

CARRIED

4. RECEPTION OF DELEGATIONS/PETITIONS

None

5. REPORTS OF ELECTED OFFICIALS/COMMITTEES

5.1 NEIEMB – August 19, 2021

Resolution 231-2021

Moved by Councillor Andersen

Seconded by Councillor King

Be it resolved that Council hereby accept the verbal reports of elected official/committees as presented;

And further be it resolved that Council hereby accept the following Committee Minutes and reports:

- 5.1 NEIEMB – August 19, 2021

CARRIED

6. COMMUNICATIONS

Resolution 232-2021

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that Council accept the following communications:

6.1 Public Works Manager Activity Report for August 2021

6.2 Chief Administrative Officer Activity Report for August 2021

6.3 Deputy Minister D. Gingera-Beauchemin, Agriculture & Resource Dev. - Dry Conditions

6.4 Evergreen School Division Board- Thank You Note

6.5 Environmental Stewardship Division – Pebble Beach Transfer Station as presented.

6.6 Ratepayer Letter – BAR Waste Co-op Ltd Contractor Selection Process

CARRIED

7. ACCOUNTS

7.1 Authorization of Accounts for Payment

Resolution 233-2021

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

RESOLVED THAT Council do hereby adopt and approve total payables for general operating expenses in the amount of \$169,367.77;

AND FURTHER RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending September 3, 2021 in the amount of \$81,490.77;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$22,370.60 for the month of August, 2021;

AND FURTHER THAT signing officers be authorized to sign cheques for same. Cheque #'s 0219 - 0269 and e-cheques as listed, with Cheque:230 void in printing.

CARRIED

7.2 Unaudited Financials of the Municipality as at August 31, 2021

Resolution 234-2021

Moved by Councillor Stadnek

Seconded by Councillor Bjarnason

Be it resolved that Council accept the August 31, 2021 Unaudited Financial Statement of the Municipality Statements as presented.

CARRIED

7.3 Appoint Auditor for 2021 – Municipal Act 184(1)

Resolution 235-2021

Moved by Councillor Bjarnason

Seconded by Councillor Andersen

Whereas Section 184(1) requires the Council of a municipality appoint an auditor to for the fiscal year;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton appoint Exchange Chartered Professional Accountants LLP at the quoted price of \$18,575 plus fees and taxes as the Municipal Auditors for 2021.

CARRIED

7.4 Transfer of 2021 CCBG/GTF Funds to Reserve

Resolution 236-2021

Moved by Councillor King

Seconded by Councillor Andersen

Be it resolved that the Council of the Municipality of Bifrost-Riverton approve the transfer of 2021's received Gas Tax/Canada Community-Building Funds in the amount of \$371,849 from the Operating account to the Gas Tax Reserve.

CARRIED

8. BY-LAWS

None

9. UNFINISHED BUSINESS

None

10. GENERAL BUSINESS

10.1 AMM 2021 Convention

Deferred to Unfinished Business

10.2 Appointment to Working Committee with Town of Arborg Re: Utility Servicing and Tax Sharing

Resolution 237-2021

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton appoint the following to representant the Municipality within a Working Committee regarding Utility Servicing and Tax Sharing with the Town of Arborg: Councillor King, Councillor Stadnek, and CAO Willner.

CARRIED

10.3 Resolution 228-2021 Arborg Bifrost Parks and Rec Commission

No change in decision, Reeve to supply a letter to Town of Arborg Council.

10.4 Correct Tax Roll Municipally-Owned Properties – Municipal Act 300(6)(7)

Resolution 238-2021

Moved by Councillor Andersen

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton approve the following amendments to the 2021 Tax Roll to clear the balances on Municipally-owned properties:

Additions: \$253.85

Reductions: \$4,484.52

CARRIED

10.5 Engage MB Report

Resolution 239-2021

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas the Minister of Infrastructure has provided the Routes: Trade & Commerce – What We Heard Report to Council with encouragement the municipality share its thoughts on the report;

Therefore be it resolved that Council instruct administration to supply the following comments on the importance of the following roads: PR-234, PR-233, PR-329, PR-326.

CARRIED

10.6 Finance Clerk Hiring

Resolution 240-2021

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton hire Krista Wysocki at the hourly wage of \$25.00/hr, in addition to being added to the municipal pension and life insurance at the starting date of September 7, 2021, with a 6-month probation required before the other benefits are available.

CARRIED

10.7 National Day For Truth and Reconciliation

Resolution 241-2021

Moved by Councillor Andersen

Seconded by Councillor Johnson

Whereas the Federal Government passed new legislation in June 2021 making September 30 a national statutory holiday commemorating National Day For Truth and Reconciliation;

And whereas the Municipality of Bifrost-Riverton's tax deadline is September 30, 2021;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize administrative staff to receive holiday pay to work on September 30, 2021.

CARRIED

10.8 Riverton Treated Drinking Water

Resolution 242-2021

Moved by Councillor Andersen

Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton in collaboration with the Manitoba Water Services Board completed a Water Treatment Plant and Distribution System Study dated January 2017;

And whereas Council feels it will be beneficial to modernize the report for future use;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton request funding and technical support from the Manitoba Water Services Board to update the Water Treatment Plant and Distribution System Study to reflect current costs and utility demands.

CARRIED

10.9 Transfer to Fire Hall Operating Loan

Resolution 243-2021

Moved by Councillor Andersen

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby approve the amount of \$64,830.50 of debt to be moved to the Riverton Fire Hall Operating Loan.

CARRIED

10.10 Tender Road Rehabilitation 2021

Defer to Unfinished Business

10.11 Tender Ditching

Resolution 244-2021

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Whereas the Municipality of Bifrost-Riverton issued a request for proposals for two projects;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby award the tenders as follows:

East 8-2021 to Phil Yoder & Sons at the quoted price of \$12,500 + GST;

West 9-2021 to Cutting Edge Earthmoving at the quoted price of \$16,500 + GST

CARRIED

10.12 In-Camera – Personnel Matter and Preliminary Discussions

Resolution 245-2021

Moved by Councillor King

Seconded by Councillor Klym

RESOLVED THAT in accordance with *The Municipal Act* Section 152(3)(b)(ii) and (iii) Council do hereby close the meeting to the public and move In Camera at 10:19 a.m.

CARRIED

10.12 In-Camera – Personnel Matter and Preliminary Discussions (Cont.)

Resolution 246-2021

Moved by Councillor Johnson

Seconded by Councillor King

RESOLVED THAT Council do hereby move out of Camera and resume the regular meeting of Council at 10:34 a.m.

CARRIED

11. NOTICE OF MOTION

12. ADJOURNMENT

The meeting was adjourned by Councillor Andersen at 10:35 a.m.



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.