



*Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton*

In the Province of Manitoba, held on Thursday, August 11, 2022
Commencing at 8:00 AM in the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson Deputy Reeve: Colin Bjarnason
Councillors: Chad Johnson, David King, Gordon Klym, Ken Stadnek
Admin: CAO Jordan Willner, ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 8:00 AM with Council presenting statements on the death of Ward 1 Councillor Frode Andersen.

2. CONFIRMATION OF MINUTES

Resolution 182-2022
Moved by Councillor Johnson
Seconded by Councillor Stadnek

Be it resolved that Council do hereby adopt the following Minutes as presented:

- Regular Meeting of Council – July 14, 2022

CARRIED

3. ADOPTION OF AGENDA

Resolution 183-2022
Moved by Councillor Bjarnason
Seconded by Councillor Klym

Be it resolved that the Agenda be adopted and the order of the agenda is authorized to be altered as required with the following additions:

As requested by Administration:

- 10.9 Performance Agreement Extension

As requested by Councillor Klym:

- 10.10 State of Agricultural Emergency
- 10.11 Personnel Committee
- 10.12 Arborg Bifrost Parks and Recreation Commission

CARRIED

4. RECEPTION OF DELEGATIONS/PETITIONS

None

5. REPORTS OF ELECTED OFFICIALS/COMMITTEES

Resolution 184-2022
Moved by Councillor Bjarnason
Seconded by Councillor King

Be it resolved that Council hereby accept the verbal reports of elected official/committees as presented;

Further be it resolved that the Council of the Municipality of Bifrost-Riverton hereby support the Interlake Veterinary Service District Board's written request to the Department of Agriculture to request funding for a Small Animal Equipment Pilot Project.

CARRIED

6. COMMUNICATIONS

Resolution 185-2022

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved that Council accept the following communications as presented:

6.1 Public Works Manager Activity Report for June 2022

6.2 Chief Administrative Officer Activity Report for June 2022

6.3 Interlake Veterinary Services District 2021 Financial Statement & 2022 Budget

6.4 Manitoba Transportation and Infrastructure, 2022 Budget

CARRIED

7. ACCOUNTS

7.1 Authorization of Accounts for Payment

Resolution 186-2022

Moved by Councillor Bjarnason

Seconded by Councillor King

RESOLVED THAT Council do hereby adopt and approve total payables for expenses in the amount of \$734,764.28;

AND FURTHER BE IT RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending August 5, 2022 in the amount of \$89,919.51;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Government Remittance in the amount of \$25,046.74 for the month of July, 2022;

AND FURTHER THAT signing officers be authorized to sign cheques for same, Cheque #'s 1073 – 1217 and e-cheques as listed.

CARRIED

7.2 Unaudited Financials as at July 31, 2022

Resolution 187-2022

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Be it resolved that Council hereby accept the July 31, 2022 Unaudited Financial Statements as presented.

CARRIED

7.3 Authorization of Account Transfers

Resolution 188-2022

Moved by Councillor Stadnek

Seconded by Councillor Bjarnason

Be it resolved that Council hereby approves the following transfers:

- \$30,000.00 from Operating Account to Riverton Fire Reserve Fund
- \$113,217.50 from Line of Credit Construction Account to Operating Account
- \$95,028.00 from Operating Account to Gas Tax Reserve

CARRIED

8. BY-LAWS

8.1 By-law 8-2022 Development Incentive Program

Resolution 189-2022

Moved by Councillor Johnson

Seconded by Councillor Klym

Whereas the Municipality of Bifrost-Riverton adopted a Development Incentive Program under By-law 11-2016;

And whereas it is deemed necessary and in the best interest of the Municipality of Bifrost-Riverton to repeal the existing financial assistance program and replace it with a new one;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give second reading to By-law 8-2022, being a By-law of the Municipality of Bifrost-Riverton to establish a Development Tax Incentive Program and repeal By-law 11-2016.

CARRIED

Resolution 190-2022

Moved by Councillor Bjarnason

Seconded by Councillor Klym

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give third and final reading to By-law 8-2022, being a By-law of the Municipality of Bifrost-Riverton to establish a Development Tax Incentive Program and repeal By-law 11-2016.

Recorded Vote:

For: Chad Johnson, David King, Gordon Klym, Ken Stadnek, Colin Bjarnason, Brian

Johnson

Against: Nil

Abstained: Nil

CARRIED

8.2 By-law 9-2022 Amend Borrowing Bylaw for RBF Fire Hall Construction

Resolution 191-2022

Moved by Councillor Johnson

Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton, by its By-Law No. 1-2021 which was authorized by Municipal Board Order No. E-21-050, is inter alia, authorized to issue borrowing in the amount of \$ 1,000,000.00;

And whereas the Municipality of Bifrost-Riverton has made arrangements to borrow from RBC in the amount of \$ 1,000,000.00 being the costs of works completed under the authority of By-Law No. 1-2021, such borrowing to be dated August 31, 2021 to bear interest at the rate of 4.8% per annum, payable annually during their currency, and to mature on November 30 in each of the years 2023 to 2037;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby introduce and give first reading to By-Law 9-2022, being a By-law of the Municipality of Bifrost-Riverton to amend its By-Law No. 1-2021 for the expenditure and borrowing of funds for the replacement of the Riverton-Bifrost Fire Department's Fire Hall.

CARRIED

9. UNFINISHED BUSINESS

9.1 Request to Purchase Public Road

9.2 Quarry Lease 3212 on 22-24-4E

9.3 Thompson Drive, Riverton Development Proposal

10. GENERAL BUSINESS

10.1 Second Dwelling Request

Resolution 192-2022

Moved by Councillor Klym

Seconded by Councillor Johnson

Whereas Brenda and Don Parada located at SW17-23-3E, zoned Agriculture General, requires pre-approval by Council prior to East Interlake Planning District issuing a building permit for an accessory building in the form of a staff dwelling;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby deem the additional building essential for the operation, and approve East Interlake Planning District to proceed with the application.

CARRIED

10.2 Audit Services for 2022

Resolution 193-2022

Moved by Councillor Bjarnason

Seconded by Councillor Johnson

Whereas Section 184(1) of *The Municipal Act* requires, the council of a municipality must, not later than August 31 in each year, appoint an auditor to carry out the duties of an auditor under this Act in respect of the municipality for that fiscal year

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby appoint Exchange Chartered Professional Accountants LLP as the municipal auditor to 2022.

CARRIED

10.3 Balaton Beach Playground Repairs Tender Result

Resolution 194-2022

Moved by Councillor Klym

Seconded by Councillor Bjarnason

Whereas the Municipality of Bifrost-Riverton has tendered out miscellaneous upgrades at the Balaton Beach park to utilize the \$3,266.96 remaining budget from the 2021 Balaton Beach Playground project;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton hereby accept the tender submission for Option #1 from Paint it Black at the quoted amount of \$4,800.00 + GST;

Further be it resolved that the additional expenses be borne by the operating fund.

CARRIED

10.4 Committee Appointments due to Ward 1 Vacancy

Resolution 195-2022

Moved by Councillor Johnson

Seconded by Councillor Stadnek

Whereas Frode Andersen has died during his term as Ward 1 Councillor;

And whereas Councillor Andersen was appointed to the following external committees: East Interlake Watershed District – Icelandic River/Washow Bay Subdistrict, Evergreen Regional Library, Interlake Weed Control, Riverton-Bifrost Fire Department, and Riverton-Bifrost Parks and Recreation Commission;

And whereas the committees informed the municipality that leaving the appointed position vacant until after the October 2022 election would not negatively impact their operations;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton not appoint any Councillors to any of the committees with the new vacancies.

CARRIED

10.5 Development Incentive Application

Resolution 196-2022

Moved by Councillor King

Seconded by Councillor Johnson

Be it resolved the Council of the Municipality of Bifrost-Riverton approve the following applications for the Development Tax Incentive Program:

- Roll 0073100.000
- Roll 0105624.000

CARRIED

10.6 Policy 2022-04 Council Disposal of Surplus Lands

Resolution 197-2022

Moved by Councillor Stadnek

Seconded by Councillor King

Whereas Municipal Policy 2020-04 Purchasing and Procurement, Section 11, introduced a process for disposing of surplus capital assets, but the Council requires a standalone policy for surplus land;

And whereas the purpose of the Disposal of Surplus Land Policy is to dispose of surplus land in a fair, legally compliant and impartial manner, which takes into account the highest financial return to the Municipality of Bifrost-Riverton balanced with economic and community development opportunities;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby adopt Policy 2022-04 Council Disposal of Surplus Land.

CARRIED

10.7 Supplementary Records to the Municipal Assessment Roll

Resolution 198-2022

Moved by Councillor Bjarnason

Seconded by Councillor Klym

WHEREAS Section 326 of *The Municipal Act* provides for the correction of municipal tax rolls and for the imposing of supplementary taxes on properties where assessment has changed during the current year;

AND WHEREAS the Assessment Branch has provided Administration with a list of properties which require adjustment, either by addition of taxes or credit to existing properties;

THEREFORE BE IT RESOLVED THAT Council authorize Administration to prepare the necessary adjustments and supplementary tax notices as provided by the Assessment Branch;

AND FURTHER BE IT RESOLVED THAT Council receive the following information as prepared by Administration: Total Roll numbers receiving supplementary changes in assessment: 74, Total Assessment Increase: \$7,433,700, Total Assessment Decrease: \$2,663,000, Net Assessment Change: \$4,770,700, Net Tax Increase: \$45,550.47, Net Tax Decrease: \$11,857.51, for a Net Tax Change: +\$33,692.96.

CARRIED

10.8 WSP Flood Assessment Change Order

Resolution 199-2022

Moved by Councillor Johnson

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby approve Project Change Request for an additional 400 hours to WSP Canada for the 2022 Flood Assessment and Recovery project.

CARRIED

10.9 Performance Agreement Extension

Resolution 200-2022

Moved by Councillor Johnson

Seconded by Councillor Klym

Whereas the Municipality of Bifrost-Riverton entered into a Performance Agreement with Kristinn Gislason on August 10, 2021 for the relocation of an older home to Roll 0422700.000 in the Municipality of Bifrost-Riverton, to ensure the required Manitoba Building Code upgrades were completed;

And whereas Kristinn Gislason has requested an extension of the Performance Agreement to complete the outstanding upgrades;

Therefore be it resolved that Council do hereby grant a 6 month extension starting on August 11, 2022.

CARRIED

10.10 State of Agricultural Emergency

Resolution 201-2022

Moved by Councillor Klym

Seconded by Councillor Johnson

WHEREAS the majority of the Municipality of Bifrost-Riverton has received excessive rainfall preventing crops, hay land and pasture land to grow, therefore our municipality is experiencing severe flooding situation;

AND WHEREAS agriculture is a main industry within our municipality and this flooding destruction is devastating to our entire community;

AND WHEREAS there will be a definite severe shortage of feed in our area and the grazing situation will become critical;

AND WHEREAS it will be very expensive for our farmers to purchase feed, hay or straw from other areas including the high cost of freight;

AND WHEREAS farmers are being forced to sell their livestock because of the high cost of providing feed or complete inability to do such;

THEREFORE BE IT RESOLVED that Council hereby declare a State of Agricultural Disaster within the Municipality of Bifrost-Riverton;

AND FURTHER BE IT RESOLVED that Council requests immediate assistance from the Government of Canada and Province of Manitoba, Department of Agriculture to provide support and Ag Recovery to our farmers for tax deferrals, feed shortages, and freight assistance.

CARRIED

10.11 Personnel Committee

Information was requested regarding a personnel committee for the Municipality of Bifrost-Riverton. *CAO Willner referred to section 4.3 (b) of By-law 9-2020 of the Municipality of Bifrost-Riverton that directs Council to utilize a Committee of the Whole for all personnel matters.*

10.12 Arborg Bifrost Parks and Recreation Commission

Councillor Johnson deferred item to Unfinished Business

11. NOTICE OF MOTION

None

12. ADJOURNMENT

The meeting was adjourned by Councillor Johnson at 11:20 am.

Brian N. Johnson, Reeve

Jordan Willner, C.A.O.