



***Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Thursday, March 10, 2022
Commencing at 4:00 PM in the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson Deputy Reeve: Colin Bjarnason
Councillors: Frode Andersen, Chad Johnson, David King, Gordon Klym, Ken Stadnek
Admin: CAO Jordan Willner, ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 4:00 PM.

2. CONFIRMATION OF MINUTES

Resolution 048-2022

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved that Council do hereby adopt the following Minutes as presented:

- Regular Meeting of Council – February 16, 2022

CARRIED

3. ADOPTION OF AGENDA

Resolution 049-2022

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved that the Agenda be adopted and the order of the agenda is authorized to be altered as required with the following additions:

- 10.7 MMAA Conference and AGM – April 24-27, 2022
- 10.8 Finance Clerk End of Probation
- 10.9 Part-time Heavy Duty Operator Hiring
- 10.10 Letter of Support Training Centre
- 10.11 Tria Products Ltd – Request to release 70% on Fire Hall Project Items 7, 8, 9 and 11
- 10.12 Road 11 Extension of PR 326

CARRIED

4. RECEPTION OF DELEGATIONS/PETITIONS

4.1 Fred Paulson, IWCD - 4:15 p.m.

Mr. Paulson entered the meeting at 4:10 p.m. He presented to Council the Interlake Weed Control District's 2022 plan.

Council thanked Mr. Paulson for his presentation and he exited the meeting at 4:20 p.m.

4.2 James Bezan, MP - 5:00 p.m.

Mr. Bezan entered the meeting at 5:05 p.m.

Council thanked Mr. Bezan for his attendance and he exited the meeting at 5:55 p.m.

5. REPORTS OF ELECTED OFFICIALS/COMMITTEES

- 5.1 Community Futures East Interlake Representative
- 5.2 Arborg-Bifrost Fire & Emergency Services – February 15, 2022
- 5.3 NEI Emergency Measures Board – February 17, 2022
- 5.4 BAR Waste – March 2, 2022

Resolution 050-2022

Moved by Councillor Johnson

Seconded by Councillor Klym

Be it resolved that Council hereby accept the verbal reports of elected official/committees as presented and the following committee minutes as provided:

- 5.2 Arborg-Bifrost Fire & Emergency Services – February 15, 2022
- 5.3 NEI Emergency Measures Board – February 17, 2022
- 5.4 BAR Waste – March 2, 2022

And further be it resolved that the Council of the Municipality of Bifrost-Riverton remove Colin Bjarnason and appoint Chad Johnson as the Community Futures East Interlake representative.

CARRIED

6. COMMUNICATIONS

Resolution 051-2022

Moved by Councillor Klym

Seconded by Councillor King

Be it resolved that Council accept the following communications as presented:

- 6.1 Public Works Manager Activity Report for February 2022
- 6.2 Chief Administrative Officer Activity Report for February 2022
- 6.3 Morweena Community, Fireworks Sponsorship Request

CARRIED

7. ACCOUNTS

7.1 Authorization of Accounts for Payment

Resolution 052-2022

Moved by Councillor King

Seconded by Councillor Johnson

RESOLVED THAT Council do hereby adopt and approve total payables for expenses in the amount of \$119,787.52;

AND FURTHER BE IT RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending March 4, 2022 in the amount of \$82,491.80;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Payroll Deductions in the amount of \$24,369.19 for the month of February, 2022;

AND FURTHER THAT signing officers be authorized to sign cheques for same, Cheque #'s 0758 - 0803 and e-cheques as listed.

CARRIED

7.2 Unaudited Financials as at February 28, 2022

Resolution 053-2022

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that Council hereby accept the February 28, 2022 Unaudited Financial Statements as presented.

CARRIED

7.3 Accounts Receivable Write Off

Resolution 054-2022

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby authorize the following amendments to the Accounts Receivable listing:

Roll 105462 = \$200.00, Re: Grass Cutting Fees

CARRIED

8. BY-LAWS

8.1 By-law 5-2022 Campaign Expenses & Contributions

Resolution 055-2022

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby give second reading to By-Law 5-2022; being a by-law of The Municipality of Bifrost-Riverton to establish the campaign expenses and contributions for candidates in Municipal Elections.

CARRIED

Resolution 056-2022

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby give third and final reading to By-Law 5-2022; being a by-law of The Municipality of Bifrost-Riverton to establish the campaign expenses and contributions for candidates in Municipal Elections.

Recorded Vote: For: All Against: Nil Abstained: Nil

CARRIED

8.2 By-law 6-2022 Use of Municipal Resources in an Election

Resolution 057-2022

Moved by Councillor Andersen

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby introduce and give First reading to By-Law 6-2022, being a By-law of the Municipality of Bifrost-Riverton to regulate the use of municipal resources during an election.

CARRIED

9. UNFINISHED BUSINESS

9.1 Request to Purchase Public Road

9.2 Quarry Lease 3212 on 22-24-4E

9.3 By-law 1-2022 – ABFES Pumper Truck Borrowing

Resolution 058-2022

Moved by Councillor Bjarnason

Seconded by Councillor King

Whereas the Municipality has passed By-law 5-2021 with Municipal Board approval under Board Order No. E-21-138;

And whereas an amending by-law is required to lock the interest rate in for the debenture, with the Municipality's financial institution offering 1.89% per annum;

And whereas the amending by-law was given first reading on January 13, 2022 and returned back from the Municipal Board under approval order No. E-22-038;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give second reading to By-Law 1-2022.

CARRIED

Resolution 059-2022

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give third and final reading to By-Law 1-2022, being a by-law to authorize the borrowing of funds for the purchase of a new Fire Pumper Truck for the Arborg-Bifrost Fire and Emergency Services Department.

Recorded Vote:

For: All

Against: Nil

Abstained: Nil

CARRIED

9.4 By-law 4-2022 – Zoning By-law Amendment (AR to GD)

10. GENERAL BUSINESS

10.1 Accessibility Plan Update

Resolution 060-2022

Moved by Councillor Andersen

Seconded by Councillor Johnson

Whereas the *Accessibility for Manitobans Act* requires municipalities to have an accessibility plan;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby adopt the 2022-2024 Accessibility Plan Update No. 1 as presented.

CARRIED

10.2 Association of Manitoba Municipalities – 2022 Spring Convention

Resolution 061-2022

Moved by Councillor Stadnek

Seconded by Councillor Andersen

Whereas the AMM 2022 Spring Convention will be held from April 19 – 21, 2022 in Brandon, MB;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the following to attend with expenses covered as per Indemnity By-law:

Brian Johnson, Ken Stadnek, Gordon Klym, and Jordan Willner

CARRIED

10.3 Development Incentive Applications

Resolution 062-2022

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved that Council approve the following applications for the Development Tax Incentive Program:

- Roll 0099744.000
- Roll 0099746.000

CARRIED

10.4 Dust Control 2022 Pricing

Resolution 063-2022

Moved by Councillor King

Seconded by Councillor Bjarnason

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby set the rates for the 2022 Dust Control Program as follows:

12' application = \$ 323.00

16' application = \$ 417.00

CARRIED

10.5 Municipality Emergency Plan – Annual Review

Resolution 064-2022

Moved by Councillor Klym

Seconded by Councillor King

Whereas The Manitoba Emergency Measures Act requires municipalities to implement emergency preparedness programs and plans to achieve a state of readiness for emergencies and disasters;

And whereas a partner municipality within the North East Interlake Emergency Measures Board, NEIMB updates the municipal emergency plan annually for distribution;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby adopts the 2022 Municipal Emergency Plan for the Municipality of Bifrost-Riverton and Council instructs the CAO to make it available on BifrostRiverton.ca under Emergency Services.

CARRIED

10.6 SEO Appointment – 2022 General Election

Resolution 065-2022

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas Section 10(1) of *The Municipal Councils and School Boards Election Act* states that “each elected authority must appoint a senior election official and may provide for his or her remuneration”;

And whereas the senior election official will be responsible for managing and conducting all aspects of the municipal election;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby appoint Jan Larkin as Senior Election Official at the remuneration rate of \$1,500 plus mileage at the municipal rate and actual expenses for the 2022 municipal election.

CARRIED

10.7 MMAA Conference and AGM

Resolution 066-2022

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the following administrative staff to attend the 2022 MMAA Conference and AGM from April 24-27, 2022 in Brandon, MB with all expenses covered as per HR 02- Consolidated

Reimbursement Policy:

CAO Jordan Willner

Finance Clerk – Krista Wysocki

CARRIED

10.8 Finance Clerk End of Probation

Resolution 067-2022

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved the Council of the Municipality of Bifrost-Riverton accept the administration’s recommendation that Krista Wysocki has successfully completed her probationary period as Finance Clerk and authorize the 4% 2022 raise effective March 7, 2022 and enrollment into Blue Cross.

CARRIED

10.9 Part-time Heavy Duty Operator Hiring

Resolution 068-2022

Moved by Councillor Johnson

Seconded by Councillor Andersen

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the hiring of Rob Jonasson as the part-time heavy duty operator at the policy scale wage of \$24.67/hr effective March 7, 2022.

CARRIED

10.10 Letter of Support Training Centre

Resolution 069-2022

Moved by Councillor Johnson

Seconded by Councillor Stadnek

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize administration to write a letter of support for a grant application being prepared for the Arborg Training Centre.

CARRIED

10.11 Tria Products Ltd – Request to release 70% on Fire Hall Project Items 7, 8, 9 and 11

Motion denied.

10.12 Road 11 Extension of PR 326

Councillor Klym wants a signed MOU from the Province as this could be the third year of uncertainty if the road abandonment will occur or not.

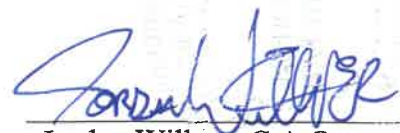
11. NOTICE OF MOTION

12. ADJOURNMENT

The meeting was adjourned by Councillor Andersen at 6:35 PM.



Brian N. Johnson, Reeve



Jordan Willner, C.A.O.