



***Minutes of the Regular Meeting of the Council  
of the Municipality of Bifrost-Riverton***

In the Province of Manitoba, held on Thursday, July 13, 2023  
Commencing at 8:00 am in the Council Chambers at 329 River Rd. Arborg, MB

**PRESENT**

Reeve: Brian N. Johnson, Deputy Reeve: Chad Johnson  
Councillors: David King, Gordon Klym, Shawn Magnusson, Ken Stadnek  
Admin: CAO Larissa Love, ACAO Tanis Johnson  
Absent: Corey Palsson

**1. CALL TO ORDER**

Reeve Johnson called the meeting to order at 8:00 am.

**2. CONFIRMATION OF MINUTES**

Resolution 182-2023

Moved by Councillor David King

Seconded by Councillor Ken Stadnek

Be it resolved that Council do hereby adopt the following Minutes as presented:  
Regular Meeting of Council – June 8, 2023.  
Special Meeting of Council – June 14, 2023

**CARRIED**

**3. ADOPTION OF AGENDA**

Resolution 183-2023

Moved by Councillor Gordon Klym

Seconded by Councillor David King

Be it resolved that the Agenda be adopted and the order of the agenda is authorized to be altered as required with the following additions:

3.1 Councillor Requested Additions:

3.2 Administration Requested Additions:

10.19 ABPRC Baseball Field & Soccer Pitch

10.20 Options Agreement Sale of Surplus Land

10.21 By-law 05-2023, Road Naming (Lilac Dr. & Willow St.)

12.2 Preliminary Discussion

**CARRIED**

**4. RECEPTION OF DELEGATIONS/PETITIONS**

**5. REPORTS OF ELECTED OFFICIALS/COMMITTEES**

Resolution 184-2023

Moved by Councillor Ken Stadnek

Seconded by Councillor David King

Be it resolved that Council hereby accept the verbal reports of elected official/committees as presented, and accept the following Committee Reports:

- Eastern Interlake Watershed District May 3, 2023 Minutes
- Eastern Interlake Watershed District May 11, 2023 Minutes

**CARRIED**

**6. COMMUNICATIONS**

Resolution 185-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Ken Stadnek

Be it resolved that Council accept the following communications as presented:

6.1 Public Works Manager Activity Report for May 2023

6.2 AMM Bulletin June 30<sup>th</sup>

6.3 Icelandic River Heritage Sites, Completed Betsey Ramsay Headstone Restoration

6.4 Municipal Relation, Bulletin 2023-14

6.5 Emergency Management Organization, Feasibility Study Request

**CARRIED**

**7. ACCOUNTS**

**7.1 Authorization of Accounts for Payment**

Resolution 186-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Shawn Magnusson

Resolved that Council do hereby adopt and approve total payables for expenses in the amount of \$260,107.09;

And further be it resolved that Council do hereby adopt and approve payroll & council indemnities and expenses for the pay periods ending July 7, 2023, in the amount of \$129,664.71;

And further be it resolved that Council hereby adopt and approve total Government Remittance in the amount of \$25,461.09 for the month of June, 2023;

And further that signing officers be authorized to sign cheques for same, Cheque #'s 1931 – 1980 and e-cheques as listed.

**CARRIED**

**7.2 Unaudited Financials as at June 30, 2023**

Resolution 187-2023

Moved by Councillor Chad Johnson

Seconded by Councillor David King

Be it resolved that Council hereby accept the June 30, 2023 Unaudited Financial Statements as presented.

**CARRIED**

**8. BY-LAWS**

**8.1 By-law 04-2023, Arborg Bifrost Parks & Recreation Commission Reserve Fund**

Resolution 188-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Gordon Klym

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give second reading to By-Law 4-2023, being a By-law of the Municipality of Bifrost-Riverton to establish the Arborg-Bifrost Parks & Recreation Reserve Fund in partnership with the Town of Arborg.

**CARRIED**

**9. UNFINISHED BUSINESS**

**10. GENERAL BUSINESS**

**10.1 Variance RMB-23-30V Public Hearing – 9:00 am**

Resolution 189-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Shawn Magnusson

Be it resolved that Council hereby adjourn the regular meeting of Council to enter into a Public Hearing on Variance Application RMB-23-30V at 9:11 am.

**CARRIED**

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Public Hearing Minutes  
Variance RMB-23-30V

1. Call Public Hearing to Order

Reeve Johnson called the Public Hearing to order at 9:11 am.

2. Notice of Public Hearing

Reeve Johnson reviewed the Notice of Public Hearing that was in accordance with The Municipal Act.

3. Receiving of Variance in Favour or Opposed

In Favour – Brian Eyolfson

Opposed – None

For Information – None

4. Adjournment

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Resolution 190-2023

Moved by Councillor David King

Seconded by Councillor Chad Johnson

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby adjourn the Public Hearing on Variance Application RMB-22-30V at 9.14 am.

**CARRIED**

Resolution 191-2023

Moved by Councillor Ken Stadnek

Seconded by Councillor David King

Whereas applicant Brian Eyolfson, regarding property legally described as Lot 1-2799, Roll 410500 in the Municipality of Bifrost-Riverton, has applied to the Council of the Municipality of Bifrost-Riverton to vary Village of Riverton Zoning By-law #76/80, provided under Part 6 of Chapter P80 of The Planning Act, as it applies to the property in order to permit for dwelling units in a building that does not contain a commercial component; to allow for two main buildings and two main uses on one lot; and to reduce the minimum required side yard property line setbacks from 20' to 15' on each side;

And after careful consideration of the application and any representations made for or against the Variation, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 13th day of July, 2023, approve the said Variation.

**CARRIED**

**10.2 Subdivision Application 4105-23-8289**

Resolution 192-2023

Moved by Councillor Gordon Klym

Seconded by Councillor Shawn Magnusson

Whereas owner Bailey Sigvaldason has applied for Approval of Subdivision, with the intent to consolidate a portion of CT 3015897 (158 acres) with CT 3015899 (0.72 acres) to include the dwelling and accessory buildings in the residential lot;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-23-8289;

Municipal approval is granted subject to the following conditions:

1. Submit written confirmation from the Municipality that taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.

**CARRIED**

**10.3 Subdivision Application 4105-23-8290**

Resolution 193-2023

Moved by Councillor Gordon Klym

Seconded by Councillor Shawn Magnusson

Whereas owner Gerald Parada has applied for Approval of Subdivision, with the intent to subdivide a 23.40 acre property from a 160 acre parcel;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-23-8290;

Municipal approval is granted subject to the following conditions:

1. Submit written confirmation from the Municipality that taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.

**CARRIED**

**10.4 Subdivision Application 4105-23-8277**

Resolution 194-2023

Moved by Councillor Gordon Klym

Seconded by Councillor Ken Stadnek

Whereas applicants David Golas & Joanne Dyrland have applied for Approval of Subdivision, with the intent to realign the property boundary of a 10.98 acre property, by consolidating it with 24.02 acres of an approximately 146.02 acre property to create one 35 acre property and one 122 acre property;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-23-8277;

Municipal approval is granted subject to the following conditions:

1. Submit written confirmation from the Municipality that taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.

**CARRIED**

**10.5 Subdivision Application 4105-23-8279**

Resolution 195-2023

Moved by Councillor Ken Stadnek

Seconded by Councillor Dave King

Whereas owners Curtis Johnson & Gail-Ann Breese have applied for Approval of Subdivision, with the intent to split a 23 acre lot into 8 properties, each approximately 2.6-3 acres in size for residences;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-23-8279;

Municipal approval is granted subject to the following conditions:

1. Submit written confirmation from the Municipality that taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made.
2. The landowner enters into a Development Agreement with the Municipality. Any associated legal costs of said agreement are to be borne by the applicant. The development agreement is to cover such matters including, but not limited to:
  - a) Any structures built on subject land should be constructed on land in excess of 220.07 metres (722 feet) CGVD28 or on land which has been raised with clean impervious fill to be in excess of 220.07 metres (722 feet) CGVD28; and
  - b) To address a 30 metre restricted development area and preservation of natural vegetation adjacent to the Ordinary High Water Mark.

**TABLED**

**10.6 Performance Bond Review (Dueck)**

Resolution 196-2023

Moved by Councillor Chad Johnson

Seconded by Councillor David King

Whereas Lloyd & Sheryl Dueck have applied to Eastern Interlake Planning District for the relocation of an Older Modular Home, currently located in Morden, MB to the proposed location of Lot 18-71487, Roll 195625 in the Municipality of Bifrost-Riverton,

And whereas there are upgrades required to meet Manitoba Building Code, as set out in the Inspection Report prepared by the Eastern Interlake Planning District;

Therefore be it resolved that Council do hereby enter into a Performance Agreement with Lloyd & Sheryl Dueck for the relocation to ensure the upgrades are completed in a timely manner.

**CARRIED**

**10.7 Arborg Street Festival, Sponsorship Request**

Resolution 197-2023

Moved by Councillor Dave King

Seconded by Councillor Ken Stadnek

Be it resolved that Council authorize a sponsorship for the Arborg Street Festival at the Bronze level of \$250.00.

**CARRIED**

**10.8 Building Sustainable Communities, Project Contribution Agreement**

Resolution 198-2023

Moved by Councillor David King

Seconded by Councillor Shawn Magnusson

Be it resolved that Council authorize the Reeve and CAO to sign the Project Contribution Agreement with the Province of Manitoba for the awarded Building Sustainable Communities Grant.

**CARRIED**

**10.9 Canada-Manitoba Job Grant Agreement**

Resolution 199-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Ken Stadnek

Be it resolved that Council authorize the Reeve to sign the Canada-Manitoba Job Grant Agreement with the Province of Manitoba for staff training.

**CARRIED**

**10.10 Clover Point of Sale Proposal**

Resolution 200-2023

Moved by Councillor David King

Seconded by Councillor Ken Stadnek

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby authorize the CAO to enter into a lease agreement with Clover Canada for a wireless handheld point-of-sale machine.

**CARRIED**

**10.11 CRA My Business Account Authorization**

Resolution 201-2023

Moved by Councillor Gordon Klym

Seconded by Councillor Ken Stadnek

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby remove Jordan Willner from the organization's Canada Revenue Agency My Business Account.

And further be it resolved that Larissa Love be added to the organization's Canada Revenue Agency My Business Account.

**CARRIED**

**10.12 Drainage Project Requiring Municipal Approval 32-24-3E**

Resolution 202-2023

Moved by Councillor Ken Stadnek

Seconded by Councillor Shawn Magnusson

Be it resolved that Council of Bifrost Riverton hereby approve the drainage project submitted by Precision Land Solutions in regard to property at 32-24-3E.

**CARRIED**

**10.13 Drop Box at Municipal Office**

Informed Council that Admin Staff will be purchasing a Drop Box for the Office front.

**10.14 Hnausa PR 222 Speed Limit**

Updated Council on application for speed reduction on PR 222 at Hnausa.

**10.15 Riverton Elks, Riverton Curling Rink Furnace**

Elks to provide quotes for a gas furnace.

**10.16 Request for Proposal Results Zoning By-law**

Resolution 203-2023

Moved by Councillor David King

Seconded by Councillor Shawn Magnusson

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby award Request for Proposals No. 1-2023, Consulting Service to Prepare a New Consolidated Zoning By-law to Landmark Planning & Design at their submitted price of \$38,250 plus GST.

**CARRIED**

**10.17 Tender Results Gravel Haul**

Resolution 204-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Ken Stadnek

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby award the re-advertised 2023 Gravel Haul Tender to Glenko Enterprise (1994) Ltd. at their submitted price of \$1.200/yd3 loading and \$0.429/yd3 mile hauling plus GST.

**CARRIED**

**10.18 Tender Results Tractor Purchase**

Resolution 205-2023

Moved by Councillor Chad Johnson

Seconded by Councillor David King

Be it resolved the Council of the Municipality of Bifrost-Riverton hereby award the Front Mount Mower Purchase Tender to Shachtay Sales & Service at their submitted price of \$61,500 plus GST.

**CARRIED**

**10.19 ABPRC Baseball Field & Soccer Pitch**

For discussion.

**10.20 Options Agreement Sale of Surplus Land**

Resolution 206-2023

Moved by Councillor

Seconded by Councillor

Be it resolved that Council authorize the Reeve and CAO to sign the Option Agreement with Wendy Janssen regarding the sale of surplus lot roll. 104008.

**TABLED**

**10.21 By-Law 05-2023, Road Naming (Lilac Dr. & Willow St.)**

Resolution 207-2023

Moved by Councillor Gordon Klym

Seconded by Councillor David King

Be it resolved that Council give first reading to By-Law 05-2023 being a Road Naming By-Law. **CARRIED**

**11. NOTICE OF MOTION**

**12. IN CAMERA**

Resolution 208-2023

Moved by Councillor Ken Stadnek

Seconded by Councillor Shawn Magnusson

Be it resolved that in accordance with The Municipal Act Section 152(3)(b)(ii) and (iv) Council do hereby close the meeting to the public and move In-Camera at 9:37 am to discuss a personnel matter and preliminary matters. **CARRIED**

Resolution 209-2023

Moved by Councillor David King

Seconded by Councillor Gordon Klym

Be it resolved that Council do hereby conclude In-Camera discussions and resume the regular meeting of Council at 10:45 am. **CARRIED**

**13. ITEMS GENERATED FROM IN CAMERA**

Resolution 210-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Ken Stadnek

Be it resolved that Council hire Mitch Johnson for the Seasonal Labourer position at Salary Step One. **CARRIED**

Resolution 211-2023

Moved by Councillor Chad Johnson

Seconded by Councillor Ken Stadnek

Be it resolved that Council do hereby authorize Public Works Manager Jason Comeau to advertise for dirt works. **CARRIED**

**14. ADJOURNMENT**

The meeting was adjourned by Reeve Johnson at 11:05 pm.



Brian N. Johnson, Reeve



Larissa Love, CAO