



**Minutes of the Regular Meeting of the Council
of the Municipality of Bifrost-Riverton**

In the Province of Manitoba, held on Thursday, February 9, 2023
Commencing at 8:00 AM in the Council Chambers at 329 River Rd. Arborg, MB

PRESENT

Reeve: Brian N. Johnson, Deputy Reeve: Chad Johnson
Councillors: David King, Gordon Klym, Shawn Magnusson, Corey Palsson, Ken Stadnek
Admin: CAO Jordan Willner, ACAO Tanis Johnson

1. CALL TO ORDER

Reeve Johnson called the meeting to order at 8:00 AM.

2. CONFIRMATION OF MINUTES

Resolution 036-2023

Moved by Councillor King

Seconded by Councillor Klym

Be it resolved that Council do hereby adopt the following Minutes as presented:
Regular Meeting of Council – January 12, 2023

CARRIED

3. ADOPTION OF AGENDA

Resolution 037-2023

Moved by Councillor Stadnek

Seconded by Councillor Magnusson

Be it resolved that the Agenda be adopted and the order of the agenda is authorized to be altered as required with the following additions:

3.1 Councillor Requested Additions:

i) Request to MTI, Re: PR 329/Thompson Drive Ditch Upgrade – Councillor Palsson

ii) Roll 439000.000, Re: Unsightly Property – Councillor Palsson

iii) Transportation Services, Re: Grader Routes – Councillor Klym

3.2 Administration Requested Additions:

i) General Business - Policy – Consolidated Hiring and Benefits

ii) General Business - In-Camera – Personnel

CARRIED

4. RECEPTION OF DELEGATIONS/PETITIONS

4.1 Desarae Bilinski, RDFC – Riverton Food Bank - 9:30am

Entered at 9:40 AM. Representing the Riverton and District Friendship Center's Food Bank, Desarae Bilinski and Tanis Grimolfson appeared before Council. They requested a \$10,000/annual grant towards the Riverton Food Bank. Council thanked Tanis and Desarae for attending. Exit at 10:10 AM.

5. REPORTS OF ELECTED OFFICIALS/COMMITTEES

Resolution 038-2023

Moved by Councillor Stadnek

Seconded by Councillor Klym

Be it resolved that Council hereby accept the verbal reports of elected official/committees as presented and accept the following Committee Reports:

- i) EIWD Executive Board Minutes Dec. 12, 2022
- ii) ABFES 2023 Annual Meeting Jan 30, 2023

CARRIED

6. COMMUNICATIONS

Resolution 039-2023

Moved by Councillor Magnusson

Seconded by Councillor Palsson

Be it resolved that Council accept the following communications as presented:

- 6.1 Public Works Manager Activity Report for January 2023
- 6.2 Chief Administrative Officer Activity Report for January 2023
- 6.3 Breaking Barriers Together Assoc., Bill C-20 Meeting Invitation
- 6.4 Interlake Women's Resource Centre – 2023 Grant Request
- 6.5 Manitoba Municipal Relations Bulletin #2022-37 – Important Notice to All Council Members Re: Human Resources Practices and Employment
- 6.6 Manitoba Municipal Relations Bulletin #2023-01 – Important Notice to All Council Members Re: Elected Municipal Officials Education Sessions
- 6.7 Manitoba Municipal Relations – Riverton Water Treatment Plant and Distribution Funding
- 6.8 Westshore Community Foundation – 2023 Grant Request
- 6.9 Workplace Education Manitoba – Collaborative Leadership – April 19 & 20

CARRIED

The Council took a scheduled recess from 10:10 am – 10:20 am.

7. ACCOUNTS

7.1 Authorization of Accounts for Payment

Councillor Stadnek declared a Conflict of Interest and exited the meeting.

Resolution 040-2023

Moved by Councillor King

Seconded by Councillor Magnusson

RESOLVED THAT Council do hereby adopt and approve total payables for expenses in the amount of \$ 124,782.98;

AND FURTHER BE IT RESOLVED THAT Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending January 3, 2023, in the amount of \$90,144.38;

AND FURTHER BE IT RESOLVED THAT Council hereby adopt and approve total Government Remittance in the amount of \$29,884.97 for the month of January, 2023;

AND FURTHER THAT signing officers be authorized to sign cheques for same, Cheque #'s 1660 – 1707 and e-cheques as listed.

CARRIED

Councillor Stadnek returned to his seat at meeting.

7.2 Unaudited Financials as at January 31, 2022

Resolution 041-2023

Moved by Councillor Klym

Seconded by Councillor Palsson

Be it resolved that Council hereby accept the January 31, 2022 Unaudited Financial Statements as presented.

CARRIED

7.3 Amended 2021 Schedule 14 of the Consolidated Financial Statements of the Municipality of Bifrost-Riverton

Resolution 042-2023

Moved by Councillor King

Seconded by Councillor Palsson

Whereas the Council of the Municipality of Bifrost-Riverton passed Resolution #008-2023 resolving the Municipality notify the Minister of Municipal Relations of a Schedule 14 deficit of \$732,574 for 2021;

And whereas The Exchange Group has provided the Municipality with an amended Schedule 14, presenting the 2021 Schedule 14 deficit at \$169,556;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton accept the amended Schedule 14 for its inclusion in the Consolidated Financial Statements For the Year Ended December 31, 2021;

And further be it resolved that the Council of the Municipality of Bifrost-Riverton notify the Minister of Municipal Relations of the 2021 Schedule 14 deficit of \$169,556 and that there will be a full recovery effort put forth in the 2023 Financial Plan and Tax Levy bylaw.

CARRIED

7.4 Amendments to Tax Roll

Resolution 043-203

Moved by Deputy Reeve Johnson

Seconded by Councillor Palsson

Be it resolved the Council of the Municipality of Bifrost-Riverton authorize the following amendments to the Tax Roll:

Cancellations totaling \$652.58,

Additions totaling \$604.83; and

Penalty write-offs totaling \$47.75.

CARRIED

8. BY-LAWS

8.1 By-law 2-2023 – Zoning By-law Amendment (AR to GD)

Resolution 044-2023

Moved by Councillor Klym

Seconded by Councillor King

Whereas Section 80 of *The Planning Act* provides that a Zoning By-law may be amended;

Therefore be it resolved the Council of the Municipality of Bifrost-Riverton introduce and give first reading to By-Law 2-2023, being a by-law of the municipality to amend Zoning By-law No. 04-2011, by rezoning Pt. NW ¼ 2-24-02 EPM, from "AR" Agricultural Restricted Zone to "GD" General Development Zone.

CARRIED

9. UNFINISHED BUSINESS

9.1 Quarry Lease 3212 on 22-24-4E

9.2 Drainage Work Agreement under Licence to Construct Water Control Works 2020-WCW-0321 with Richard Chomokovski – Re: Road 141N between Roads 10E and 11E

9.3 Drainage Work Agreement under Licence to Construct Water Control Works 2021-WCW-0029 with Richard Chomokovski

9.4 Riverdale Place Workshop Inc. - Additional Funding Request

9.5 Community Volunteer Recognition Gala – Volunteer Selection

Resolution 045-2023

Moved by Councillor King

Seconded by Councillor Palsson

Be it resolved that the Council of the Municipality of Bifrost-Riverton nominate the following as the Bifrost-Riverton volunteer selection for the Arborg Bifrost Parks and Recreation Commission's Community Volunteer Recognition Gala 2023: Frank Fiarchuk.

CARRIED

9.6 By-law 13-2022 – Special Service Levy – Riverton Garbage

9.7 By-law 1-2023 – Opening of Public Road

10. GENERAL BUSINESS

10.1 Abuse and Molestation Policy GG 2023-01

Resolution 046-2023

Moved by Councillor Magnusson

Seconded by Councillor Klym

Whereas while all municipalities already would have employed Harassment policies in place as required by Manitoba Workplace Health & Safety as found within *The Workplace Safety & Health Amendment Act* (Harassment in the workplace), Abuse and Molestation fall separately outside of the standard legal definition of Harassment, and should therefore also be defined within those same well-established policies;

And whereas ensuring these policies are in place is a priority for insurance partners under the AMM General Insurance Program to help protect against this growing concern across all industries and regions in Canada;

And whereas the Municipality is committed to an environment free from abuse;

And whereas the purpose of this Policy is to stress the importance of that commitment by educating Individuals about abuse, outlining how the Municipality will work to prevent abuse, and how abuse or suspected abuse can be reported and addressed by the Municipality;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton adopt Policy 2023-01 being a General Government Policy for the Municipality on Abuse and Molestation and for the Policy to be added to the Municipality's Current Policy Manual, and for confirmation and signature of the Policy be provided to Western Financial Group by their February 23, 2023 deadline.

CARRIED

10.2 Central Interlake Chamber of Commerce – Letter of Concern Request
Motion to move to Unfinished Business. Motion Carried.

10.3 Notice of Resignation – Arborg Bifrost Fire & Emergency Services Fire Chief - Leroy Loewen

Resolution 047-2023

Moved by Councillor Stadnek

Seconded by Councillor Klym

Whereas By-Law 20-2017 of the Municipality of Bifrost-Riverton requires the Fire Chief be appointed annually by resolution;

Therefore be it resolved that Council accept the notice of resignation of Arborg Bifrost Fire and Emergency Services Fire Chief - Leroy Loewen effective February 28, 2023;

And further be it resolved that Jeff Pearce be appointed as Fire Chief of the Arborg Bifrost Fire and Emergency Services effective March 1, 2023.

CARRIED

10.4 Riverton and District Handi-van – Letter of Support to BSC Grant Application

Resolution 048-2023

Moved by Councillor Klym

Seconded by Councillor Magnusson

Be it resolved the Council of the Municipality of Bifrost-Riverton supply the Riverton and District Handi Van Inc with a letter of support for their application to the Building Sustainable Communities Program for funding towards a Handi Van purchase.

CARRIED

10.5 Underground Approval Request Letter – Xplore

Resolution 049-2023

Moved by Deputy Reeve Johnson

Seconded by Councillor Klym

Be it resolved the Council of the Municipality of Bifrost-Riverton supply AFL, on behalf of Xplore, approval for the proposed installation of telecommunications facilities on files:
File No. Xplore 2C IX_Riverton Long Haul MK: RM OF BIFROST-RIVERTON & RIVERTON; NE/NW-29-23-4E1/RL-1W-RIVERTON, SE-30-23-4E1, SW-29-23-4E1, NE/SE-19-23-4E1, SOUTH TO HNAUSA; SW-21-22-4E1, NW-16-22-4E1, NE-17-22-4E1, SE-20-22-4E1, SOUTH TO NW-4-22-4E1, NE-5-22-4E1;
File No. Xplore_Phase_2C_Glen Bay (NS)_Long Haul MK (SHEETS 616-623 ONLY): RM OF BIFROST-RIVERTON; NW-4-22-4E1, NE-5-22-4E1 SOUTH TO RD 123N/BOUNDARY RD – SW-21-21-4E1.

CARRIED

10.6 Vacant Citizen Representative – Arborg Bifrost Parks & Recreation Commission

Motion to move to Unfinished Business. Motion Carried.

10.7 Policy – Consolidated Hiring and Benefits

Resolution 050-2023

Moved by Councillor Magnusson

Seconded by Councillor King

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby update Municipal Policy HR 03 – Consolidated Hiring and Benefits to reflect the addition of the AMM Plus Plan 2 through Western Financial Group Insurance Solutions at the annual increased expense of \$3,009.84.

CARRIED

10.7 In-Camera – Legal and Personnel

Resolution 051-2023

Moved by Councillor Magnusson

Seconded by Councillor Palsson

Be it resolved that in accordance with *The Municipal Act* Section 152(3)(b)(ii) and (iv) Council do hereby close the meeting to the public and move In-Camera at 11:15 am.

CARRIED

Resolution 052-2023
Moved by Councillor King
Seconded by Councillor Klym

Be it resolved that Council do hereby conclude In-Camera discussions and resume the regular meeting of Council at 11:53 am.

CARRIED

Resolution 053-2023
Moved by Councillor Magnusson
Seconded by Councillor Stadnek

Be it resolved that the Council of the Municipality of Bifrost-Riverton accept with regret the resignation of Chief Administrative Officer, Jordan Willner, effective February 24, 2023.

CARRIED

10.8 Councillor Requested Additions

Request to MTL, Re: PR 329/Thompson Drive Ditch Upgrade
Roll 439000.000, Re: Unsightly Property
Transportation Services, Re: Grader Routes

11. NOTICE OF MOTION

None

12. ADJOURNMENT

The meeting was adjourned by Councillor Klym at 12:25 pm.



Brian N. Johnson, Reeve



Tanis Johnson, A.C.A.O.