



# Municipality of Bifrost-Riverton

## Meeting Minutes

January 9, 2025 - Regular Council Meeting - 08:00 AM

### PRESENT

Reeve: Brian N. Johnson Deputy Reeve: Chad Johnson  
Councillor: Shawn Magnusson, Ken Stadnek, David King, Gordon Klym, Corey Palsson  
Admin: CAO Larissa Love, ACAO Tanis Wyant

#### 1. Meeting Called To Order

Reeve Johnson called the meeting to order at 8:07 am.

Resolution No:  
1-2025

#### 2. Confirmation of Minutes

Moved By: David King  
Seconded By: Corey Palsson

Be it resolved that Council do hereby adopt the following Minutes as presented:  
Regular Meeting - December 12, 2024

Carried

#### 3. Adoption of Agenda

Be it resolved that the Agenda be adopted, as amended, and the order of the agenda is authorized to be altered as required.

#### 4. Reception of Delegations/Petitions

Resolution No:  
2-2025

#### 5. Reception of Elected Officials/Committees

Moved By: Shawn Magnusson  
Seconded By: Ken Stadnek

Be it resolved that Council hereby accept the verbal and written reports of elected official/committees as presented.

Carried

Resolution No:  
3-2025

#### 6. Communications

Moved By: Chad Johnson  
Seconded By: Shawn Magnusson

Be it resolved that Council accept the following communications as presented:

Carried

##### 6.1 Public Works Manager Activity Report

##### 6.2 CAO Activity Report

##### 6.3 Assoc. of MB Municipalities, Dec. 20, 2024 Bulletin

##### 6.4 Bifrost Municipal Airport 2024 Income & Expenses and 2025 Budget

- 6.5 Brandt Tractor
- 6.6 MB Emergency Management Organization
- 6.7 Municipal and Northern Relations, Property Assessment Service Levy Increase
- 6.8 MMA; Aquatic Invasive Species Summit
- 6.9 DFA Advance
- 6.10 Okno Community Sewer Letter
- 7. Accounts

Resolution No:  
4-2025

7.1 Authorization of Accounts for Payment

**Moved By:** Chad Johnson

**Seconded By:** Corey Palsson

Resolved that Council do hereby adopt and approve total payables for expenses in the amount of \$621,745.35.

And further be it resolved that Council do hereby adopt and approve payroll & council indemnities for the pay periods ending January 3, 2025 in the amount of \$101,979.33, and December Government Remittances in the amounts of \$11,316.10 and \$9,514.42;

And further that signing officers be authorized to sign cheques for same, Cheque #'s 3177-3244 and e-cheques as listed.

Carried

- 7.2 Bank Statement
- 7.3 Budget Control to Date
- 8. By-laws
- 9. Unfinished Business
- 10. General Business

Resolution No:  
5-2024

10.1 Subdivision Application 105-24-8446

**Moved By:** David King

**Seconded By:** Ken Stadnek

Whereas owners Kevin & Karlene Petkau have applied for Approval of Subdivision, with the intent to subdivide a 2.01 acre residential property from a 5 acre residential parcel;

Now therefore be it resolved that after careful consideration of the application, the Council of the Municipality of Bifrost-Riverton approve Subdivision Application 4105-24-8446;

Municipal approval is granted subject to the following conditions:

Submit written confirmation from the Municipality that:

1. Taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made;
2. The necessary variances have been obtained to ensure compliance with the Municipality of Bifrost-Riverton Zoning By-law;
3. The accessory building straddling the proposed boundary between Proposed Lot 1 and 2 has been moved or removed; and
2. The owner has entered into a Development Agreement with the Municipality. Any associated legal costs of the said agreement are to be borne by the owner. The development agreement is to cover matters including, but not limited to:
  - a. Flood protection measures- All new permanent structures should only be constructed on lands above or raised to the flood protection level of 229.36 metres (752.5 feet) CGVD28.

Carried

**Resolution No:**  
6-2025

**10.2 Drainage Work Completion Certificate Interlake Co-op**

**Moved By:** Corey Palsson

**Seconded By:** David King

Be it resolved that Council hereby authorize the Deputy Reeve and Public Works Manager to sign the Drainage Work Completion Certificate regarding the Drainage Agreement with Interlake Consumers Co-operative Ltd. dated December 4, 2024 for the former CPR railbed property now owned by the Municipality of Bifrost-Riverton (Title 4279710).

Carried

**Resolution No:**  
7-2025

**10.3 Term Grader Operator - Hiring**

**Moved By:** Ken Stadnek

**Seconded By:** David King

Whereas there is a temporary vacancy in the position of Public Works Heavy Equipment Operator – Primary Grader for an one-year term minimum, with the possibility of month-to-month extension;

And whereas the Municipality advertised the position and interviews were organized and conducted with a recommendation to hire;

Therefore be it resolved that the Council of the Municipality of Bifrost-Riverton authorize the hiring of Leonard Mantik effective January 2, 2025 at \$29.00/hour.

Carried

**10.4 Elks Letter; Signage Request**

**11. Notice of Motion**

**12. In Camera**

**Resolution No:**  
8-2025

**12.1 Enter In Camera**

**Moved By:** Gordon Klym

**Seconded By:** David King

Be it resolved that in accordance with The Municipal Act Section 152(3)(b)(ii) and (iv) Council do hereby close the meeting to the public and move In-Camera at 9:11am to discuss a personnel matter.

Carried

**Resolution No:**  
9-2025

**12.2 Close In Camera**

**Moved By:** David King  
**Seconded By:** Shawn Magnusson

Be it resolved that Council do hereby conclude In-Camera discussions and resume the Regular Meeting of Council at 9:22am.

Carried

**13. Business Generated from In Camera**

**14. Adjournment**

The meeting was adjourned by Reeve Johnson at 9:23am.



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Brian N. Johnson, Reeve



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Larissa Love, CAO

