



Municipality OF Bifrost-Riverton

Meeting Minutes

August 8, 2024 - Regular Council Meeting - 08:00 AM

Held in the Municipality of Bifrost-Riverton Council Chambers

PRESENT

Reeve: Brian N. Johnson Deputy Reeve: Chad Johnson
Councillor: Shawn Magnusson, Ken Stadnek, David King, Gordon Klym, Corey Palsson
Admin: CAO Larissa Love, ACAO Tanis Wyant

1. Meeting Called To Order

Reeve Johnson called the meeting to order at 8:12 am.

Resolution No:
174-2024

2. Confirmation of Minutes

Moved By: Chad Johnson
Seconded By: Ken Stadnek

Be it resolved that Council do hereby adopt the following Minutes as presented:
Regular Meeting - July 11, 2024

Carried

Resolution No:
175-2024

3. Adoption of Agenda

Moved By: Gordon Klym
Seconded By: David King

Be it resolved that the Agenda be adopted, as amended, and the order of the agenda is authorized to be altered as required.

Carried

4. Reception of Delegations/Petitions

4.1 Tom Chwaliboga, Arborg-Bifrost Parks & Recreation Commission - Soccer Fields & Baseball Diamonds - 9:45am

Resolution No:
176-2024

5. Reception of Elected Officials/Committees

Moved By: Shawn Magnusson
Seconded By: Ken Stadnek

Be it resolved that Council hereby accept the verbal and written reports of elected official/committees as presented.

Carried

5.1 EIWD Executive Meeting Minutes

Resolution No:
177-2024

6. Communications

Moved By: Shawn Magnusson
Seconded By: Corey Palsson

Be it resolved that Council accept the following communications as presented:

Carried

- 6.1 **Public Works Manager Activity Report**
- 6.2 **AMM Bulletin 07-19-2024**
- 6.3 **AMM Education: Conquering Team Dysfunction**
- 6.4 **EMO; 2022 Flood Extension**
- 6.5 **Public Interest Disclosure Act**
- 6.6 **Sewage Tracking, CONX, GPS**
- 6.7 **Tory Cup Golf Tournament**
- 6.8 **Arborg Streetfest Events**
- 6.9 **CAO Report**

7. Accounts

Resolution No:
178-2024

7.1 Authorization of Accounts for Payment

Moved By: Ken Stadnek

Seconded By: Corey Palsson

Resolved that Council do hereby adopt and approve total payables for expenses in the amount of \$510,451.50.

And further be it resolved that Council do hereby adopt and approve payroll & council indemnities for the pay periods ending August 2, 2024 in the amount of \$116,626.52, and July Government Remittances in the amounts of \$15,184.47 and \$13,245.82;

And further that signing officers be authorized to sign cheques for same, Cheque #'s 2808-2859 and e-cheques as listed.

Carried

Resolution No:
179-2024

7.2 Unaudited Financials as at July 31, 2024

Moved By: Chad Johnson

Seconded By: Shawn Magnusson

Be it resolved that Council hereby accept the July 31, 2024 Unaudited Financial Statements as presented.

Carried

Resolution No:
180-2024

7.3 2024 Supplementary Taxes

Moved By: Chad Johnson

Seconded By: Ken Stadnek

Whereas Section 326(1) of The Municipal Act permits a municipality to correct its tax roll and impose supplementary taxes on properties which the assessor reports has changed during the current year;

Therefore be it resolved that Council accepts the following revised assessment and tax information:

Total Assessment Increase: \$7,838,400 & Total Assessment Decrease: \$2,878,800;
Net Tax Increase: \$52,775.96 & Net Tax Decrease: \$19,512.76.

Carried

7.4 June 2024 Bank Statement

7.5 Budget Control to Date

8. By-laws

Resolution No:
181-2024

8.1 By-law 04-2024 Zoning By-law, First Reading

Moved By: Ken Stadnek

Seconded By: David King

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby give first reading to By-Law 04-2024, being a By-law of the Municipality of Bifrost-Riverton to regulate the use and development of land within the limits of the Municipality of Bifrost-Riverton.

Carried

9. Unfinished Business

9.1 Main Street South Drainage

Tabled

9.2 Arborg-Bifrost Fire & Emergency Service - Wildfire Truck

10. General Business

Resolution No:
182-2024

10.1 Enter Into Planning Public Hearings

Moved By: Ken Stadnek

Seconded By: David King

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby adjourn the regular meeting of Council to enter into Public Hearings on Conditional Use RMB-24-06C and Variances RMB-24-27V, RMB-24-28V & RMB-24-31V at 9:00 am.

Carried

10.1.1 Conditional Use Public Hearing RMB-24-06C (Klassen) - 9:00am

Public Hearing Minutes

Reeve Johnson called the Public Hearing to order at 9:00 am.

Reeve Johnson confirmed that the Notice of Public Hearing for Conditional Use RMB-24-06C was given in accordance with The Planning Act, and explained the purpose of the hearing.

Representation was received as follows:

In Favour: None

Opposed: Correspondence from MTI

For Information: None

Reeve Johnson adjourned the Public Hearing to reconvene at the September 12, 2024 Council Meeting and called for the next Public Hearing item at 9:06am.

10.1.2 Variance Public Hearing RMB-24-27V (Interlake Co-op) Public Hearing - 9:10am

Public Hearing Minutes

Reeve Johnson called the Public Hearing to order at 9:10am.

Reeve Johnson confirmed that the Notice of Public Hearing for Variance RMB-24-27V was given in accordance with The Planning Act, and explained the purpose of the hearing.

Representation was received as follows:

In Favour: Jordan Cook, Ken Whalley

Opposed: None

For Information: None

Reeve Johnson adjourned the Public Hearing and called for the next Public Hearing item at 9:18 am.

10.1.3 Variance Public Hearing RMB-24-28V (Hamm) - 9:20am

Public Hearing Minutes

Reeve Johnson called the Public Hearing to order at 9:20 am.

Reeve Johnson confirmed that the Notice of Public Hearing for Variance RMB-24-28V was given in accordance with The Planning Act, and explained the purpose of the hearing.

Representation was received as follows:

In Favour: Marvin Hamm

Opposed: None

For Information: None

Reeve Johnson adjourned the Public Hearing and called for the next Public Hearing item at 9:23 am.

10.1.4 Variance Public Hearing RMB-24-31V (T.K. Electric) - 9:30am

Public Hearing Minutes

Reeve Johnson called the Public Hearing to order at 9:30am.

Reeve Johnson confirmed that the Notice of Public Hearing for Variance RMB-24-31V was given in accordance with The Planning Act, and explained the purpose of the hearing.

Representation was received as follows:

In Favour: None

Opposed: None

For Information: None

Reeve Johnson called for adjournment of the Public Hearing at 9:32 am.

Resolution No:
183-2024

10.1.5 Close Planning Public Hearings

Moved By: Shawn Magnusson

Seconded By: Ken Stadnek

Be it resolved that the Council of the Municipality of Bifrost-Riverton hereby adjourn the Public Hearings on on Conditional Use RMB-24-06C and Variances RMB-24-27V, RMB-24-28V & RMB-24-31V at 9:32am.

Carried

10.2 RMB-24-06C Decision

Tabled

Resolution No:
184-2024

10.3 RMB-24-27V Decision

Moved By: Chad Johnson

Seconded By: Gordon Klym

Whereas applicant Interlake Co-op, regarding property legally described as Lot 1-60164, Roll 55585 in the Municipality of Bifrost-Riverton, has applied to the Council of the Municipality of Bifrost-Riverton to vary RM of Bifrost Zoning By-law 4-2011, provided under Part 6 of Chapter P80 of The Planning Act, as it applies to the property in order to reduce the minimum required property line setback for the side yard (north side) from 15'

to 10' and rear yard (east side) from 25' to 2' for the construction of a new accessory building for truck storage/parking;

And, after careful consideration, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 8th day of August 2024 approve the said Variation.

Carried

Resolution No:
185-2024

10.4 RMB-24-28V Decision

Moved By: Chad Johnson
Seconded By: Ken Stadnek

Whereas applicant Marvin Hamm, regarding property legally described as Lot 5-4-17080, Roll 436200 in the Municipality of Bifrost-Riverton, has applied to the Council of the Municipality of Bifrost-Riverton to vary RM of Bifrost Zoning By-law 4-2011, provided under Part 6 of Chapter P80 of The Planning Act, as it applies to the property in order to increase the maximum allowed height of an accessory building from 15' to 23.5' for the construction of a new detached garage;

And, after careful consideration, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 8th day of August, 2024 approve the said Variation.

Carried

Resolution No:
186-2024

10.5 RMB-24-31V Decision

Moved By: Corey Palsson
Seconded By: Gordon Klym

Whereas applicant TK Electric Ltd., regarding property legally described as Lot 2-15257, Roll 48200 in the Municipality of Bifrost-Riverton, has applied to the Council of the Municipality of Bifrost-Riverton to vary RM of Bifrost Zoning By-law 4-2011, provided under Part 6 of Chapter P80 of The Planning Act, as it applies to the property in order to reduce the minimum required property line setback for the side yard (west side) from 25' to 12'; for the construction of a 3-season sunroom;

And, after careful consideration, the Municipality of Bifrost-Riverton Variation Board in meeting duly assembled this 8th day of August 2024 approve the said Variation.

Carried

Resolution No:
187-2024

10.6 Subdivision Application 4105-24-8398

Moved By: Ken Stadnek
Seconded By: Corey Palsson

Whereas owners Chomokovski Farms and owners Ryan Hryhorchuk & Tracy Olafson have applied for Approval of Subdivision, with the intent to correct property lines and subdivide a residential property from an agricultural parcel;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-24-8398;

Municipal approval is granted subject to the following conditions:

1. Submit written confirmation from the Municipality that:
 - a. Taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made; and
 - b. A Variance has been obtained from the Eastern Interlake Planning District to vary the minimum site width of Proposed Lot 1 from 200 feet to 32.8 feet.

Carried

Resolution No:
188-2024

10.7 Subdivision Application 4105-24-8401

Moved By: David King
Seconded By: Ken Stadnek

Whereas owners Sidney & Beatrice Dueck have applied for Approval of Subdivision, with the intent to create an agro-industrial lot;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-24-8401;

Municipal approval is granted subject to the following conditions:

1. Submit written confirmation from the Municipality that:
 - a. Taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made; and
 - b. A Conditional Use has been obtained from the Eastern Interlake Planning District for the Proposed Lot for an "Aircraft Landing Strip."

Carried

Resolution No:
189-2024

10.8 Subdivision Application 4105-24-8402

Moved By: Chad Johnson
Seconded By: Gordon Klym

Whereas owner Icelandic River Farms Ltd. have applied for Approval of Subdivision, with the intent to create an agro-industrial lot to allow for the expansion of applicants Jeffrey & Ronald Kornelsen's business;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-24-8402;

Municipal approval is granted subject to the following conditions:

1. Submit written confirmation from the Municipality that:
 - a. Taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made; and
 - b. A Conditional Use has been obtained from the Eastern Interlake Planning District for the Proposed Lot.

Carried

Resolution No:
190-2024

10.9 Relocation of Shipping Container

Moved By: Corey Palsson
Seconded By: Gordon Klym

Whereas owner Bryan Magnusson requires approval from Council prior to East Interlake Planning District issuing a permit for the relocation of a Shipping Container onto Roll No. 92100, 19159 Road 128N;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby approve the request.

Carried

Resolution No:
191-2024

10.10 Performance Bond Review (Flett)

Moved By: Ken Stadnek
Seconded By: Gordon Klym

Whereas Carson Flett has applied to Eastern Interlake Planning District for the relocation of an older mobile home to the proposed location of Desc. NW 23-21-3E, Roll 1000 in the Municipality of Bifrost-Riverton;

And whereas there are upgrades required to meet Manitoba Building Code, as set out in the Inspection Report prepared by the Eastern Interlake Planning District;

Therefore be it resolved that Council do hereby enter into a Performance Agreement with the applicant for the relocation to ensure the upgrades are completed in a timely manner.

Carried

Resolution No:
192-2024

10.11 Audit Services for 2024

Moved By: David King
Seconded By: Shawn Magnusson

Whereas Section 184(1) of The Municipal Act requires, the council of a municipality must, not later than August 31 in each year, appoint an auditor to carry out the duties of an auditor under this Act in respect of the municipality for that fiscal year

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton hereby appoint Exchange Chartered Professional Accountants LLP as the municipal auditor to 2024.

Carried

10.12 Okno Park Proposal

Resolution No:
193-2024

10.13 Pitney Bowes, Postage Machine Lease Extension

Moved By: David King
Seconded By: Ken Stadnek

Be it resolved that Council hereby authorize the CAO to sign the Agreement Amendment with Pitney Bowes to extend the postage machine lease by 36 months.

Carried

Resolution No:
194-2024

10.14 Request for Dust Control Refund

Moved By: Gordon Klym
Seconded By: Chad Johnson

Be it resolved that Council do approve Larry Kornelsen's request for refund of their 2024 Dust Control Fee.

Carried

Resolution No:
195-2024

10.15 TAXervice, 2024 Tax Sale Reserve Bids

Moved By: Ken Stadnek
Seconded By: David King

Whereas pursuant to Section 372 of The Municipal Act a municipality may set a reserve bid in the amount of the tax arrears and costs in respect to the property;

Therefore be it resolved that the Municipality of Bifrost-Riverton place a reserve bid on all 2024 Tax Sale properties in the amount of arrears and costs in respect of each property.

Carried

10.16 2022 Flood Summary

10.17 TOA Shared Service Agreement

10.18 Miller Thomson - Underwriter's Letter

10.19 2024 Grass Cutting Program

10.20 Wards for Election Purposes

Tabled

Resolution No:
196-2024

10.21 Drainage Work Agreement 2024.01 (Barkman)

Moved By: Chad Johnson

Seconded By: Corey Palsson

Be it resolved that Council hereby authorize the Reeve and Public Works Manager to sign the Drainage Work Agreement with Barry Barkman for the cleanout of approx 110 meters of ditch along the south side of Road 143N between Roads 21E & 22E.

Carried

10.22 Arborg-Bifrost Parks & Recreation Committees Proposal

10.23 WSP Project Management

10.24 RCMP & Community Safety

11. Notice of Motion

Reeve Johnson declared a recess at 11:08am and the meeting resumed at 11:43am.

12. In Camera

Resolution No:
197-2024

12.1 Open In Camera

Moved By: Shawn Magnusson

Seconded By: David King

Be it resolved that in accordance with The Municipal Act Section 152(3)(b)(ii) and (iv) Council do hereby close the meeting to the public and move In-Camera at 11:44 am to discuss Preliminary Matters.

Carried

Resolution No:
198-2024

12.2 Close in Camera

Moved By: Chad Johnson

Seconded By: Gordon Klym


Be it resolved that Council do hereby conclude In-Camera discussions and resume the Regular Meeting of Council at 12:28 pm.

Carried


13. Business Generated from In Camera

14. Adjournment

The meeting was adjourned by Reeve Johnson at 12:28 pm.



Brian N. Johnson, Reeve



Larissa Love, CAO